

MEETING OF THE BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Jointly with the
ADMINISTRATION & FINANCE COMMITTEE
18700 Ward Street, Conf. Room 101, Fountain Valley, CA 92708
January 8, 2025, 8:30 a.m.

Teleconference Sites:
25652 Paseo De La Paz, San Juan Capistrano, CA 92675
17420 Walnut Street, Fountain Valley, CA 92708

This meeting will be held in person at 18700 Ward Street, Fountain Valley, California, 92708 (Conference Room 101). As a convenience for the public, the meeting may also be accessed by Zoom Webinar and will be available by either computer or telephone audio as indicated below. Because this is an in-person meeting and the Zoom component is not required, but rather is being offered as a convenience, if there are any technical issues during the meeting, this meeting will continue and will not be suspended.

Computer Audio: You can join the Zoom meeting by clicking on the following link:
<https://zoom.us/j/8828665300>

Telephone Audio: (669) 900 9128 fees may apply
(877) 853 5247 Toll-free
Webinar ID: 882 866 5300#

A&F Committee:
Director Crane, Chair
Director Thomas
Director Nederhood

Staff: H. De La Torre, C. Harris,
H. Chumpitazi, M. Baum-Haley,
K. Davanaugh, M. Goldsby

Ex Officio Member: President McVicker

MWDOC Committee meetings are noticed and held as joint meetings of the Committee and the entire Board of Directors and all members of the Board of Directors may attend and participate in the discussion. Each Committee has designated Committee members, and other members of the Board are designated alternate committee members. If less than a quorum of the full Board is in attendance, the Board meeting will be adjourned for lack of a quorum and the meeting will proceed as a meeting of the Committee with those Committee members and alternate members in attendance acting as the Committee.

ROLL CALL

PUBLIC COMMENTS - Public comments on agenda items and items under the jurisdiction of the Committee should be made at this time.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED - Determine there is a need to take immediate action on item(s) and that the need for action came to the attention of the District subsequent to the posting of the Agenda. (Requires a unanimous vote of the Committee).

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING -- Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the District's business office located at 18700 Ward Street, Fountain Valley, California 92708, during regular business hours. When practical, these public records will also be made available on the District's Internet Web site, accessible at <http://www.mwdoc.com>.

PROPOSED BOARD CONSENT CALENDAR ITEMS

1. TREASURER'S REPORT
 - a. Revenue/Cash Receipt Report – December 2024
 - b. Disbursement Approval Report for the month of January 2025

- c. Disbursement Ratification Report for the month of December 2024
- d. GM Approved Disbursement Report for the month of December 2024
- e. Consolidated Summary of Cash and Investment – November 2024
- f. OPEB and Pension Trust Fund statement

2. FINANCIAL REPORT

- a. Combined Financial Statements and Budget Comparative for the Period Ending November 30, 2024

DISCUSSION ITEMS

3. FY2024-25 RESERVE REVIEW & CONCEPTUAL FY2025-26 BUDGET PROCESS

INFORMATION ITEMS – (THE FOLLOWING ITEMS ARE FOR INFORMATIONAL PURPOSES ONLY – BACKGROUND INFORMATION IS INCLUDED IN THE PACKET. DISCUSSION IS NOT NECESSARY UNLESS REQUESTED BY A DIRECTOR.)

4. DEPARTMENT ACTIVITIES REPORTS

- a. Administration
- b. Finance and Information Technology

5. MONTHLY WATER USAGE DATA AND WATER SUPPLY INFORMATION

OTHER ITEMS

6. REVIEW ISSUES REGARDING DISTRICT ORGANIZATION, PERSONNEL MATTERS, EMPLOYEE BENEFITS FINANCE AND INSURANCE

ADJOURNMENT

NOTE: At the discretion of the Committee, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated, and may be subject to action by the Committee. On those items designated for Board action, the Committee reviews the items and makes a recommendation for final action to the full Board of Directors; final action will be taken by the Board of Directors. Agendas for Committee and Board meetings may be obtained from the District Secretary. Members of the public are advised that the Board consideration process includes consideration of each agenda item by one or more Committees indicated on the Board Action Sheet. Attendance at Committee meetings and the Board meeting considering an item consequently is advised.

Accommodations for the Disabled. Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Maribeth Goldsby, District Secretary, at (714) 963-3058, or writing to Municipal Water District of Orange County at P.O. Box 20895, Fountain Valley, CA 92728. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

**Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
December 2024**

WATER REVENUES

<u>Date</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
12/04/2024	South Coast Water District	October 2024 Water deliveries	\$ 655,297.85
12/05/2024	City of Westminster	October 2024 Water deliveries	8,565.85
12/06/2024	City of Garden Grove	October 2024 Water deliveries	343,204.68
12/06/2024	Irvine Ranch Water District	October 2024 Water deliveries	1,561,451.75
12/06/2024	City of San Clemente	October 2024 Water deliveries	867,978.57
12/09/2024	City of La Palma	October 2024 Water deliveries	752.02
12/10/2024	Laguna Beach County Water District	October 2024 Water deliveries	376,890.53
12/10/2024	Serrano Water District	October 2024 Water deliveries	9,572.23
12/11/2024	City of Buena Park	October 2024 Water deliveries	255,333.71
12/11/2024	El Toro Water District	October 2024 Water deliveries	422,345.09
12/11/2024	Santa Margarita Water District (ID9)	October 2024 Water deliveries	616,524.71
12/11/2024	Santa Margarita Water District	October 2024 Water deliveries	2,716,966.35
12/12/2024	East Orange Co Water District	October 2024 Water deliveries	492,008.38
12/12/2024	City of Orange	October 2024 Water deliveries	329,782.76
12/12/2024	Yorba Linda Water District	October 2024 Water deliveries	462,609.99
12/13/2024	Golden State Water Company	October 2024 Water deliveries	833,850.84
12/13/2024	Moulton Niguel Water District	October 2024 Water deliveries	2,697,179.40
12/13/2024	Orange County Water District	October 2024 Water deliveries	105,231.77
12/20/2024	City of Huntington Beach	November 2024 Water deliveries	276,568.99
12/20/2024	City of La Habra	November 2024 Water deliveries	7,375.77
12/20/2024	Serrano Water District	November 2024 Water deliveries	9,924.59
12/23/2024	City of Newport Beach	November 2024 Water deliveries	61,936.86
12/23/2024	City of Seal Beach	November 2024 Water deliveries	14,039.85
12/23/2024	Trabuco Canyon Water District	November 2024 Water deliveries	51,832.64

TOTAL WATER REVENUES \$ 13,177,225.18

**Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
December 2024**

MISCELLANEOUS REVENUES

<u>Date</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
12/26/2024	Orange County Water District	9/27/2024 OC Water Summit Share of Cost	\$ 20,601.67
12/02/2024	Stripe	OCEMO 2024 Holiday Luncheon registrations	567.85
12/23/2024	OC Sheriff	OCEMO 2024 Holiday Luncheon registrations	310.00
12/05/2024	US Bank	CAL Card rebate check	1,470.81
12/02/2024	Karl Seckel	December 2024 Retiree Health insurance	187.02
12/20/2024	Stan Sprague	January 2025 Retiree Health insurance	227.65
12/02/2024	Special District Risk Mgmt Authority	First Aid Training grant reimbursement	1,000.00
12/05/2024	5 Checks	MWDOC Employee apparel purchase	306.08
12/02/2024	US Bank Custodial Account	Leaders Credit Union Interest payment	849.32
12/30/2024	US Bank Custodial Account	Morgan Stanley and Leaders Credit Union Interest payment	5,321.99
12/31/2024	US Bank	Monthly Interest	148.20
12/16/2024	Mesa Water District	October 2024 Smartimer rebate program	19.00
12/23/2024	Santa Margarita Water District	October 2024 Smartimer rebate program	42.73
12/20/2024	City of Fountain Valley	October 2024 Turf Removal rebate program	208.00
12/11/2024	El Toro Water District	September 2024 High Efficiency Clothes Washers rebate program	230.00
12/06/2024	Irvine Ranch Water District	October 2024 Turf Removal and Spray to Drip rebate program	62,511.08
12/10/2024	Golden State Water Company	October 2024 Turf Removal and Spray to Drip rebate program	416.00
12/13/2024	City of Tustin	October 2024 Turf Removal and Spray to Drip rebate program	208.00
12/16/2024	City of Orange	October 2024 Turf Removal and Spray to Drip rebate program	312.00
12/06/2024	Irvine Ranch Water District	October 2024 Smartimer and Rotating Nozzles rebate program	713.59
12/04/2024	Trabuco Canyon Water District	October 2024 Smartimer and High Efficiency Clothes Washers rebate program	146.45
12/27/2024	City of San Clemente	October 2024 Spray to Drip and High Efficiency Clothes Washers rebate program	945.30
12/10/2024	Moulton Niguel Water District	October 2024 Turf Removal, Rotating Nozzles and High Efficiency Clothes Washers rebate program	3,916.65
12/02/2024	Moulton Niguel Water District	September 2024 Smartimer, Turf Removal, Spray to Drip and High Efficiency Clothes Washers rebate program	18,358.75
12/02/2024	Mesa Water District	FY 2024-25 Choice Programs Billing	41,694.12
12/13/2024	City of Tustin	FY 2024-25 Choice Programs Billing	42,821.26
12/13/2024	City of Tustin	Addition to the Choice School Program FY 2024-25	1,083.78
12/11/2024	Tomorrow's Talent	WEEA Sponsorship FY 2024-25	2,500.00
12/20/2024	Laguna Beach County Water District	5 day Supervisor training - The Center for Organizational Effectiveness	1,099.00
12/23/2024	El Toro Water District	5 day Supervisor training - The Center for Organizational Effectiveness	2,198.00
12/26/2024	Orange County Water District	5 day Supervisor training - The Center for Organizational Effectiveness	2,198.00
12/09/2024	Yorba Linda Water District	Invoice #3 LCRR Service Line Inventories Project	5,675.00
12/10/2024	City of La Habra	Invoice #3 LCRR Service Line Inventories Project	53,659.00
12/10/2024	South Coast Water District	Invoice #3 LCRR Service Line Inventories Project	39,454.00
12/12/2024	City of Westminster	Invoice #3 LCRR Service Line Inventories Project	43,060.00
12/16/2024	City of Garden Grove	Invoice #3 LCRR Service Line Inventories Project	89,021.00
12/23/2024	Trabuco Canyon Water District	Invoice #3 LCRR Service Line Inventories Project	24,504.50
TOTAL MISCELLANEOUS REVENUES			\$ 468,330.80
TOTAL REVENUES			\$ 13,645,555.98



 Harvey Dé La Torre, General Manager



 Hilary Chumpitazi, Treasurer

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of January 2025**

Vendor/ Invoice	Description	Amount to Pay
Core Expenditures:		
Richard C Ackerman		
1430	December 2024 Legal and regulatory specialized consulting services	3,500.00
Total		<u>3,500.00</u>
Richard Bell		
110424	July-December 2024 Retiree medical premium	984.42
Total		<u>984.42</u>
Blue Ribbon Trophy		
46244	Deposit for custom walnut tile plaques	2,541.00
Total		<u>2,541.00</u>
Bryton Printing Inc		
18294	Scouts BSA workbook printing	1,288.32
Total		<u>1,288.32</u>
Constant Contact Inc		
XR8WAECAB225	Renewal for online event registration software	2,368.80
Total		<u>2,368.80</u>
Green Thumb (Indoor Plant Care) LLC-Dedo Verde Interior		
20241218	December 2024 Plant purchases	228.53
20250061	January 2025 Indoor plant service	305.50
Total		<u>534.03</u>
Dopudja & Wells Consulting Inc		
1940	November 2024 Consulting services on MET Strategic Issues and Priorities	1,420.00
1942	November 2024 Senior Advisory Consulting services for State and Federal Legislative and Policy Matters	4,082.50
1951	October-November 2024 Needs Assessment services	2,977.60
Total		<u>8,480.10</u>
E Source Companies LLC		
12983	November 2024 Retail Agency Technical Assistance services	7,220.00
24298	November 2024 AMI Technical Assistance Workgroup Meeting #2	3,240.00
Total		<u>10,460.00</u>
Friends of Shipley Nature Center		
FSNC #2	Facility rental for Annual Poster Contest	2,000.00
Total		<u>2,000.00</u>
Gladwell Governmental Srvcs Inc		
5616	Annual Records Review FY 2024-25	250.00
Total		<u>250.00</u>

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of January 2025**

Vendor/ Invoice	Description	Amount to Pay
GovConnection Inc		
75962946	Annual subscription for email protection service against phishing, malware, and advanced threats	3,346.20
Total		<u>3,346.20</u>
GovernmentJobscom Inc		
INV-45433	12/28/23-12/27/24 Subscription for Insight job application management and postings	5,400.32
Total		<u>5,400.32</u>
Hashtag Pinpoint Corporation		
1931	December 2024 Social Media consultation and services	7,913.00
Total		<u>7,913.00</u>
Lee Jacobi		
121724	July-November 2024 Retiree medical premium	922.25
Total		<u>922.25</u>
Lawnscape Systems Inc		
449862	December 2024 Landscape Maintenance for Atrium	495.00
Total		<u>495.00</u>
Keith Lyon		
122624	October-December 2024 Retiree medical premium	1,048.20
Total		<u>1,048.20</u>
Natural Resource Results LLC		
5177	December 2024 Federal Advocacy Agreement services	8,000.00
Total		<u>8,000.00</u>
NDS		
843890	12/06/24 Board packet delivery service	134.72
844113	12/13/24 Board packet delivery service	106.97
Total		<u>241.69</u>
ODP Business Solutions LLC		
400939140001	12/09/24 Office supplies	118.02
400939551001	12/09/24 Office supplies	196.91
Total		<u>314.93</u>
Orange County Water District		
26979	November 2024 Postage, shared office & maintenance expense	12,202.13
Total		<u>12,202.13</u>
Ordway Corporation-Print & Finishing Solutions		
IN157656	Binding machine strips	404.55
Total		<u>404.55</u>

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of January 2025**

Vendor/ Invoice	Description	Amount to Pay
Packet Fusion Inc		
PB16914	Services and project management to plan, configure, and migrate to new Zoom phone system	4,750.00
Total		<u>4,750.00</u>
Judy Pfister		
121824	October-December 2024 Retiree medical premium	524.10
Total		<u>524.10</u>
Karl Seckel		
112524	October-December 2024 Retiree medical premium	1,467.60
Total		<u>1,467.60</u>
SMS Datacenter-Groupo SMS USA LLC		
41609	January 2025 IT support services	4,590.00
Total		<u>4,590.00</u>
Mary Snow		
122924	October-December 2024 Retiree medical premium	524.10
Total		<u>524.10</u>
Joey C Soto		
GA-DEC-96	December 2024 Grant Research and Acquisition	3,250.00
Total		<u>3,250.00</u>
Syrus Devers Advocacy LLC		
1086	December 2024 State Legislative Advocacy services	8,000.00
Total		<u>8,000.00</u>
The Hiller Companies LLC		
577885	Fire sprinkler parts	353.38
Total		<u>353.38</u>
Pauline D Wennerstrom		
120224	October-December 2024 Retiree medical premium	524.10
Total		<u>524.10</u>
Whittingham Public Affairs Advisors-WPAA		
2770	January 2025 Strategic guidance on local & regional issues	7,500.00
Total		<u>7,500.00</u>
Total Core Expenditures		<u>104,178.22</u>

