

REVISED

**SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**
Jointly with the
ADMINISTRATION & FINANCE COMMITTEE
January 8, 2014, 8:30 a.m.
MWDOC Conference Room 101

Committee:

Director Thomas, Chairman
Director Barbre
Director Osborne

Staff: R. Hunter, K. Seckel, C. Harris,
K. Davanaugh, J. Pfister

Ex Officio Member: J. Finnegan

MWDOC Committee meetings are noticed and held as joint meetings of the Committee and the entire Board of Directors and all members of the Board of Directors may attend and participate in the discussion. Each Committee has designated Committee members, and other members of the Board are designated alternate committee members. If less than a quorum of the full Board is in attendance, the Board meeting will be adjourned for lack of a quorum and the meeting will proceed as a meeting of the Committee with those Committee members and alternate members in attendance acting as the Committee.

PUBLIC COMMENTS - Public comments on agenda items and items under the jurisdiction of the Committee should be made at this time.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED - Determine there is a need to take immediate action on item(s) and that the need for action came to the attention of the District subsequent to the posting of the Agenda. (Requires a unanimous vote of the Committee)

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING --
Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the District's business office located at 18700 Ward Street, Fountain Valley, California 92708, during regular business hours. When practical, these public records will also be made available on the District's Internet Web site, accessible at <http://www.mwdoc.com>.

PROPOSED BOARD CONSENT CALENDAR ITEMS-ACTION

1. TREASURER'S REPORT
 - a. Revenue/Cash Receipt Report – December 2013
 - b. Disbursement Approval Report for the month of January 2014
 - c. Disbursement Ratification Report for the month of December 2013
 - d. GM Approved Disbursement Report for the month of December 2013
 - e. Water Use Efficiency Projects Cash Flow – December 31, 2013
 - f. Consolidated Summary of Cash and Investment – November 2013
 - g. OPEB Trust Fund monthly statement (to be emailed separately)

2. FINANCIAL REPORT
 - a. Combined Financial Statements and Budget Comparative for the period ending November 30, 2013
3. DISTRICT CONFERENCES
 - a. California Special District's Association "How to Become an Effective Board Member," January 23, 2014 at MWDOC

ACTION ITEMS

4. ADOPT RESOLUTION ESTABLISHING THE DISTRICT'S RETIREE HEALTH AND MEDICAL EXPENSE REIMBURSEMENT PLAN

FULL BOARD TO CONVENE FOR ACTION ON THE FOLLOWING ITEM:

5. AUTHORIZE GENERAL MANAGER TO EXECUTE CHANGE ORDER FOR ACCO ENGINEERED SYSTEMS, INC. TO INSTALL THREE NEW VARIABLE AIR VALVE BOXES (VAV) FOR THE DISTRICT'S HVAC SYSTEM

BOARD ADJOURNS

ADMINISTRATION & FINANCE COMMITTEE RESUMES

INFORMATION ITEMS – (THE FOLLOWING ITEMS ARE FOR INFORMATIONAL PURPOSES ONLY – BACKGROUND INFORMATION IS INCLUDED IN THE PACKET. DISCUSSION IS NOT NECESSARY UNLESS REQUESTED BY A DIRECTOR.)

6. MONTHLY WATER USAGE DATA, TIER 2 PROJECTION & WATER SUPPLY INFORMATION
7. FY 2014/15 BUDGET SCHEDULE
8. DEPARTMENT ACTIVITIES REPORTS
 - a. Administration
 - b. Finance and Information Technology
9. FINANCIAL REPORT FOR THE YEAR END JUNE 30, 2013

OTHER ITEMS

10. REVIEW ISSUES REGARDING DISTRICT ORGANIZATION, PERSONNEL MATTERS, EMPLOYEE BENEFITS FINANCE AND INSURANCE

ADJOURNMENT

NOTE: At the discretion of the Committee, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated, and may be subject to action by the Committee. On those items designated for Board action, the Committee reviews the items and makes a recommendation for final action to the full Board of Directors; final action will be taken by the

Board of Directors. Agendas for Committee and Board meetings may be obtained from the District Secretary. Members of the public are advised that the Board consideration process includes consideration of each agenda item by one or more Committees indicated on the Board Action Sheet. Attendance at Committee meetings and the Board meeting considering an item consequently is advised.

Accommodations for the Disabled. Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Maribeth Goldsby, District Secretary, at (714) 963-3058, or writing to Municipal Water District of Orange County at P.O. Box 20895, Fountain Valley, CA 92728. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.