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of January 2025**

Vendor/ Invoice	Description	Amount to Pay
Choice Expenditures:		
Orange County Water District		
26979	November 2024 Postage for Water Use Efficiency rebate programs	22.68
Total		<u>22.68</u>
Building Block Entertainment Inc		
3842-1	December 2024 Choice Elementary School Program K-2	6,120.00
Total		<u>6,120.00</u>
Mission RCD		
3469	December 2024 Field inspection and verification for Water Use Efficiency rebate programs	1,783.00
Total		<u>1,783.00</u>
Orange County Dept of Education		
94UI0862	November 2024 Choice School Program for grades 3-5	3,946.68
94UI0890	December 2024 Choice School Program for grades 3-8	5,187.42
Total		<u>9,134.10</u>
Westerly Meter Service Co.-Lane M Matsuno		
17731	December 2024 Meter Accuracy Testing for Garden Grove	3,160.00
17735	December 2024 Meter Accuracy Testing for Trabucco Canyon Water District	4,000.00
17737	December 2024 Meter Accuracy Testing for Mesa Water District	1,600.00
17756	December 2024 Meter Accuracy Testing for Mesa Water District	1,800.00
Total		<u>10,560.00</u>
Total Choice Expenditures		<u>27,619.78</u>
Other Funds Expenditures:		
Coast to Coast Computer Products		
A2737334	Supplies for the Large Format Plotter for the WEROC Mobile EOC for large scale printing of GIS maps	322.98
A2738045	Large Format Plotter for the WEROC Mobile EOC for printing large scale GIS maps	951.57
A2738170	ink supplies for the large Format Plotter for the WEROC Mobile EOC for large scale printing of GIS maps	167.48
Total		<u>1,442.03</u>
E Source Companies LLC		
12983	November 2024 Retail Agency Technical Assistance services	28,360.00
Total		<u>28,360.00</u>

**Municipal Water District of Orange County
 Disbursement Approval Report
 For the month of January 2025**

Vendor/ Invoice	Description	Amount to Pay
Mission RCD 3469	December 2024 Field inspection and verification for Water Use Efficiency rebate programs	8,115.04
Total		<u>8,115.04</u>
Total Other Funds Expenditures		<u>37,917.07</u>
Total Expenditures		<u>169,715.07</u>

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of December 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Core Disbursements:				
Tiffany Baca				
12/31/2024	EFT	111224	November 2024 Business expense	21.51
Total				<u>21.51</u>
Heather Baez				
12/13/2024	EFT	112024	Computer loan program	1,457.30
Total				<u>1,457.30</u>
Corodata Records Management Inc				
12/31/2024	EFT	RS7054342	November 2024 Records Storage Fees	70.17
Total				<u>70.17</u>
Randall Crane				
12/31/2024	143700	111324	November 2024 Business expense	201.15
Total				<u>201.15</u>
Rachel Davis				
12/31/2024	EFT	103124	October 2024 Business expense	279.31
Total				<u>279.31</u>
Al Nederhood				
12/31/2024	EFT	112524	November 2024 Business expense	182.37
Total				<u>182.37</u>
Jasmine Orozco				
12/31/2024	EFT	92724	September 2024 Business expense	106.00
12/31/2024	143702	102524	October 2024 Business expense	32.69
12/31/2024	143702	112124	November 2024 Business expense	50.66
Total				<u>189.35</u>
Megan Schneider				
12/31/2024	EFT	112124	November 2024 Business expense	357.46
Total				<u>357.46</u>
Karl Seckel				
12/31/2024	EFT	111324	November 2024 Business expense	26.13
Total				<u>26.13</u>
Nathan Shepherd				
12/31/2024	EFT	111524	November 2024 Business expense	44.89
Total				<u>44.89</u>
Spectrum Business				
12/10/2024	143643	188955001112124	December 2024 Telephone and internet expense	1,500.47
Total				<u>1,500.47</u>
US Bank				
12/31/2024	143707	2978/4192/8910/1189-NOV24	10/23/24-11/22/24 Cal Card Charges	12,671.23
Total				<u>12,671.23</u>

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of December 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Verizon Wireless				
12/10/2024	143644	9979487296	November 2024 4G Mobile broadband unlimited service	114.03
Total				<u>114.03</u>
Total Core Disbursements				<u>17,115.37</u>
 Choice Disbursements:				
Joseph Berg				
12/31/2024	EFT	112124	November 2024 Business expense	78.66
Total				<u>78.66</u>
Rachel Davis				
12/31/2024	EFT	103124	October 2024 Business expense	60.17
Total				<u>60.17</u>
US Bank Voyager Fleet Systems				
12/13/2024	EFT	8694349932448	10/25/24-11/24/24 Fuel for Water Loss Control Shared Services Vehicles	728.40
Total				<u>728.40</u>
Total Choice Disbursements				<u>867.23</u>
 Other Funds Disbursements:				
AT&T				
12/13/2024	143689	22650784	November 2024 Telephone expense for WEROC N. EOC	39.39
Total				<u>39.39</u>
Gabriela Landeros				
12/31/2024	EFT	112224	November 2024 Business expense	2,670.67
Total				<u>2,670.67</u>
Mesa Water District				
12/13/2024	EFT	11627	October 2024 Credit for Local Resources program	17,875.40
Total				<u>17,875.40</u>
Metropolitan Water District				
12/30/2024	EFT12302024	11655	October 2024 Water deliveries	13,278,088.28
Total				<u>13,278,088.28</u>
Santiago Aqueduct Commission				
12/31/2024	143703	102024	October 2024 SAC Pipeline Operation Surcharge	2,708.04
Total				<u>2,708.04</u>
Janine Schunk				
12/31/2024	143704	111224	November 2024 Business expense	240.12
Total				<u>240.12</u>
Santa Margarita Water District				
12/31/2024	EFT	102024	October 2024 SCP Operation Surcharge	34,595.80
Total				<u>34,595.80</u>

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of December 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Spray to Drip Rebate				
12/12/2024	143681	S2D7-C-O-54219-23313	St Paul Lutheran Church	16,473.00
12/12/2024	143672	S2D7-C-SM-41972-23379	Mesa Vista North Hoa	26,297.00
12/12/2024	143662	S2D7-C-SM-54336-23378	Ladera Ranch Maint Corp	5,725.00
12/12/2024	143679	S2D7-C-SOCO-38663-23504	Tennis Club At Monarch Beach	5,276.00
12/12/2024	143652	S2D7-R-BP-54446-23455	M. Ebrahimi	1,296.00
12/12/2024	143670	S2D7-R-FV-49761-23450	T. Loi	853.00
12/12/2024	143666	S2D7-R-HB-54238-23406	A. Lin	1,020.00
12/12/2024	143667	S2D7-R-HB-54302-23413	A. Lin	912.00
12/12/2024	143664	S2D7-R-IRWD-44196-23566	S. Lahham	923.00
12/12/2024	143661	S2D7-R-IRWD-51781-23423	K. Kao	1,003.00
12/12/2024	143686	S2D7-R-IRWD-54396-23431	D. Witting	576.00
12/12/2024	143659	S2D7-R-IRWD-54521-23505	K. Jazayeri	838.00
12/12/2024	143655	S2D7-R-IRWD-54626-23549	L. Hall	304.00
12/12/2024	143646	S2D7-R-SM-54419-23448	S. Bell	738.00
12/12/2024	143674	S2D7-R-SM-54595-23546	K. O'Connor	533.74
Total				62,767.74
Turf Rebate				
12/12/2024	143688	TR16-R-BREA-51469-49930	D. Worker	1,572.00
12/12/2024	143654	TR16-R-TC-49480-47996	M. Entezar	4,836.00
12/12/2024	143684	TR17-C-ETWD-54338-52848	United Laguna Woods Mutual	77,785.00
12/12/2024	143658	TR17-C-HB-44331-51609	Huntington Landmark Association	50,194.00
12/12/2024	143676	TR17-C-IRWD-48768-53055	Saint Jude Medical	33,675.00
12/12/2024	143651	TR17-C-MNT-46428-52931-PA-CA	Community Roots Academy	7,160.00
12/12/2024	143649	TR17-C-MNT-51730-51603-PA	City Of Mission Viejo	39,632.99
12/12/2024	143682	TR17-C-O-54219-52705	St Paul Lutheran Church	87,244.00
12/12/2024	143673	TR17-C-SM-41972-52810	Mesa Vista North Hoa	76,203.00
12/12/2024	143663	TR17-C-SM-54336-52852	Ladera Ranch Maint Corp	22,978.00
12/12/2024	143680	TR17-C-SOCO-38663-53003	Tennis Club At Monarch Beach	15,112.00
12/12/2024	143653	TR17-R-BP-54446-52991	M. Ebrahimi	4,388.00
12/12/2024	143671	TR17-R-FV-49761-52985	T. Loi	1,503.00
12/12/2024	143668	TR17-R-HB-54238-52728	A. Lin	3,060.00
12/12/2024	143669	TR17-R-HB-54302-52796	A. Lin	1,612.00
12/12/2024	143683	TR17-R-HB-54418-52975	A. Tran	6,465.00
12/12/2024	143685	TR17-R-HB-54459-53009	L. Weller	1,896.00
12/12/2024	143665	TR17-R-IRWD-44196-42828	S. Lahham	5,180.00
12/12/2024	143687	TR17-R-IRWD-54396-52925	D. Witting	3,344.00
12/12/2024	143660	TR17-R-IRWD-54521-53096	K. Jazayeri	4,160.00
12/12/2024	143645	TR17-R-IRWD-54555-53142	P. Azami	5,265.00
12/12/2024	143656	TR17-R-IRWD-54626-53245	L. Hall	2,520.00
12/12/2024	143677	TR17-R-MNT-54294-52787	B. Storie	2,592.00
12/12/2024	143678	TR17-R-MNT-54408-52942-NS	J. Tateyama	2,065.00
12/12/2024	143657	TR17-R-SC-54290-52779	E. Hickey	1,176.00
12/12/2024	143647	TR17-R-SM-54419-52955	S. Beil	2,214.00
12/12/2024	143675	TR17-R-SM-54595-53191	K. O'Connor	807.00
12/12/2024	143650	TR17-R-TC-54346-52857	J. Clemente	2,896.00
12/12/2024	143648	TR17-R-WEST-54477-53037	R. Carter	930.00
Total				468,464.99
US Bank				
12/31/2024	143707	3115-NOV24	10/23/24-11/22/24 Cal Card Charges - WEROC	1,489.81
Total				1,489.81

**Municipal Water District of Orange County
 Disbursement Ratification Report
 For the Month of December 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Verizon Wireless				
12/10/2024	143644	9979487296	November 2024 4G Mobile broadband unlimited service	116.03
Total				<u>116.03</u>
Total Other Funds Disbursements				<u>13,869,056.27</u>
Total Disbursements				<u><u>13,887,038.87</u></u>



 Harvey De La Torre, General Manager



 Hilary Churnpitazi, Treasurer

Cal Card Charges
Statement Date: November 22, 2024
Payment Date: December 31, 2024

Date	Description	Amount
General Manager Card:		
10/22/2024	Udemy Education Virtual Courses - Microsoft Excel - Excel from Beginner to Advanced 2024 - Registration for T. Blue	22.99
10/23/2024	CSDA 2024 Board Secretary & Clerk Conference from 10/21/24-10/23/24 in San Diego, CA - Accommodations for M. Goldsby	268.93
10/25/2024	AWWA Fall Conference 2024 from 10/21/24-10/24/24 in Reno, NV - Accommodations for R. Davis	147.77
10/30/2024	10/22/24-10/30/24 Meals for H. De La Torre's meetings	304.00
10/31/2024	CSDA 2025 CSDM Study Group On-Demand Webinar - Registration for M. Baum-Haley	100.00
11/04/2024	CMUA Meeting on 11/14/24, in Sacramento, CA - Airfare for H. Baez	697.96
11/05/2024	Colorado River User Association Conference on 12/04/24-12/06/24 in Las Vegas, NV - Registration for A. Heide	650.00
11/06/2024	California Landscape Contractors Association: Water Efficient Landscape Dual Certification Program - Registration for A. Renteria Solis refund	(50.00)
11/12/2024	Grant Writing USA from 01/09/25-01/10/25 in Anaheim, CA - Registration for C. Castro, A. Cavazos, A. Renteria Solis & M. Hurtado	1,580.00
11/14/2024	CMUA meeting on 11/14/24 in Sacramento, CA - Accommodations for H. Baez	593.72
11/15/2024	2024 Annual Government Tax & Employee Benefits Seminar on 12/05/24 in Ontario, CA - Registration for L. Gunawan	550.00
11/16/2024	CCEEB's Fall Planning Conference in Monterey, CA from 11/14/24-11/15/24 - Accommodations for R. Crane & M. Yoo Schneider	1,016.06
11/18/2024	Resilient Alternatives to Non-Functional Commercial Turf Webinar on 11/19/24 - Registration for A. Renteria Solis, M. Hurtado, C. Castro, & T. Fann	40.00
11/18/2024	CalWEP Plenary on 12/11/24 in Sacramento, CA - Airfare for R. Davis	228.96
11/19/2024	CSMFO Orange County Chapter Meeting Holiday Event on 12/19/24 in Tustin, CA - Registration for H. Chumpitazi, L. Gunawan, & S. Hung	190.00
11/20/2024	11/05/24-11/20/24 Meals for H. De La Torre's meetings	80.04
Total:		6,420.43
Assistant General Manager Card:		
10/25/2024	Meal for M. Baum-Haley's meeting	30.01
Total:		30.01
WEROC Card:		
10/22/2024	Supplies for WEROC mobile command unit for safety during incident response	36.96
10/22/2024	Fire blanket for disaster preparedness month contest winner in October 2024	27.17
10/31/2024	December 2024 OCEMO Meeting and Luncheon - Registration for J. Schunk	62.00
11/04/2024	Luncheon from Board and Brew for WEROC Water Distribution Plan Tabletop exercise on 11/12/24	599.08
11/06/2024	Operational planning wall chart worksheets for incident planning, trainings, and activations	665.60
11/06/2024	AWWA Risk and Resilience Management of Water and Wastewater Systems - Electronic copy for office	99.00
Total:		1,489.81

Cal Card Charges
Statement Date: November 22, 2024
Payment Date: December 31, 2024

Date	Description	Amount
Public Affairs Card:		
10/30/2024	November 2024 Open AI monthly subscription, language processing tool	20.00
11/03/2024	November 2024 Monthly Public Storage Unit for Public Affairs	706.00
11/13/2024	Slidemodel subscription for power point slides	99.90
11/14/2024	Ricky costume supplies	31.20
Total:		857.10

Administration Card:

10/25/2024	09/25/24-10/24/24 Monthly web hosting and database charges	152.99
10/27/2024	10/27/24-10/26/25 Amazon Prime Business membership	194.66
10/29/2024	Magenta toner for admin printer	260.99
10/29/2024	AMI Workgroup #1 Catering	1,082.96
10/31/2024	Flowers for Board of Director	155.44
10/31/2024	11/04/24 Management staff lunch	311.31
11/05/2024	11/05/24 Office supplies	20.30
11/07/2024	(3) HP wireless mouse for pc/laptops	54.84
11/11/2024	Annual subscription to hold video surveillance for server room - Refund	(37.48)
11/17/2024	Monthly cloud storage fee for immutable storage of Laserfische	37.76
11/18/2024	UPS Delivery charge	4.40
11/18/2024	November 2024 Wireless Internet Backup	45.00
11/18/2024	Alchemer annual renewal	315.00
11/18/2024	2025 Membership renewal	899.00
11/19/2024	Recharge for Amazon return reversal	18.47
11/19/2024	Cleaning and organization supplies for server room	42.24
11/19/2024	11/19/24-12/19/24 Monthly fax service charge	10.00
11/21/2024	Lighting for server room and felt furniture pads for conference room 102	26.90
11/21/2024	Server rack cooling blanks	60.55
11/21/2024	Samsung laptop for staff	1,631.24
11/22/2024	Power supply and server lights for IT	77.12
Total:		5,363.69

**Municipal Water District of Orange County
GM Approved Disbursement Report ⁽¹⁾
For the Month of December 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Core Disbursements:				
Aleshire & Wynder LLP				
12/31/2024	EFT	92066	November 2024 Legal services	52.50
Total				52.50
Total Core Disbursements				52.50
 Other Funds Disbursements:				
RockDove Solutions Inc				
12/31/2024	EFT	1182	2025 Annual fees for the In Case of Crisis cloud-based mobile program for WEROC Member Agencies and MWDOC Staff	9,000.00
Total				9,000.00
Total Other Funds Disbursements				9,000.00
Total Disbursements				9,052.50



Harvey De La Torre, General Manager

for 

Hilary Chumpitazi, Treasurer

⁽¹⁾ For disbursements that did not make the cut-off of previous month's Disbursement Approval report. Disbursements are approved by GM for payment and need A & F Committee ratification.



**Municipal Water District of Orange County
Consolidated Summary of Cash and Investment**
November 30, 2024

District investments and cash balances are held in various funds designated for certain purposes as follows:

Fund	Book Value	% of Portfolio
Restricted Reserves		
WEROC Operating Fund	\$ 814,696	4.06%
Pension 115 Trust	1,999,765	9.97%
Total Restricted Reserves	\$2,814,461	14.03%
Designated Reserves		
Operating Reserves	\$3,819,350	19.04%
Election Reserve	1,146,947	5.72%
OPEB Reserve	297,147	1.48%
Total Designated Reserves	\$5,263,444	26.24%
General Operations Fund	\$12,308,311	61.35%
Water Purchase Payments Fund	414,507	2.06%
Conservation Fund	(755,770)	(3.77%)
Trustee Activities - AMP	18,360	0.09%
Total Other Funds	\$11,985,408	59.73%
Total	\$20,063,313	100.00%

The funds are invested as follows:

Term of Investment	% of Portfolio	Book Value	Market Value
Cash	2.68%	\$ 538,325	\$ 538,325
Pension 115 Trust	9.97%	1,999,765	1,999,765
Short-term investment			
• LAIF	50.15%	10,060,785	10,060,785
• OCTP	21.75%	4,364,468	4,364,468
Long-term investment			
• US Government Issues	1.25%	249,970	239,510
• Corporate Bond	5.98%	1,200,000	1,163,220
• Certificates of Deposit	8.22%	1,650,000	1,642,793
Total	100.00%	\$20,063,313	\$20,008,866

The average number of days to maturity/call as of November 30, 2024, equaled 134 and the average yield to maturity is 4.109%. During the month of November 2024, the District's average daily balance was \$25,861,207.07. Funds were invested in US Bank, Pension 115 Trust, Negotiable Certificate of Deposits, Corporate Bonds, US Government Issues, Local Agency Investment Funds (LAIF) and Orange County Treasurer's Pool (OCTP).

The (\$54,447) difference between the book value and the market value on November 30, 2024, represents the exchange difference if all investments had been liquidated on that date. Since it is the District's practice to "buy and hold" investments until maturity, the market values are a point of reference, not an indication of actual loss or gain. There are no current plans or cash flow requirements identified in the near future that would require the sale of these securities prior to maturity.


Harvey De La Torre
General Manager


for Hilary Chumpitazi
Treasurer

Street Address:
18700 Ward Street
Fountain Valley, California 92708

Mailing Address:
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Fountain Valley, CA 92728-0895

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Bob McVicker, P.E., D.WRE
President

Jeffery M. Thomas
Vice President

Randall Crane, Ph.D.
Director

Larry D. Dick
Director

Al Nederhood
Director

Karl W. Seckel, P.E.
Director

Megan Yoo Schneider, P.E.
Director

Harvey F. De La Torre
General Manager

MEMBER AGENCIES

- City of Brea
- City of Buena Park
- East Orange County Water District
- El Toro Water District
- Emerald Bay Service District
- City of Fountain Valley
- City of Garden Grove
- Golden State Water Co.
- City of Huntington Beach
- Irvine Ranch Water District
- Laguna Beach County Water District
- City of La Habra
- City of La Palma
- Mesa Water District
- Moulton Niguel Water District
- City of Newport Beach
- City of Orange
- Orange County Water District
- City of San Clemente
- Santa Margarita Water District
- City of Seal Beach
- Serrano Water District
- South Coast Water District
- Trabuco Canyon Water District
- City of Tustin
- City of Westminster
- Yorba Linda Water District



MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

Portfolio Management - Portfolio Summary
November 30, 2024

11/30/2024	Par Value	Market Value	Book Value	% of Portfolio	Days to Mat/Call	YTM @ Cost
Negotiable Certificate Of Deposit	1,650,000.00	1,642,793.00	1,650,000.00	9.41	1,271	3.679
Corporate Bond	1,200,000.00	1,163,219.50	1,200,000.00	6.85	185	1.518
US Government Issues	250,000.00	239,510.00	249,969.68	1.43	88	0.860
Local Agency Investment Funds	10,060,785.45	10,060,785.45	10,060,785.45	57.41	1	4.477
Orange County Treasurer's Pool	4,364,467.82	4,364,467.82	4,364,467.82	24.90	1	4.323
Total Investments	17,525,253.27	17,470,775.77	17,525,222.95	100.00	134	4.109
Cash						
Cash	538,325.28	538,325.28	538,325.28		1	0.00
Pension 115 Trust	1,999,764.90	1,999,764.90	1,999,764.90		1	0.00
Total Cash and Investments	20,063,343.45	20,008,865.95	20,063,313.13		134	4.109

Total Earnings	Month Ending November	Fiscal Year to Date
Current Year	86,755.74	458,163.70
Average Daily Balance	25,861,207.07	
Effective Rate of Return	4.109%	

We certify that this report reflects the cash and investments of the Municipal Water District of Orange County and is in conformity with the Government Code requirements and the District Investment Policy and Guidelines in effect at the time of investment. The Investment Program herein shown provides sufficient cash flow liquidity to meet the next six month's estimated expenditure. The source for the market values are from U.S. Bank. Per Resolution 2059 there are no compliance exceptions to report.

Harvey De La Torre
Harvey De La Torre, General Manager

1/2/2025
Date

Hilary Chumpitazi
Hilary Chumpitazi, Treasurer

1/2/2025
Date

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Long-Term Portfolio Details - Investments
November 30, 2024

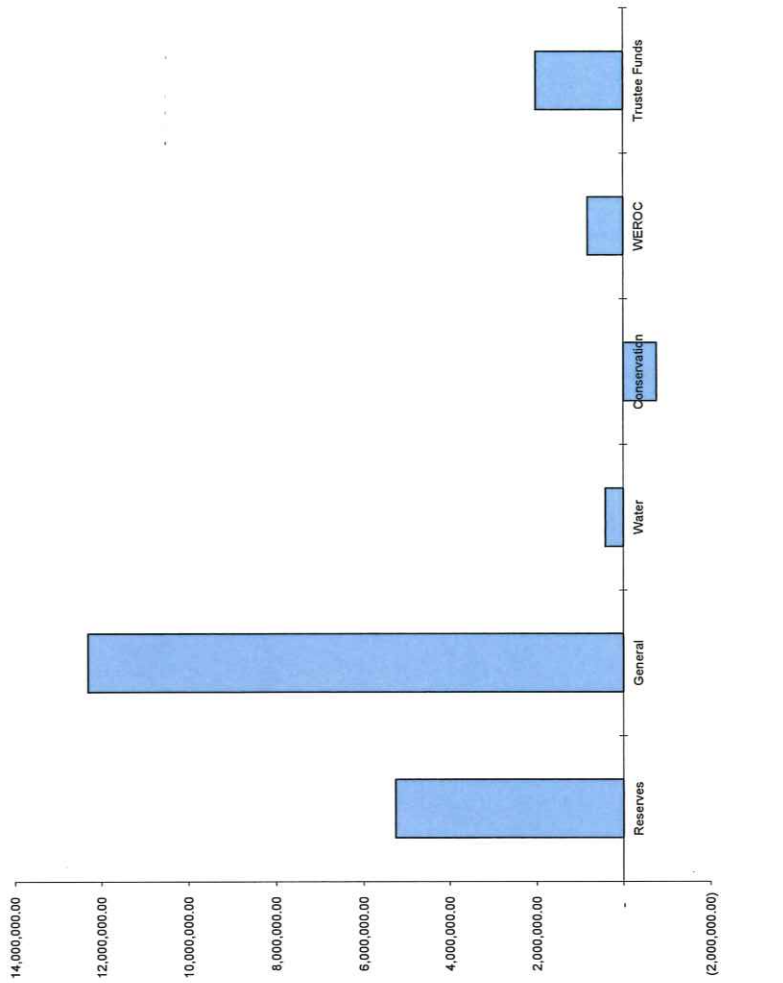
Issuer	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Negotiable Certificate Of Deposit									
American Express Bank	02589ADIE9	7/20/2022	200,000.00	196,018.00	200,000.00	3.350	3.350	962	7/20/2027
Discover Bank	2546736R2	7/26/2023	250,000.00	253,555.00	250,000.00	4.500	4.500	1,332	7/24/2028
Leaders Credit Union	52171MAN5	8/30/2024	250,000.00	249,482.50	250,000.00	4.000	4.000	1,734	8/30/2029
Magyar Bank	55977RCD3	7/30/2024	250,000.00	250,402.50	250,000.00	4.100	4.100	1,703	7/30/2029
Sallie Mae Bank	7954507A7	7/14/2021	200,000.00	189,870.00	200,000.00	1.000	1.000	591	7/14/2026
State Bank of India	8562852Q3	8/10/2023	250,000.00	256,585.00	250,000.00	4.550	4.550	1,349	8/10/2028
Toyota Financial SGS Bank	89235MPD7	9/27/2022	250,000.00	246,880.00	250,000.00	3.650	3.650	1,026	9/22/2027
Sub Total			1,650,000.00	1,642,793.00	1,650,000.00	3.679	3.679	1,271	
US Government Issues									
FHLB	3130ALGR9	3/1/2021	250,000.00	239,510.00	249,969.68	0.950	0.860	88	2/26/2026
Sub Total			250,000.00	239,510.00	249,969.68	0.850	0.860	88	
Corporate Bond									
Bank of America Corp	06048WK41	12/7/2020	250,000.00	241,277.50	250,000.00	1.000	0.800	360	11/25/2025
Citigroup Global Markets	17328WFZ6	9/16/2020	250,000.00	241,612.50	250,000.00	1.000	1.000	16	9/16/2025
JP Morgan Chase	48128GV56	8/18/2020	250,000.00	241,477.50	250,000.00	0.800	0.800	261	8/18/2025
Morgan Stanley Fih LLC	61766YKH3	6/29/2022	200,000.00	196,292.00	200,000.00	4.500	4.500	211	6/29/2027
Societe Generale	83369MD25	8/19/2020	250,000.00	242,560.00	250,000.00	1.300	1.088	81	8/19/2025
Sub Total			1,200,000.00	1,163,219.50	1,200,000.00	1.604	1.518	185	
Total Investments			3,100,000.00	3,045,522.50	3,099,969.68	2.648	2.615	755	
Total Earnings									
Current Year		Month Ending November			Fiscal Year To Date				
			6,687.93		33,622.30				

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Short-Term Portfolio Details - Cash and Investments
November 30, 2024

Investments	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Local Agency Investment Funds									
LAIF LGIP	LAIF	6/30/2010	10,060,785.45	10,060,785.45	10,060,785.45	4.477	4.477	1	N/A
Sub Total			10,060,785.45	10,060,785.45	10,060,785.45	4.477	4.477	1	
Orange County Treasurer's Pool									
County of Orange LGIP	OCIP	6/29/2005	4,364,467.82	4,364,467.82	4,364,467.82	4.323	4.323	1	N/A
Sub Total			4,364,467.82	4,364,467.82	4,364,467.82	4.323	4.323	1	
Total Investments			14,425,253.27	14,425,253.27	14,425,253.27	4.430	4.430		
Cash									
Petty Cash Cash	CASH	7/1/2010	500.00	500.00	500.00	0.000	0.000	1	N/A
US Bank Cash	CASHUSBANK	7/25/2018	537,825.28	537,825.28	537,825.28	0.000	0.000	1	N/A
Pension 115 Trust	PENSION115TRUST	7/31/2018	1,999,764.90	1,999,764.90	1,999,764.90	0.000	0.000	1	N/A
Total Cash			2,538,090.18	2,538,090.18	2,538,090.18	0.000	0.000	1	
Total Cash and Investments			16,963,343.45	16,963,343.45	16,963,343.45	4.430	4.430	1	
Total Earnings									
Current Year			80,067.81						
									Fiscal Year To Date
									424,541.40

**Municipal Water District of Orange County
Cash and Investments at November 30, 2024**

ALLOCATION	AMOUNT	%
MWDOC		
Restricted Reserves		
WEROC Operating Fund	\$ 814,696	4.06%
Pension 115 Trust	1,999,765	9.97%
Total Restricted Reserves	\$ 2,814,461	14.03%
Designated Reserves		
Operating Reserve	\$ 3,819,350	19.04%
Election Reserve	1,146,947	5.72%
OPEB Reserve	297,147	1.48%
Total Designated Reserves	\$ 5,263,444	26.24%
General Operations Fund	\$ 12,308,311	61.35%
Water Purchase Payments Fund	414,507	2.06%
Conservation Fund	(755,770)	-3.77%
Total Other Funds	\$ 11,967,048	59.64%
TOTAL MWDOC	\$ 20,044,953	99.91%
TRUSTEE ACTIVITIES		
AMP Sales Admin	\$ 18,360	0.09%
TOTAL TRUSTEE ACTIVITIES	\$ 18,360	0.09%
TOTAL CASH & INVESTMENTS	\$ 20,063,313	100.00%



MUNICIPAL WATER DIST OF ORANGE COUNTY
PARS Post-Employment Benefits Trust

Account Report for the Period
11/1/2024 to 11/30/2024

Hilary Chumpitazi
Accounting Manager
Municipal Water Dist of Orange County
18700 Ward Street
Fountain Valley, CA 92708

Account Summary

Source	Balance as of 11/1/2024	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 11/30/2024
OPEB	\$2,956,490.96	\$0.00	\$88,999.88	\$1,469.79	\$0.00	\$0.00	\$3,044,021.05
PENSION	\$2,268,862.64	\$0.00	\$68,300.53	\$1,069.28	\$0.00	\$0.00	\$2,336,093.89
Totals	\$5,225,353.60	\$0.00	\$157,300.41	\$2,539.07	\$0.00	\$0.00	\$5,380,114.94

Investment Selection

Source	
OPEB	Moderate - Strategic Blend
PENSION	Moderate - Strategic Blend

Investment Objective

Source	
OPEB	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.
PENSION	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	3.01%	2.41%	17.79%	3.73%	6.48%	6.18%	10/26/2011
PENSION	3.01%	2.43%	17.80%	3.76%	6.47%	-	7/31/2018

Information as provided by US Bank, Trustee for PARS: Not FDIC Insured: No Bank Guarantee: May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees



**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
COMBINED FINANCIAL STATEMENTS
AND
BUDGET COMPARATIVE
JULY 1, 2024 THRU NOVEMBER 30, 2024**

**Municipal Water District of Orange County
Combined Balance Sheet
As of November 30, 2024**

	Amount
ASSETS	
Cash in Bank	538,325.28
Investments	19,524,987.85
Accounts Receivable	25,676,518.44
Accounts Receivable - Other	85,309.07
Accrued Interest Receivable	217,716.14
Prepays/Deposits	468,143.31
Leasehold Improvements	7,010,782.88
Furniture, Fixtures & Equipment	724,085.38
Less: Accumulated Depreciation	<u>(4,126,365.41)</u>
TOTAL ASSETS	<u><u>50,119,502.94</u></u>
LIABILITIES AND FUND BALANCES	
LIABILITIES	
Accounts Payable	25,648,569.97
Accounts Payable - Other	7.79
Accrued Salaries and Benefits Payable	648,657.85
Other Liabilities	630,626.27
Unearned Revenue	<u>938,382.07</u>
TOTAL LIABILITIES	<u><u>27,866,243.95</u></u>
FUND BALANCES	
Restricted Fund Balances	
WEROC Reserve	396,676.84
Pension 115 Trust	<u>1,999,764.90</u>
Total Restricted Fund Balances	<u><u>2,396,441.74</u></u>
Unrestricted Fund Balances	
Designated Reserves	
General Operations	3,819,350.00
Election Expense	1,146,947.00
OPEB	<u>297,147.00</u>
Total Designated Reserves	<u><u>5,263,444.00</u></u>
General Fund	7,726,155.01
General Fund Capital	<u>86,023.20</u>
Total Unrestricted Fund Balances	<u><u>13,075,622.21</u></u>
Excess Revenue over Expenditure	
Operating Fund	7,164,561.04
Other Funds	<u>(383,366.00)</u>
TOTAL FUND BALANCES	<u><u>22,253,258.99</u></u>
TOTAL LIABILITIES AND FUND BALANCES	<u><u>50,119,502.94</u></u>

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
July 1, 2024 thru November 30, 2024

	Month to Date	Year to Date	Annual Budget	% Used	Encumbrance	Budget Remaining
REVENUES						
Retail Connection Charge	0.00	9,580,818.25	9,580,818.00	100.00%	0.00	(0.25)
Ground Water Customer Charge	0.00	405,463.00	405,463.00	100.00%	0.00	0.00
Water Rate Revenues	0.00	9,986,281.25	9,986,281.00	100.00%	0.00	(0.25)
Interest Revenue	92,463.87	481,710.50	738,960.00	65.19%	0.00	257,249.50
Subtotal	92,463.87	10,467,991.75	10,725,241.00	97.60%	0.00	257,249.25
Choice Programs	3,692.00	1,014,939.00	1,548,573.00	65.54%	0.00	533,634.00
MWD Revenue - Shared Services	0.00	34,000.00	0.00	0.00%	0.00	(34,000.00)
Miscellaneous Income	0.00	814.67	3,000.00	27.16%	0.00	2,185.33
Revenue - Other	832.23	995.31	0.00	0.00%	0.00	(995.31)
School Contracts	1,174.20	414,512.34	496,062.00	83.56%	0.00	81,549.66
Transfer-In from Reserve	0.00	0.00	129,169.00	0.00%	0.00	129,169.00
Subtotal	5,698.43	1,465,261.32	2,176,804.00	67.31%	0.00	711,542.68
TOTAL REVENUES	98,162.30	11,933,253.07	12,902,045.00	92.49%	0.00	968,791.93

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
July 1, 2024 thru November 30, 2024

	Month to Date	Year to Date	Annual Budget	% Used	Encumbrance	Budget Remaining
EXPENSES						
Salaries & Wages	412,547.23	2,181,202.01	5,422,706.00	40.22%	0.00	3,241,503.99
Salaries & Wages - Grant Recovery	0.00	(43,452.03)	(65,000.00)	(66.85)%	0.00	(21,547.97)
Director's Compensation	20,628.09	101,503.30	275,041.00	36.90%	0.00	173,537.70
MWD Representation	9,822.90	52,716.23	157,166.00	33.54%	0.00	104,449.77
Employee Benefits	127,340.06	639,221.05	1,578,059.00	40.51%	0.00	938,837.95
Employee Benefits - Grant Recovery	0.00	(7,705.26)	0.00	0.00%	0.00	7,705.26
CalPers Unfunded Liability Contribution	0.00	207,000.00	207,000.00	100.00%	0.00	0.00
Director's Benefits	9,059.07	45,493.34	149,557.00	30.42%	0.00	104,063.66
Health Insurance for Retirees	3,623.41	23,463.05	81,349.00	28.84%	0.00	57,885.95
Training Expense	6,242.99	26,084.03	41,200.00	63.31%	0.00	15,115.97
Tuition Reimbursement	0.00	1,835.34	6,000.00	30.59%	0.00	4,164.66
Temporary Help Expense	0.00	0.00	5,000.00	0.00%	0.00	5,000.00
Personnel Expenses	<u>589,263.75</u>	<u>3,227,361.06</u>	<u>7,858,078.00</u>	<u>41.07%</u>	<u>0.00</u>	<u>4,630,716.94</u>
Engineering Expense	1,420.00	31,342.50	293,000.00	10.70%	108,716.57	152,940.93
Legal Expense	14,970.65	86,437.11	260,000.00	33.25%	173,562.89	0.00
Audit Expense	0.00	19,500.00	36,500.00	53.42%	12,000.00	5,000.00
Professional Services	<u>77,961.80</u>	<u>464,842.97</u>	<u>1,765,464.00</u>	<u>26.33%</u>	<u>933,328.75</u>	<u>367,292.28</u>
Professional Fees	94,352.45	602,122.58	2,354,964.00	25.57%	1,227,608.21	525,233.21
Conference - Staff	840.00	13,412.00	40,002.00	33.53%	0.00	26,590.00
Conference - Directors	0.00	3,994.54	16,955.00	23.56%	0.00	12,960.46
Travel & Accom. - Staff	2,104.99	13,504.26	89,580.00	15.08%	0.00	76,075.74
Travel & Accom. - Directors	<u>1,347.48</u>	<u>4,108.56</u>	<u>39,925.00</u>	<u>10.29%</u>	<u>0.00</u>	<u>35,816.44</u>
Travel & Conference	4,292.47	35,019.36	186,462.00	18.78%	0.00	151,442.64
Membership/Sponsorship	899.00	178,135.97	243,688.00	73.10%	0.00	65,552.03
CDR Support	<u>16,947.36</u>	<u>33,894.72</u>	<u>67,789.00</u>	<u>50.00%</u>	<u>33,894.71</u>	<u>(0.43)</u>
Dues & Memberships	17,846.36	212,030.69	311,477.00	68.07%	33,894.71	65,551.60
Business Expense	360.03	2,003.81	5,000.00	40.08%	0.00	2,996.19
Office Maintenance	12,365.31	69,293.09	348,680.00	19.87%	107,070.39	172,316.52
Building Repair & Maintenance	1,770.78	19,705.91	30,200.00	65.25%	(479.12)	10,973.21
Storage Rental & Equipment Lease	70.17	427.49	1,200.00	35.62%	519.32	253.19
Office Supplies	1,003.45	9,793.59	30,000.00	32.65%	2,212.24	17,994.17
Supplies - Water Loss Control	56.93	969.53	4,800.00	20.20%	0.00	3,830.47
Postage/Mail Delivery	636.00	2,596.46	10,100.00	25.71%	890.07	6,613.47
Subscriptions & Books	194.66	5,980.41	10,000.00	59.80%	0.00	4,019.59
Reproduction Expense	111.34	42,119.55	109,000.00	38.64%	6,462.52	60,417.93
Maintenance - Computers	115.39	3,683.94	17,500.00	21.05%	0.00	13,816.06
Software Purchase	9,896.28	54,689.34	84,540.00	64.69%	1,700.28	28,150.38
Software Support	2,510.76	5,188.89	4,648.00	111.64%	0.00	(540.89)
Computers and Equipment	1,892.23	12,047.87	29,250.00	41.19%	0.00	17,202.13
Automotive Expense	686.56	3,034.91	11,900.00	25.50%	0.00	8,865.09
Vehicle Expense	728.40	4,049.10	12,000.00	33.74%	0.00	7,950.90
Toll Road Charges	58.90	385.72	800.00	48.22%	0.00	414.28
Insurance Expense	18,599.10	87,339.25	198,000.00	44.11%	0.00	110,660.75
Utilities - Telephone	4,501.34	18,793.31	45,526.00	41.28%	798.21	25,934.48
Bank Fees	0.00	0.00	2,400.00	0.00%	0.00	2,400.00
Miscellaneous Expense	2,761.20	38,737.20	157,070.00	24.66%	5,092.00	113,240.80
MWD/DOC's Contrb. to WEROC	25,067.33	125,336.69	300,808.00	41.67%	0.00	175,471.31
Depreciation Expense	<u>6,474.64</u>	<u>32,372.78</u>	<u>0.00</u>	<u>0.00%</u>	<u>0.00</u>	<u>(32,372.78)</u>
Other Expenses	89,860.80	538,548.84	1,413,422.00	38.10%	124,265.91	750,607.25
Election Expense	0.00	0.00	725,642.00	0.00%	0.00	725,642.00
Capital Aquisition	0.00	39,470.36	52,000.00	75.90%	0.00	12,529.64
Building Expense	<u>0.00</u>	<u>114,139.14</u>	<u>0.00</u>	<u>0.00%</u>	<u>13,118.53</u>	<u>(127,257.67)</u>
TOTAL EXPENSES	<u>795,615.83</u>	<u>4,768,692.03</u>	<u>12,902,045.00</u>	<u>36.96%</u>	<u>1,398,887.36</u>	<u>6,734,465.61</u>
NET INCOME (LOSS)	<u>(697,453.53)</u>	<u>7,164,561.04</u>	<u>0.00</u>	<u>0.00%</u>	<u>(1,398,887.36)</u>	<u>(5,765,673.68)</u>

**Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
Water Fund
July 1, 2024 thru November 30, 2024**

	Month to Date	Year to Date	Annual Budget	% Used	Budget Remaining
WATER REVENUES					
Water Sales	10,095,142.00	69,761,106.90	187,429,409.00	37.22%	117,668,302.10
Readiness to Serve Charge	1,277,343.00	6,386,712.57	16,263,519.00	39.27%	9,876,806.43
Capacity Charge CCF	313,880.00	1,569,400.00	4,069,230.00	38.57%	2,499,830.00
SCP/SAC Pipeline Surcharge	<u>32,521.81</u>	<u>190,204.60</u>	<u>459,000.00</u>	<u>41.44%</u>	<u>268,795.40</u>
TOTAL WATER REVENUES	<u>11,718,886.81</u>	<u>77,907,424.07</u>	<u>208,221,158.00</u>	<u>37.42%</u>	<u>130,313,733.93</u>
WATER PURCHASES					
Water Sales	10,095,142.00	69,761,106.90	187,429,409.00	37.22%	117,668,302.10
Readiness to Serve Charge	1,277,343.00	6,386,712.57	16,263,519.00	39.27%	9,876,806.43
Capacity Charge CCF	313,880.00	1,569,400.00	4,069,230.00	38.57%	2,499,830.00
SCP/SAC Pipeline Surcharge	<u>32,521.81</u>	<u>190,204.60</u>	<u>459,000.00</u>	<u>41.44%</u>	<u>268,795.40</u>
TOTAL WATER PURCHASES	<u>11,718,886.81</u>	<u>77,907,424.07</u>	<u>208,221,158.00</u>	<u>37.42%</u>	<u>130,313,733.93</u>
EXCESS OF REVENUE OVER EXPENDITURE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>0.00</u>

**Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
Water Use Efficiency
July 1, 2024 thru November 30, 2024**

	Year to Date Actual	Annual Budget	% Used
Spray To Drip Conversion(3423)			
Revenues	302,398.91	1,585,000.00	19.08%
Expenses	<u>379,647.15</u>	<u>1,585,000.00</u>	<u>23.95%</u>
Excess of Revenues over Expenditures	(77,248.24)	0.00	
Member Agency Administered Pass-Thru (3425)			
Revenues	(300.00)	25,000.00	(1.20)%
Expenses	<u>(300.00)</u>	<u>25,000.00</u>	<u>(1.20)%</u>
Excess of Revenues over Expenditures	0.00	0.00	
ULFT Rebate Program(3410)			
Revenues	0.00	1,500.00	0.00%
Expenses	<u>0.00</u>	<u>1,500.00</u>	<u>0.00%</u>
Excess of Revenues over Expenditures	0.00	0.00	
HECW Rebate Program(3411)			
Revenues	24,035.18	50,000.00	48.07%
Expenses	<u>20,584.25</u>	<u>50,000.00</u>	<u>41.17%</u>
Excess of Revenues over Expenditures	3,450.93	0.00	
CII Rebate Program(3416)			
Revenues	0.00	1,000.00	0.00%
Expenses	<u>0.00</u>	<u>1,000.00</u>	<u>0.00%</u>
Excess of Revenues over Expenditures	0.00	0.00	
Turf Removal Program(3418)			
Revenues	1,504,596.87	8,143,000.00	18.48%
Expenses	<u>1,653,114.05</u>	<u>8,143,000.00</u>	<u>20.30%</u>
Excess of Revenues over Expenditures	(148,517.18)	0.00	
Comprehensive Landscape (CLWUE)(3427)			
Revenues	110,339.70	382,900.00	28.82%
Expenses	<u>132,909.87</u>	<u>382,900.00</u>	<u>34.71%</u>
Excess of Revenues over Expenditures	(22,570.17)	0.00	
Recycled Water Program(3433)			
Revenues	269.75	40,000.00	0.67%
Expenses	<u>269.75</u>	<u>40,000.00</u>	<u>0.67%</u>
Excess of Revenues over Expenditures	0.00	0.00	
WSIP - Industrial Program(3432)			
Revenues	0.00	22,000.00	0.00%
Expenses	<u>600.00</u>	<u>22,000.00</u>	<u>2.73%</u>
Excess of Revenues over Expenditures	(600.00)	0.00	
Land Design Program(3431)			
Revenues	1,000.00	120,000.00	0.83%
Expenses	<u>1,000.00</u>	<u>120,000.00</u>	<u>0.83%</u>
Excess of Revenues over Expenditures	0.00	0.00	

**Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
Water Use Efficiency
July 1, 2024 thru November 30, 2024**

	Year to Date Actual	Annual Budget	% Used
Dedicated Irrigation Meters Measurement Project (DIMM)(3439)			
Revenues	0.00	448,000.00	0.00%
Expenses	<u>0.00</u>	<u>448,000.00</u>	<u>0.00%</u>
Excess of Revenues over Expenditures	0.00	0.00	
Total WUE Projects			
Revenues	1,942,340.41	10,818,400.00	17.95%
Expenses	<u>2,187,825.07</u>	<u>10,818,400.00</u>	<u>20.22%</u>
Excess of Revenues over Expenditures	(245,484.66)	0.00	
WEROC			
Revenues	426,144.44	601,616.00	70.83%
Expenses	<u>560,278.01</u>	<u>601,616.00</u>	<u>93.13%</u>
Excess of Revenues over Expenditures	(134,133.57)	0.00	



DISCUSSION ITEM

January 8, 2025

TO: Administration & Finance Committee
(Directors Crane, Thomas, Nederhood)

FROM: Harvey De La Torre, General Manager

Staff Contact: Hilary Chumpitazi

SUBJECT: FY2024-25 Reserve Review & Conceptual FY2025-26 Budget Process

STAFF RECOMMENDATION

It is recommended that the Administration & Finance Committee review and discuss the designated reserve fund projections, the upcoming Budget process, and key additions & assumptions for FY2025-26, as well as direct staff as appropriate.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

SUMMARY

MWDOC staff has initiated the budget process for Fiscal Year (FY) 2025-26, with the 1st Draft Budget presented at the Administration & Finance (A&F) Committee meeting on February 12 and the 2nd Draft Budget on March 12. Staff anticipates the final budget to be presented for approval at the MWDOC Board of Directors meeting on April 16.

This memo outlines three critical components for the committee's review and discussion: preliminary projections of our designated reserve fund balance, the upcoming Budget process framework, and key additions and assumptions for FY2025-26.

Projected Reserve Fund Balances

Reserve Fund Management Approach

The budget process begins with careful evaluation of reserve fund impacts. The stated goals of the Board are to maintain fully funded reserves with balanced budgets that meet

Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	Budgeted amount: N/A	Core: <input type="checkbox"/>	Choice: <input type="checkbox"/>
Action item amount: None		Movement between funds: <input type="checkbox"/> Yes <input type="checkbox"/> No	

established targets. This approach requires specific actions: when projected reserves exceed targets, the proposed budget should include a planned draw-down to target levels. Conversely, when projections fall below targets, the budget must incorporate increased contributions to reach target levels.

Recent Policy Updates

In 2023, the Board's comprehensive Reserve Policy review resulted in a streamlined structure that better aligns with District needs and priorities. The review consolidated MWDOC's Designated Reserves into three distinct funds: Operating, Election, and OPEB. In 2023, the Board undertook a comprehensive review of its Reserve Policy to better align the Reserve Funds and their targets with the District's needs and priorities. The result clarified the use and function of each reserve account. The Board consolidated and revised MWDOC's Designated Reserves into three funds: Operating, Election, and OPEB.

Current Projections and Target Adjustments

Under the current reserve funds target for FY 2024-25, MWDOC's total designated reserve funds are projected to total \$5,019,738 by the end of the fiscal year.

As shown below, for FY2025-26, the Operating and Election Reserve targets are expected to increase for this upcoming budget.

- The Operating Reserve target for FY2025-26 will increase by \$161,626, reflecting the adjustment needed to maintain 120 days cash on hand based on FY2024-25 budgeted consolidated expenses.
- The Election Reserve target is estimated to increase by \$726,000 in accordance with Election Reserve Policy. However, this number is subject to change once we have the final invoice from the County's Register of Voters on MWDOC's election expense from 2024.

Designated Reserves	# Days Cash	FY2025-26 ⁽¹⁾ Reserve Target	FY2024-25 ⁽²⁾ Current Reserve	Difference in Reserves
Operating Reserve	120	\$4,219,888	\$4,058,262	\$161,626
Election Reserve	N/A	\$1,390,329	\$664,329	\$726,000
OPEB Reserve (est. 2018)	N/A	\$297,147	\$297,147	-
TOTALS		\$5,907,364	\$5,019,738	\$887,626

Note: These are preliminary numbers and are subject to change in the coming months.

(1) Target based on FYE'26 Consolidated Total Expenses

(2) Current FY Reserve Balance, as of Dec. 2024

MWDOC Budget Process for FY2025-26

Timeline and Approach

As presented last month, the FY2025-26 budget adoption process is scheduled to conclude at the April 16 Board meeting. This timeline specifically accommodates our member agencies' budget and rate schedules. The 1st Draft Budget will be presented at the A&F Committee meeting on February 12 and the 2nd Draft Budget on March 12.

First Draft Budget Components

The February 12 presentation to the A&F Committee will encompass:

- Proposed key financial changes and adjustments with detailed annotations - Updated reserve targets
- Proposed employee compensation merit pool percentage, supported by CPI index data and agency survey results
- Comprehensive departmental priorities and initiatives for FY2025-26

The General Manager is currently conducting detailed reviews with each department head to evaluate current and projected budgets, including Choice Budget activities. These discussions focus on aligning departmental funding requirements with Board strategic priorities and the District's mission.

The culmination of these components will drive the proposed rates and charges for the retail meter service charge and groundwater customer charge for FY2025-26.

Proposed Key Additions & Assumptions for the 1st Draft Budget

In preparation of the proposed budget for FY2025-26, staff has begun assessing the following key additions and assumptions:

Technology Infrastructure

- Implementation of a new Enterprise Resource Planning (ERP) system (\$120,000) to enhance financial operations, including payroll, accounts payable, billing, and personnel records management.
- Addition of GIS support services to strengthen MWDOC Core and Choice services, with final scope to be determined through consultant assessment.

Program Enhancements

- Transition of Water Energy Education Alliance (WEEA) support to a shared service model (\$33,000), replacing current in-kind contributions based on last month's Committee input. (Additionally, per the Committee's suggestion, a business rationale/plan will be forthcoming for Committee review to justify the proposed funding level).
- Funds allocated for MWDOC's 75th Anniversary celebration in 2026.
- Development of updated Urban Water Management Plans, including consultant support for MWDOC and member agencies.

Operational Considerations

- Similar to FY2024-25, the proposed employee compensation merit pool reflects our moderate inflation category formula (CPI x 1.85), currently calculating to 6.09% based on the 11-month (January-November 2024) LA/Riverside/Anaheim CPI-U average of 3.29%. This figure will be refined with December CPI data and agency survey results in mid-January.

Following established practice, staff will present any proposed budgetary additions to the A&F Committee for discussion and agreement before such new expenditures are included in the proposed budget.

ALIGNMENT WITH BOARD STRATEGIC PRIORITIES

- Clarifying MWDOC’s mission and role; defining functions and actions.
- Balance support for Metropolitan’s regional mission and Orange County values and interests.
- Strengthen communications and coordination of messaging.
- Work with member agencies to develop water supply and demand objectives.
- Solicit input and feedback from member agencies.
- Invest in workforce development and succession planning.

List of Attachments/Links:
Attachment: Fiscal Year 2025-26 Budget Schedule

FY 2025-26 BUDGET SCHEDULE

November 2024
<ul style="list-style-type: none"> Notification to Member Agencies of start of budget process and solicitation of input
December 2024
<ul style="list-style-type: none"> MWDOC staff begins preparation of budget hours and costs on program and line-item basis Review of four-month actuals and fiscal year-end projections Review budget adjustments for current fiscal year Preparation of internal, draft conceptual budget (review changes for upcoming fiscal year)
January 2025
<ul style="list-style-type: none"> Initial review of budget issues with A&F Committee for feedback (1-8-25) Initial discussion of budget issues with Member Agencies for feedback Request for Member Agencies' <u>preliminary</u> indication of participation in Choice
February 2025
<ul style="list-style-type: none"> Publish and post the FIRST DRAFT Budget in the packet for the A&F Committee (2-7-25) Review First Draft Budget with A&F Committee (2-12-25) Formally request comments from all Member Agencies <u>DRAFT</u> information completed on prior year Choice WUE program benefits to Member Agencies to serve as basis for charging agencies for the upcoming year for Choice WUE activities Member Agencies' INITIAL CONFIRMATION of participation in Choice Services by February 18. The Updated Agreement by the end of March or after the Elected Officials Meeting Discuss FIRST DRAFT Budget at Member Agency Managers' Meeting (2-20-25) Meet with Member Agencies as requested or scheduled

FY 2025-26 BUDGET SCHEDULE

March 2025
<ul style="list-style-type: none"> Revised information completed on prior year Choice WUE benefits to Member Agencies to serve as basis of charging agencies for the upcoming year for WUE activities
<ul style="list-style-type: none"> Discuss SECOND DRAFT Budget in A&F Committee (3-12-25)
<ul style="list-style-type: none"> Review SECOND DRAFT Budget at Member Agency Managers' Meeting (3-20-25)
<ul style="list-style-type: none"> Update Choice Participation
<ul style="list-style-type: none"> Member Agencies submit Formal Comments on the Budget (3-28-25)
April 2025
<ul style="list-style-type: none"> Conduct meeting with Elected Officials from Member Agencies to discuss budget and other topics
<ul style="list-style-type: none"> THIRD DRAFT Budget and Rates presented to A&F Committee (4-9-25)
<ul style="list-style-type: none"> Member Agencies' Formal Comments presented to A&F Committee (4-9-25)
<ul style="list-style-type: none"> Board approval of FY2023-24 FINAL Budget and Rates (4-16-25)
June 2025
<ul style="list-style-type: none"> Member Agencies confirm final Choice Participation (6-13-25)
August 2025
<ul style="list-style-type: none"> Reconciliation of FY 2024-25 WUE & Choice Programs
October 2025
<ul style="list-style-type: none"> REVISED FINAL Choice Budget presented to A&F Committee (10-8-25)
<ul style="list-style-type: none"> Board approval of FY2025-26 REVISED FINAL Choice Budget (10-15-25)



Administration Activities Report

December 5, 2024 – January 2, 2025

Activity	Summary
Administration/ Board	<p>The administration team worked on the following:</p> <ul style="list-style-type: none"> • Scheduled meetings for Harvey De La Torre and Board members (including Special meetings and Ad Hoc meetings). • Assisted Harvey with various write-ups and follow-ups for the Committees and Board. • Continue to send Water Supply Reports to the member agencies. • Processed and reviewed agreements for appropriate Board approval and insurance requirements as well as execution, following approval. • Research and response to two Public Records Act requests. • Made various updates/changes to the website including financial items, Harassment Prevention, Ethics Certificates, etc.; worked with various Board members regarding Ethics and Harassment Prevention training • Reviewed files for Records Management clean-up. • Responded to various member agency requests (e.g., Board compensation surveys and Administrative Code policies) and conferred with member agencies on various processes and procedures. • Registered Staff and Directors for various conferences, training, made travel accommodations, processed business expenses, and updated the travel budget spreadsheet. • Prepared agreements, solicited signatures, and requested insurance documents for Governmental Affairs & Engineering. • Formatted letters for Governmental Affairs. • Hosted the ISDOC Executive Meeting • Began preparations for the January 2025 ISDOC Quarterly Luncheon. • Completed the execution of the 2024 Holiday Charity Drive.
Records Management	<ul style="list-style-type: none"> • Conducted Laserfiche training for staff (ongoing). • Continued to review incoming mail and log necessary documents into the Laserfiche system. • Staff continue to review documents and update information in Laserfiche.
Health and Welfare Benefits	<ul style="list-style-type: none"> • HR staff continues: • Finalizing the new billing template for 2025 Life, Long-term disability and EAP insurance plans.
Recruitment / Departures	<ul style="list-style-type: none"> • Recruitment efforts for Accounting Technician have resumed. • Human Resources is reviewing recruitment plans and staffing needs for 2025 due to vacancies and retirements.
Projects/ Activities	<p>The Administration Team worked on the following:</p> <ul style="list-style-type: none"> • Assisted with WACO on Meetings via Zoom, PowerPoint. presentations, preparing for hybrid meetings, various correspondence,



<p>Projects/ Activities continued</p>	<p>note taking and coordinating with WACO president and speakers and updating WACO information to website.</p> <ul style="list-style-type: none"> • Attended Board and Committee Meetings, as well as preparation for these meetings, including packet preparation, meeting setup/take-down, Zoom coordination, etc. • Assisted Finance Department with filing, processing of invoices, purchase requisitions, business expense reports and credit card reconciliations. • Continue to update District Contacts lists in Outlook. • Continue to review and organize all electronic files in preparation for transitioning to SharePoint at the first of the year. • Reviewing quotes for sound masking devices to install throughout the office. • Updating the Member Agency Directory for 2025 – Information has been sent to agencies for updates. • HR staff is finalizing plans for the supervisor training through The Center for Organizational Effectiveness schedule for a series of 5 sessions commencing January 2025 through April 2025 in conjunction with Yorba Linda Water District. • The Lunch & Learn Committee met to review sessions and dates for 2025. • Held luncheon honoring employees that completed the Foundations of Excellence Training through Centre for Organization Effectiveness. • Coordinating with District Counsel regarding Third Party Financial Advisor Services for the District’s Retirement Plans and finalizing contract. • District Holiday Luncheon was held on December 18th. • Tiffany Baca, Public Affairs Manager and Rachel Waite, Water Use Efficiency Supervisor, recently completed the Leadership Development for Public Agencies Training Program through Cal State University Fullerton. Sarah Wilson, Public Affairs Supervisor, completed Management Training through Cal State University Fullerton. • Preparing for the upcoming 25-26 Fiscal Year Budget. • HR staff is co-hosting the Supervisor Academy through The Centre for Organizational Effectiveness which commences on January 7, scheduled for a series of 5 sessions in conjunction with Yorba Linda Water District. • Staff is working with Cal State Fullerton in scheduling two upcoming training courses for February and June on topics of “How to Avoid Breakdowns in Communication” and “Leading in an Intergenerational Climate” as part of the Lunch and Learn series for 2025. • Staff is also scheduling an educational session with CalPERS to help keep employees informed on the benefits for Classic and PEPRAs enrollees. • Staff is reviewing job descriptions, employment application and hiring process; and coordinating with District Labor Counsel regarding the impacts of SB100, to ensure District is in compliance where applicable.
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Projects/ Activities continued	SB100, amends the California Fair Employment and Housing Act to make it an unlawful employment practice for employers to include a statement in a job advertisement, posting, application, or other material that an applicant must have a driver's license unless the job meets certain conditions.
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INFORMATION ITEM
January 8, 2025

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors Crane, Thomas, Nederhood)

Harvey De La Torre, General Manager

Staff Contact: Steven Hung

SUBJECT: **Finance and IT Pending Items Report**

SUMMARY

The following list details the status of special projects in progress or to be completed during this Fiscal Year.

Finance

Accounting	Rebate Program(s)	Currently holding 6 rebate check(s) awaiting W-9 form(s)
Accounting	Annual Audit	100% complete
Finance	Annual Budget	FY25/26 Budget is about 9% Complete
Finance	ERP	Began discovery stages and attended ERP demos
Finance	Other	On-going process improvement

Information Technology (IT)

Security	Backups	Weekly reviews of backup reports show systems are securely backed-up according to schedule.
	Email	Renewed email defense service and added enhanced protection for impersonation, fraud detection, and incident response.
	Vulnerability Scanning	Weekly external vulnerability scans report no identified exposures or weaknesses
Services	Phone	Completed Zoom Phone implementation and decommissioned legacy Cisco system
	RFP	Participated in vendor orientation for Board Room video wall; proposals are due in January and will be subsequently scored by a team from OCWD and MWDOC
	Support Tickets	66 new support tickets opened: 70 tickets completed and 31 remain pending, in progress, or on-hold status.
	SMS/Texting	Enabled text messaging service in our new phone system to evaluate its impact on customer service and availability.
Training	Cybersecurity	IT Analyst participated in 1.5 hours of cybersecurity briefing on current and emerging threats.



INFORMATION ITEM
January 8, 2025

TO: Administration & Finance Committee
(Directors Crane, Dick, Thomas)

FROM: Harvey De La Torre, General Manager

Staff Contact: Kevin Hostert

SUBJECT: Monthly Water Usage Data and Water Supply Info.

STAFF RECOMMENDATION

Staff recommends the Administration & Finance Committee receive and file this information.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

REPORT

The attached figures show the recent trend of water consumption in Orange County (OC), an estimate of Imported Water Sales for MWD OC, and selected water supply information.

- OC Water Usage, Monthly by Supply **OCWD Groundwater was the main supply in November.**
- Estimated OC Water Usage, Monthly, Comparison to Previous Years Water usage in November **2024 was slightly Below average compared to the last 5 years.** We are projecting an increase in overall water usage compared to FY 2023-24. On March 24th 2023, state officials eased back drought emergency provisions that were in place since July 2021.
- Historical OC Water Consumption Orange County M & I projected water consumption is **512,500 AF for FY 2024-25** (this includes ~7 TAF of agricultural usage and non-retail water agency usage). This is about **39,500 AF more than FY 2023-24** and is about **32,500 AF more than FY 2022-23**. Water usage per person is projected to be slightly lower in **FY 2024-25 for Orange County at 145 gallons per day** (This includes recycled water usage). Although OC population has increased

Budgeted (Y/N): N	Budgeted amount: N/A	Core <u>X</u>	Choice <u>__</u>
Action item amount: N/A		Line item:	
Fiscal Impact (explain if unbudgeted):			

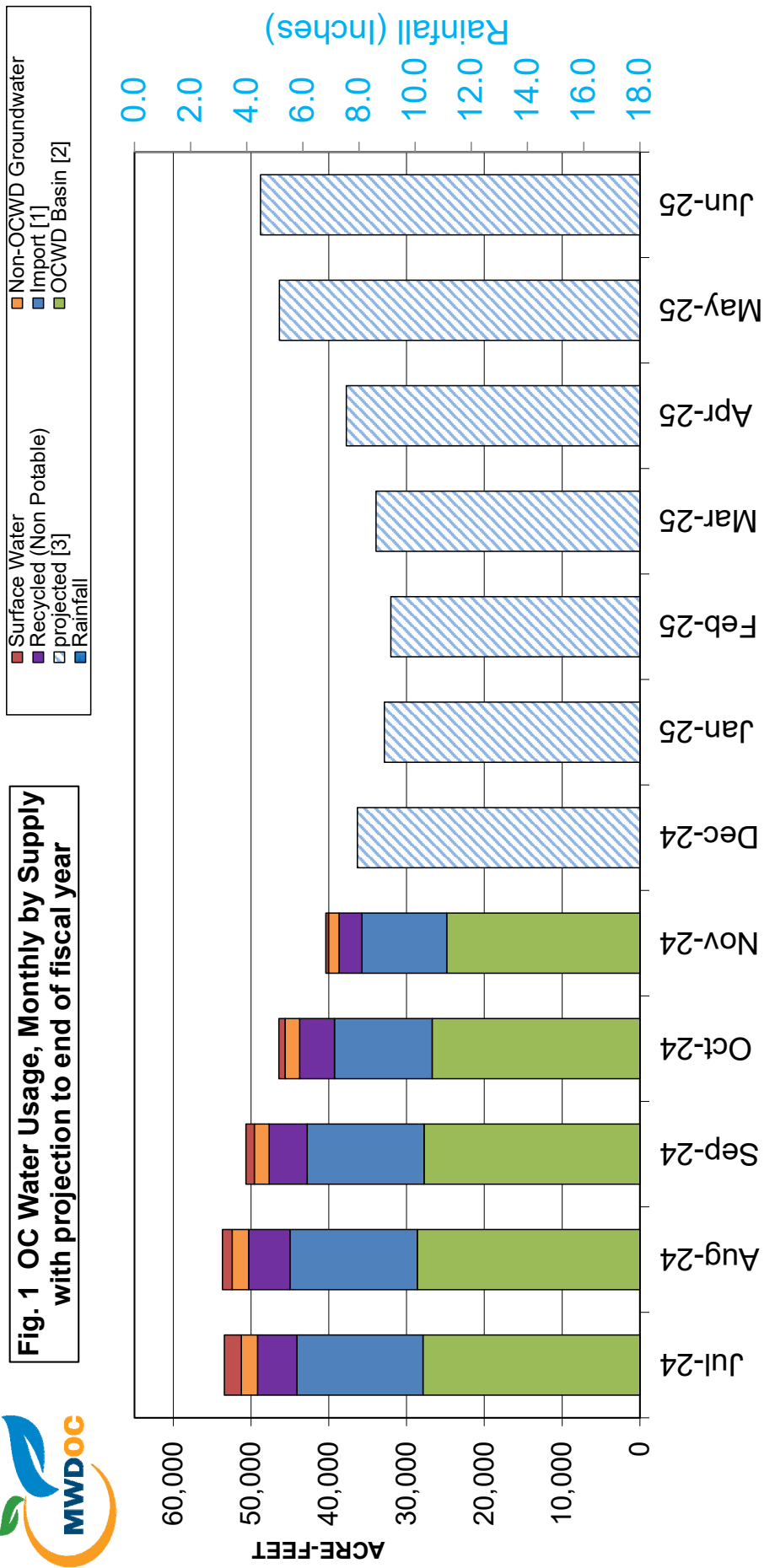
20% over the past two decades, water usage has not increased, on average. A long-term decrease in per-capita water usage is attributed mostly to Water Use Efficiency (water conservation) efforts. ***O.C. Water Usage has declined significantly since the end of FY 2013-14. Since FY 2013-14 average O.C. Annual Water usage is 523,000 AF, a decline of 98,500 AF since FY 2013-14. FY 2023-24 Orange County M & I water consumption was the lowest since FY 1978-79 (45 Years).***

Water Supply Information Includes data on Rainfall in OC; the OCWD Basin overdraft; Northern California and Colorado River Basin hydrologic data; the State Water Project (SWP) Allocation, and regional storage volumes. The data have implications for the magnitude of supplies from the three watersheds that are the principal sources of water for OC. Note that a hydrologic year is Oct. 1st through Sept. 30th.

- Orange County's accumulated precipitation through ***mid December was below average*** for this period. Water year to date rainfall in Orange County is ***0.13 inches***, which is ***4% of normal***.
- Northern California accumulated precipitation through mid ***December was 129% of normal for this period***. Water Year 2023 was 133% of normal while water year 2022 was 48% of normal. The ***Northern California snowpack was 105% of normal as of December 18th, 2024. As of mid December, 16.72%*** of California is experiencing ***moderate drought conditions***. ***5.7%*** of California is experiencing ***severe to exceptional drought conditions***. The State Water Project Contractors Initial Table A Allocation was set to 5% as of December for WY 2024.
- Colorado River Basin accumulated precipitation through ***mid December was 92% of normal*** for this period. The ***Upper Colorado Basin snowpack was 90% of normal*** as of December 16th 2024. ***Lake Mead and Lake Powell*** combined have about ***51% of their average storage volume*** for this time of year and are at ***34.6% of their total capacity***. Lake Mead's ***levels have been below the "trigger" limit of 1,075 ft. since the start of CY 2022***. The US Bureau of Reclamation (USBR) has declared a shortage at Lake Mead, impacting Colorado River water deliveries to the Lower Basin states. Lake Mead as of mid December ***was 12.93' BELOW the "trigger" limit***. The USBR has declared a ***shortage on the Colorado River that started on January 1st 2022. There is a 100% chance of shortage continuing in 2025, 93% in 2026 and 57% in 2027.*** Lake Mead as of ***mid December was 17.07' ABOVE the State of California "trigger" limit. There is a 0% chance of mandatory cutbacks for California in 2025, 0% in 2026 and 7% in 2027.***



Fig. 1 OC Water Usage, Monthly by Supply with projection to end of fiscal year



[1] Imported water for consumptive use. Includes "In-Lieu" deliveries and CUP water extraction. Excludes "Direct Replenishment" deliveries of spreading water and deliveries into Irvine Lake.

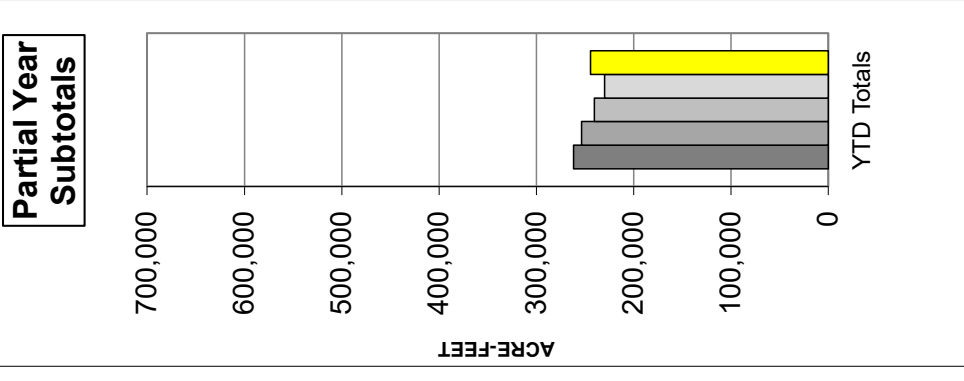
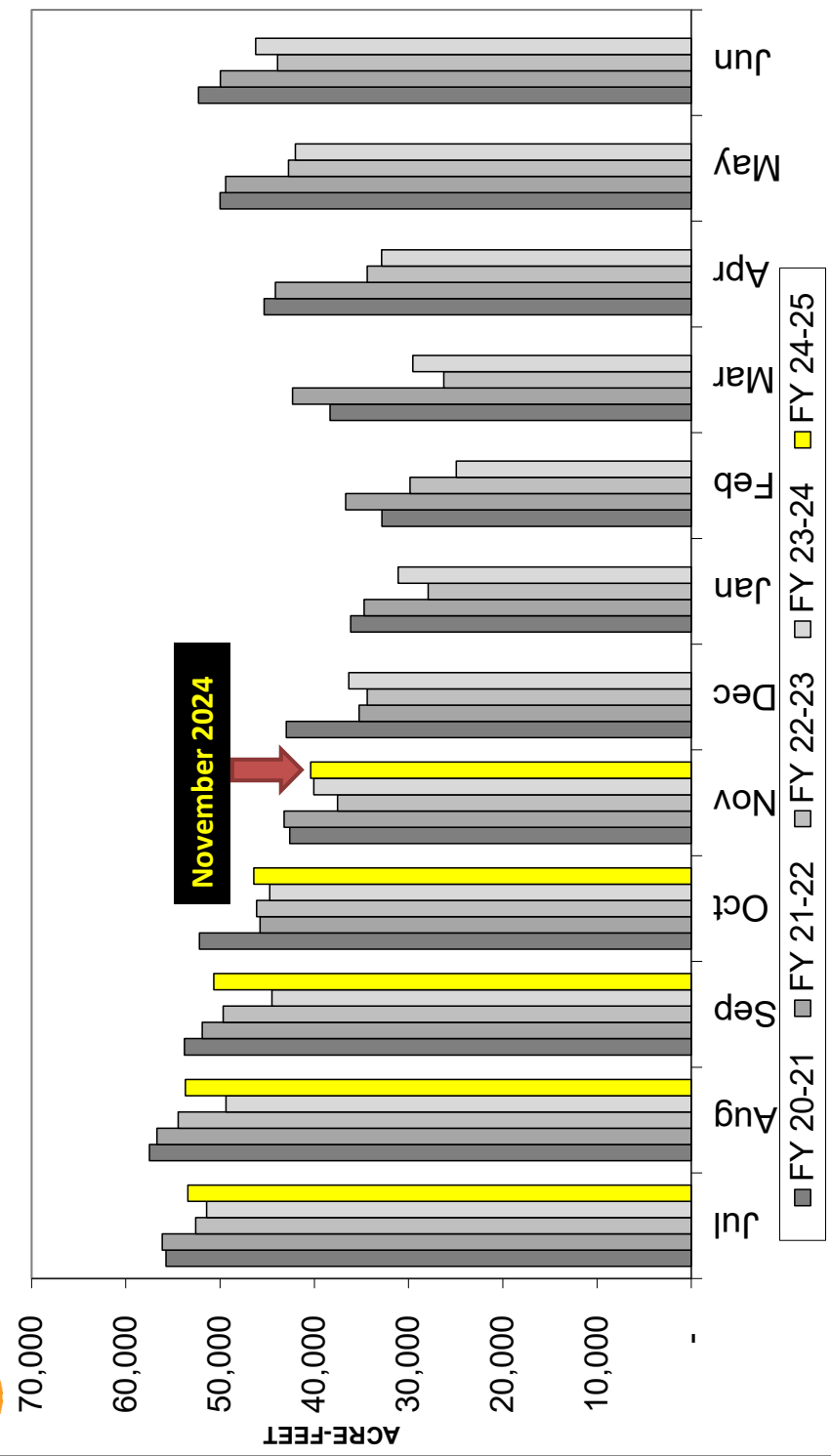
[2] GW for consumptive use only. Excludes In-Lieu water deliveries and CUP water extraction that are counted with Import. BPP in FY '24-25 is 85%.

[3] MWD DOC's estimate of monthly demand is based on the projected 5 Year historical retail water demand and historical monthly demand patterns.

[4] Total water usage includes IRWD groundwater agricultural use and usage by non-retail water agencies.

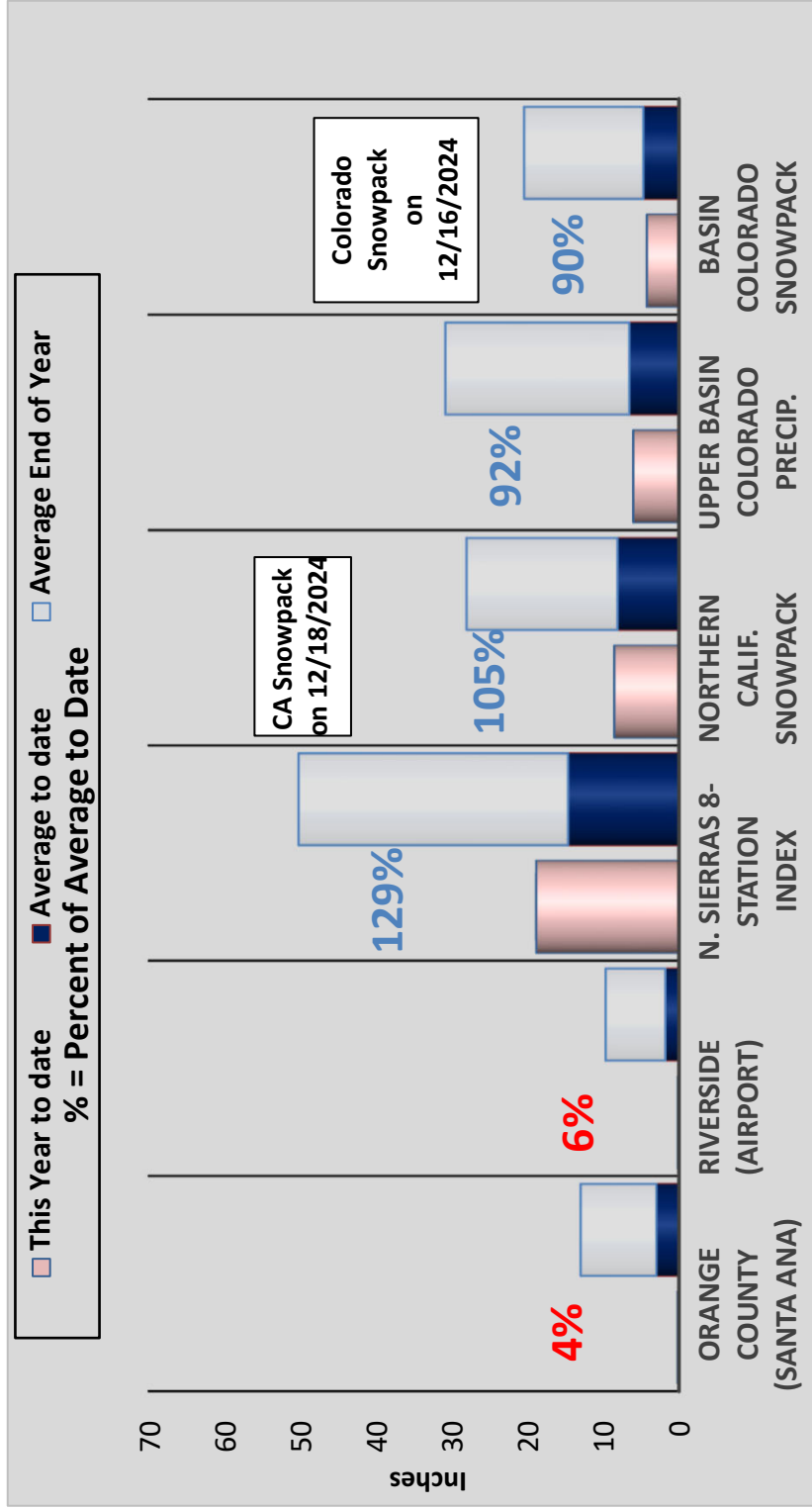


Fig. 2 OC Monthly Water Usage [1]: Comparison to Last 4 Fiscal Years



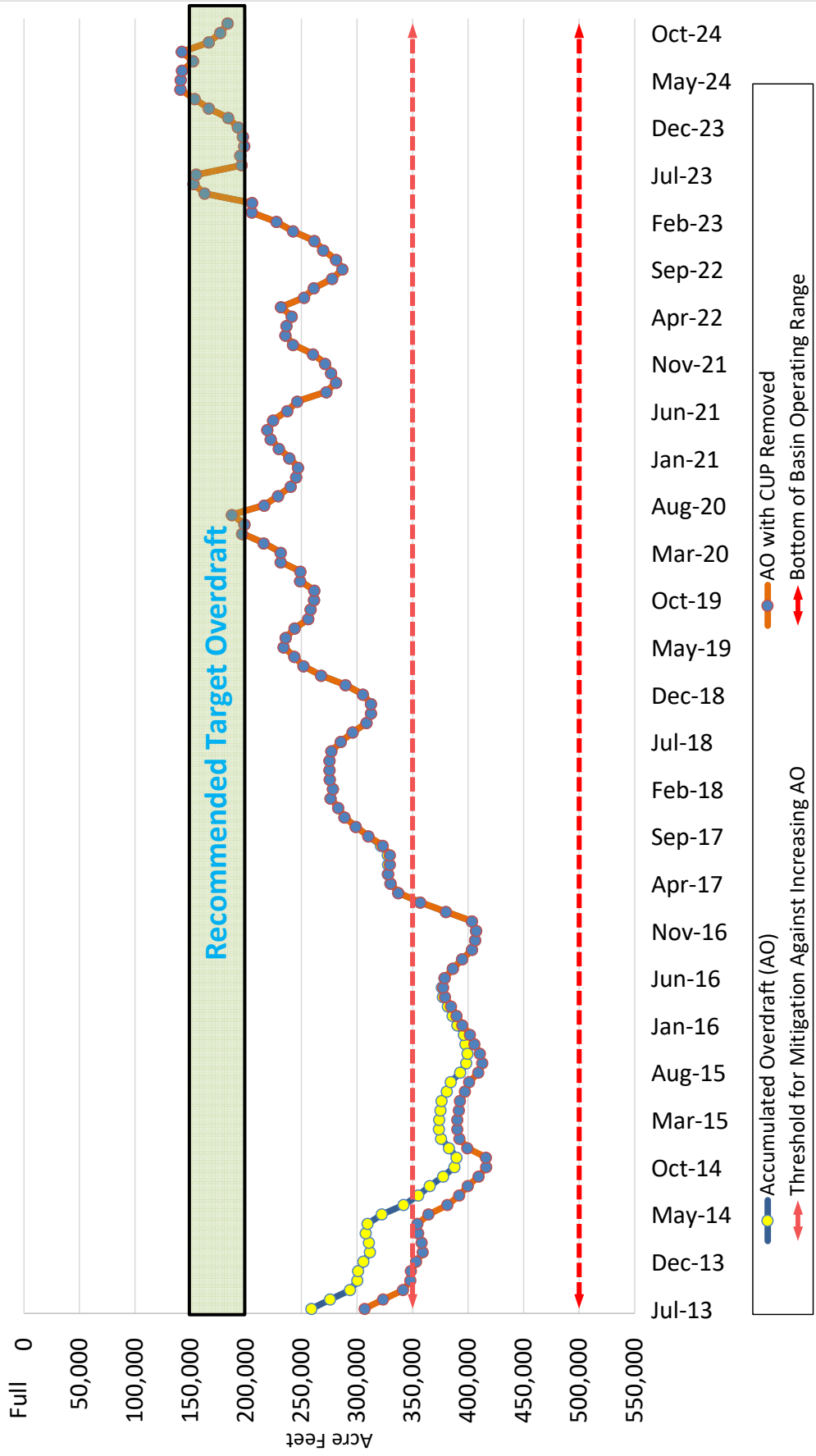
[1] Sum of imported water for consumptive use (includes "In-Lieu" deliveries; excludes "Direct Replenishment" and "Barrier Replenishment") and Local water for consumptive use (includes recycled and non-potable water and excludes GWRS production) Recent months numbers include some estimation.

Accumulated Precipitation for the Oct.-Sep. water year, as of mid December 2024



* The date of maximum snowpack accumulation (April 1st in Northern Calif. , April 15th in the Upper Colorado Basin) is used for year to year comparison.

Accumulated Overdraft of the OCWD Groundwater Basin as of November 2024



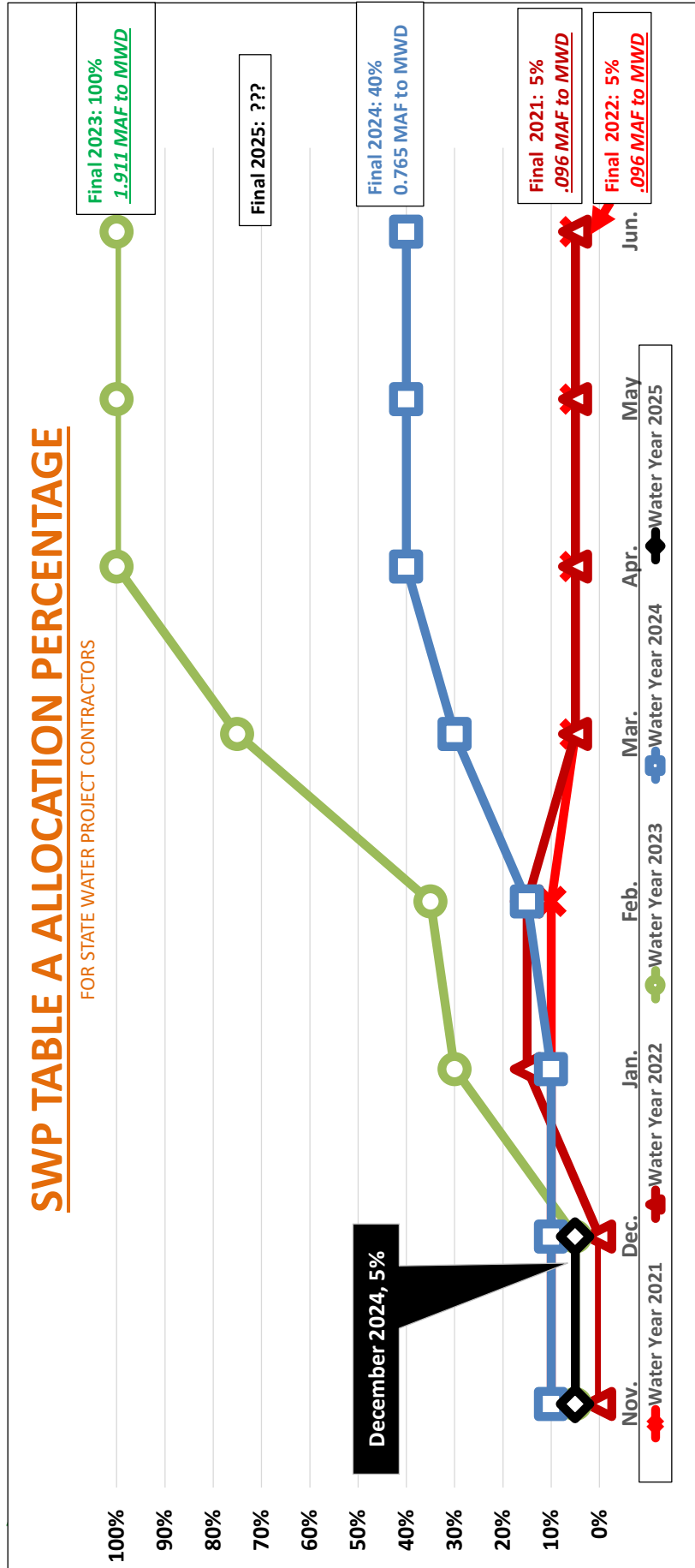
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
AO (AF)	155,360	196,275	194,961	198,554	197,412	192,806	184,258	166,730	153,904	141,024	141,462	142,581
AO w/CUP removed (AF)	155,360	196,275	194,961	198,554	197,412	192,806	184,258	166,730	153,904	141,024	141,462	142,581
	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
AO (AF)	152,428	142,325	166,580	176,943	183,767							
AO w/CUP removed (AF)	152,428	142,325	166,580	176,943	183,767							

* Source ~ OCWD Monthly Board of Directors Packet, Water Resources Summary

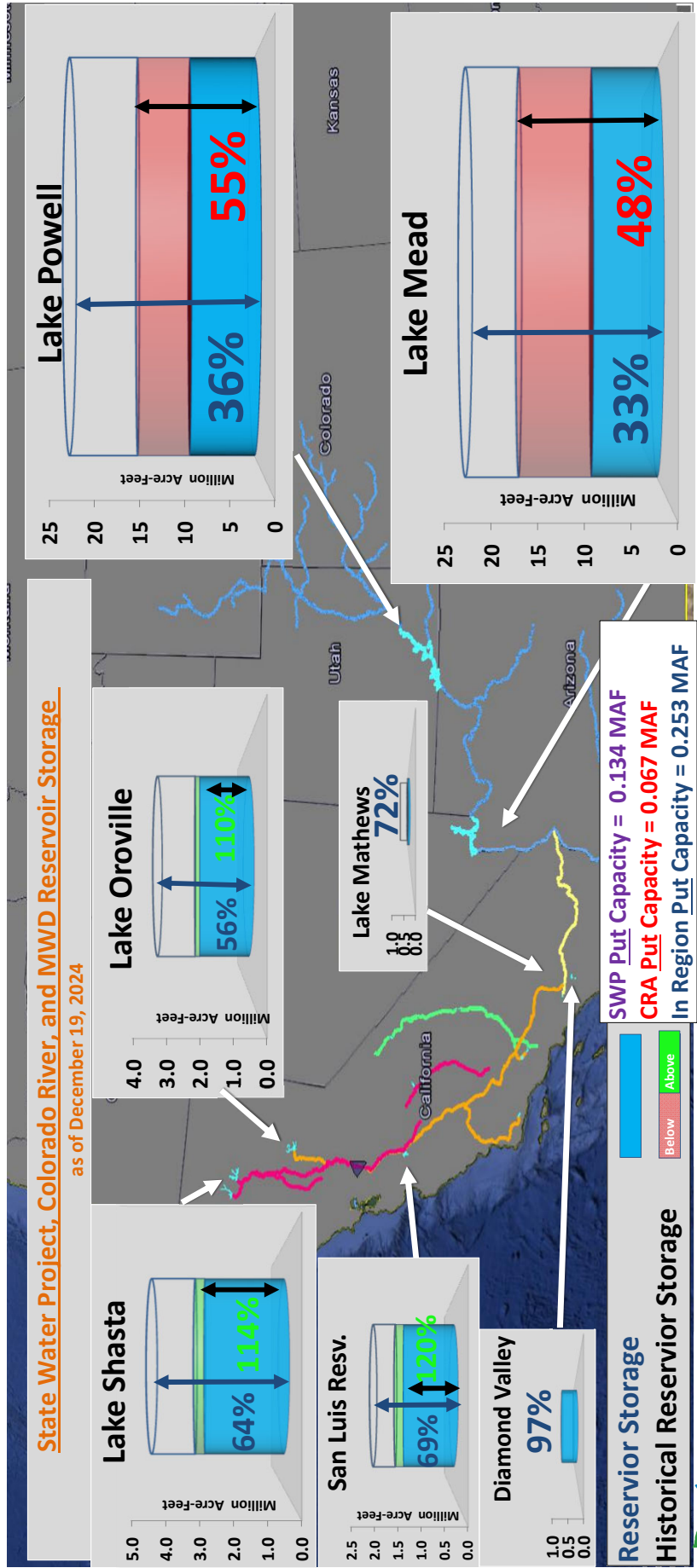


SWP TABLE A ALLOCATION PERCENTAGE

FOR STATE WATER PROJECT CONTRACTORS



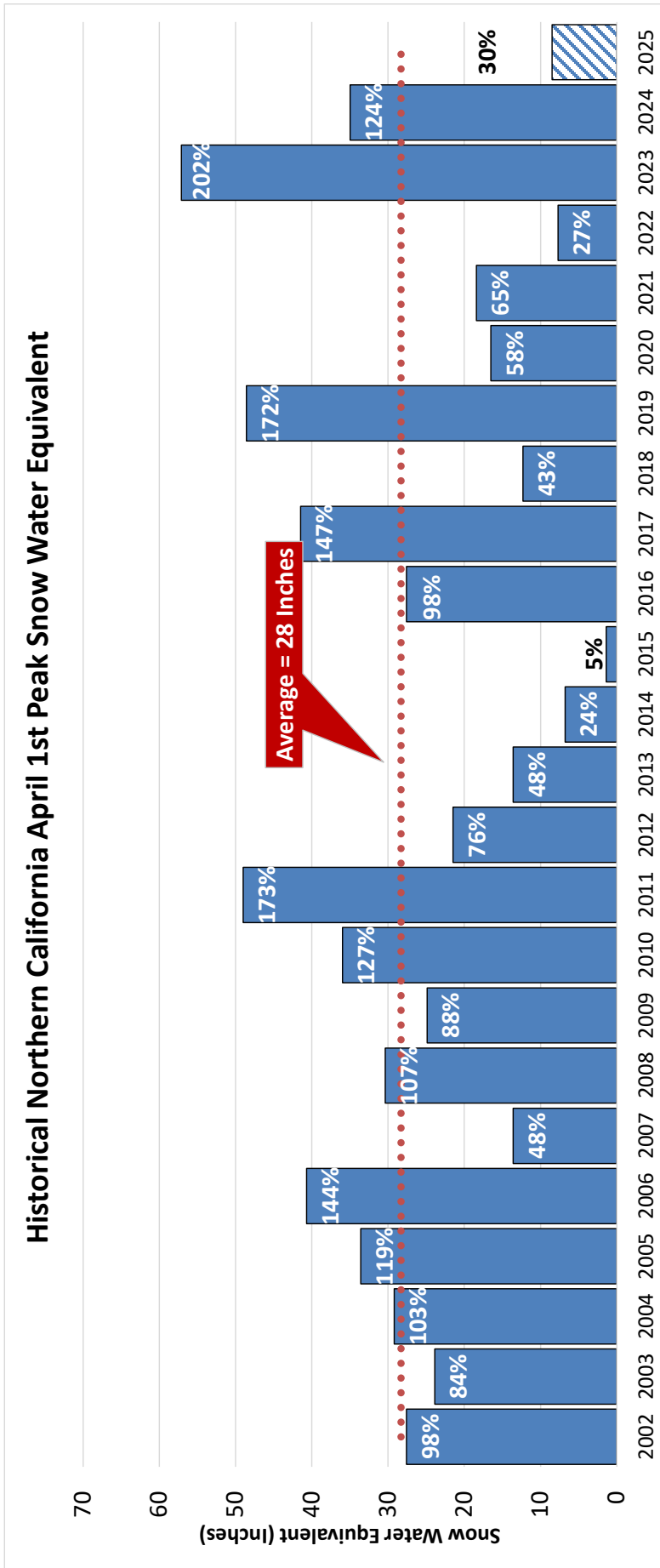
State Water Project, Colorado River, and MWD Reservoir Storage
as of December 19, 2024



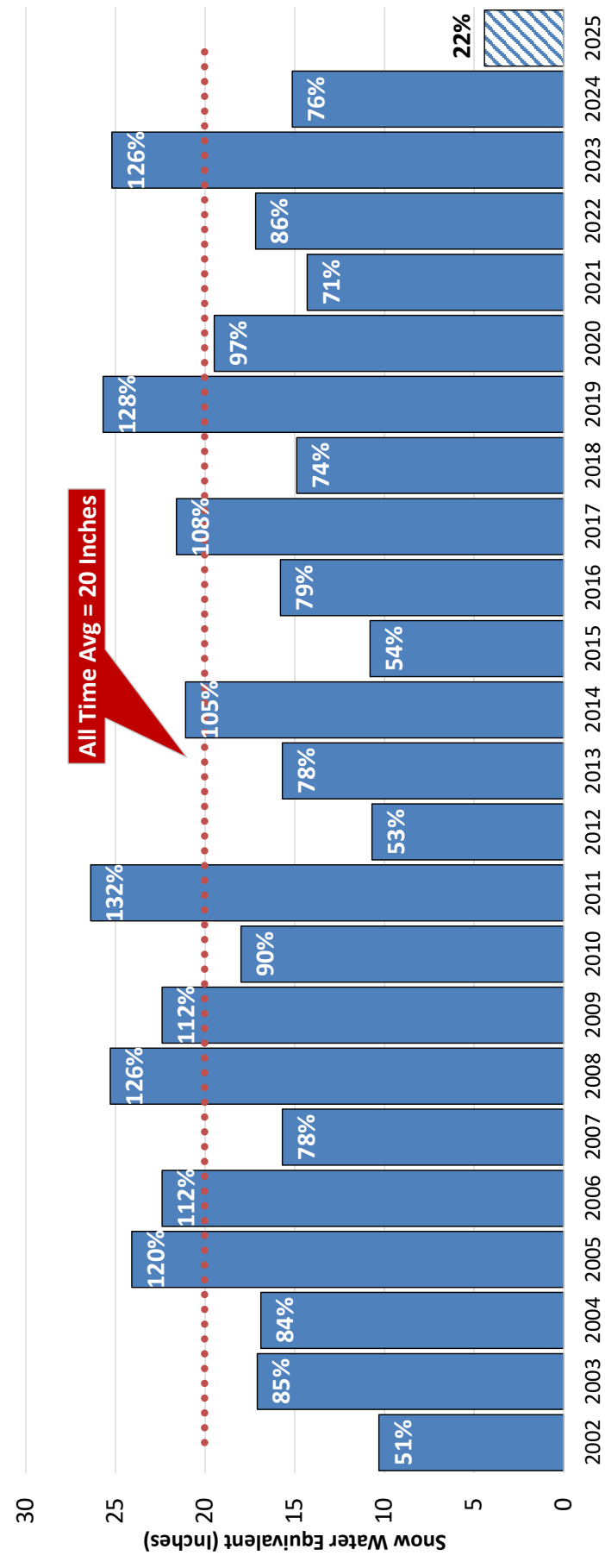
Prepared by the Municipal Water District of Orange County
*Numbers are subject to change



Historical Northern California April 1st Peak Snow Water Equivalent

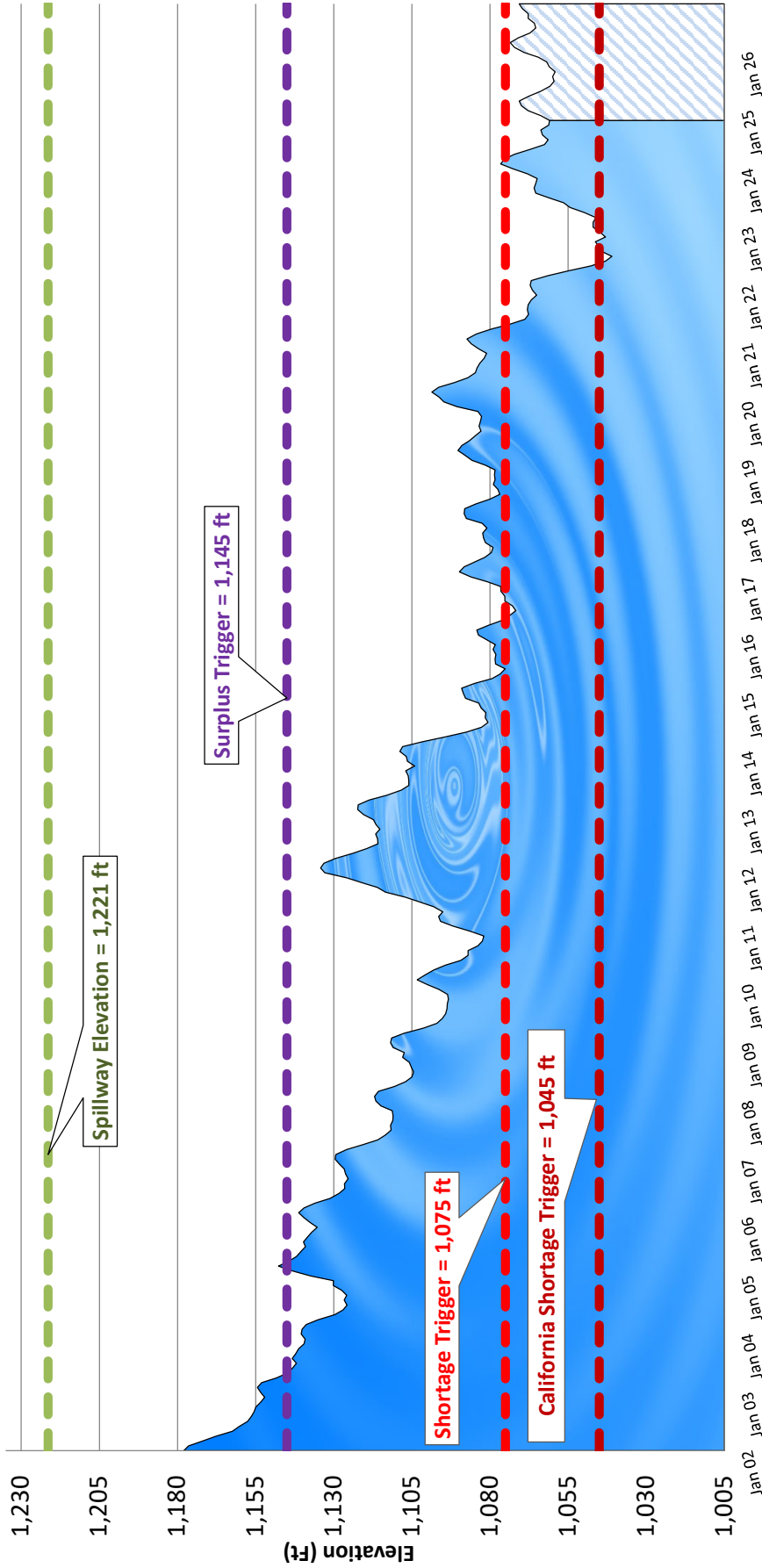


Historical Colorado Basin April 15th Peak Snow Water Equivalent



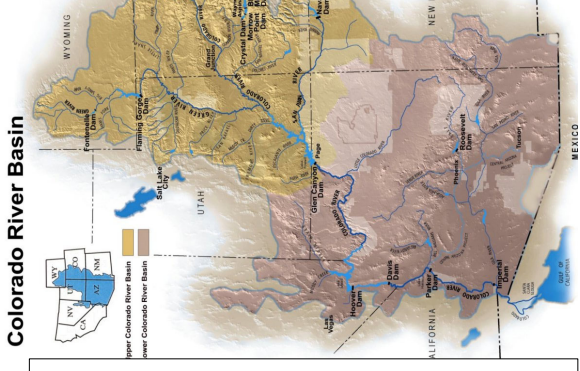
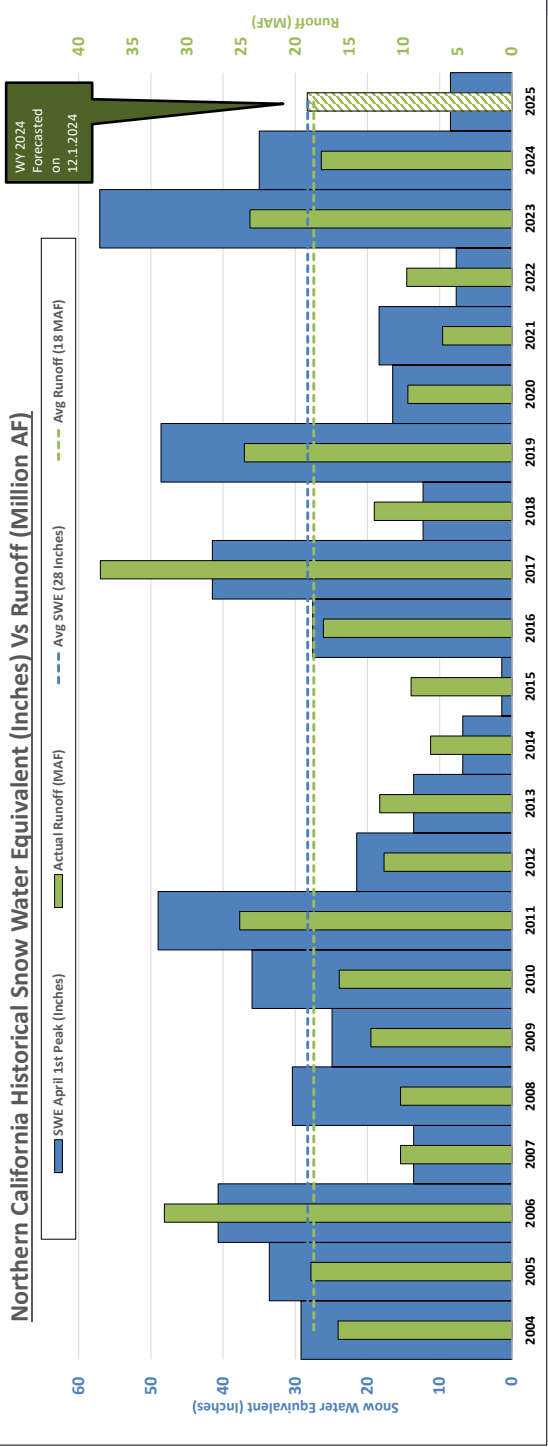


Lake Mead Levels: Historical and Projected projection per USBR 24-Month Study

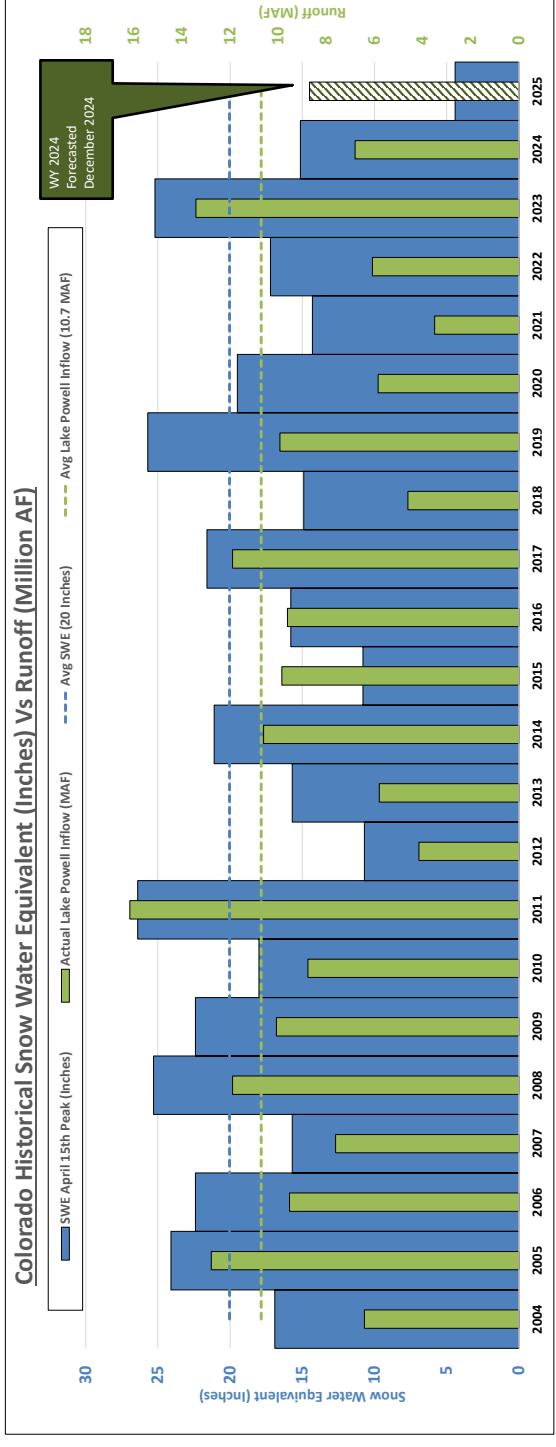




Sacramento River Basin



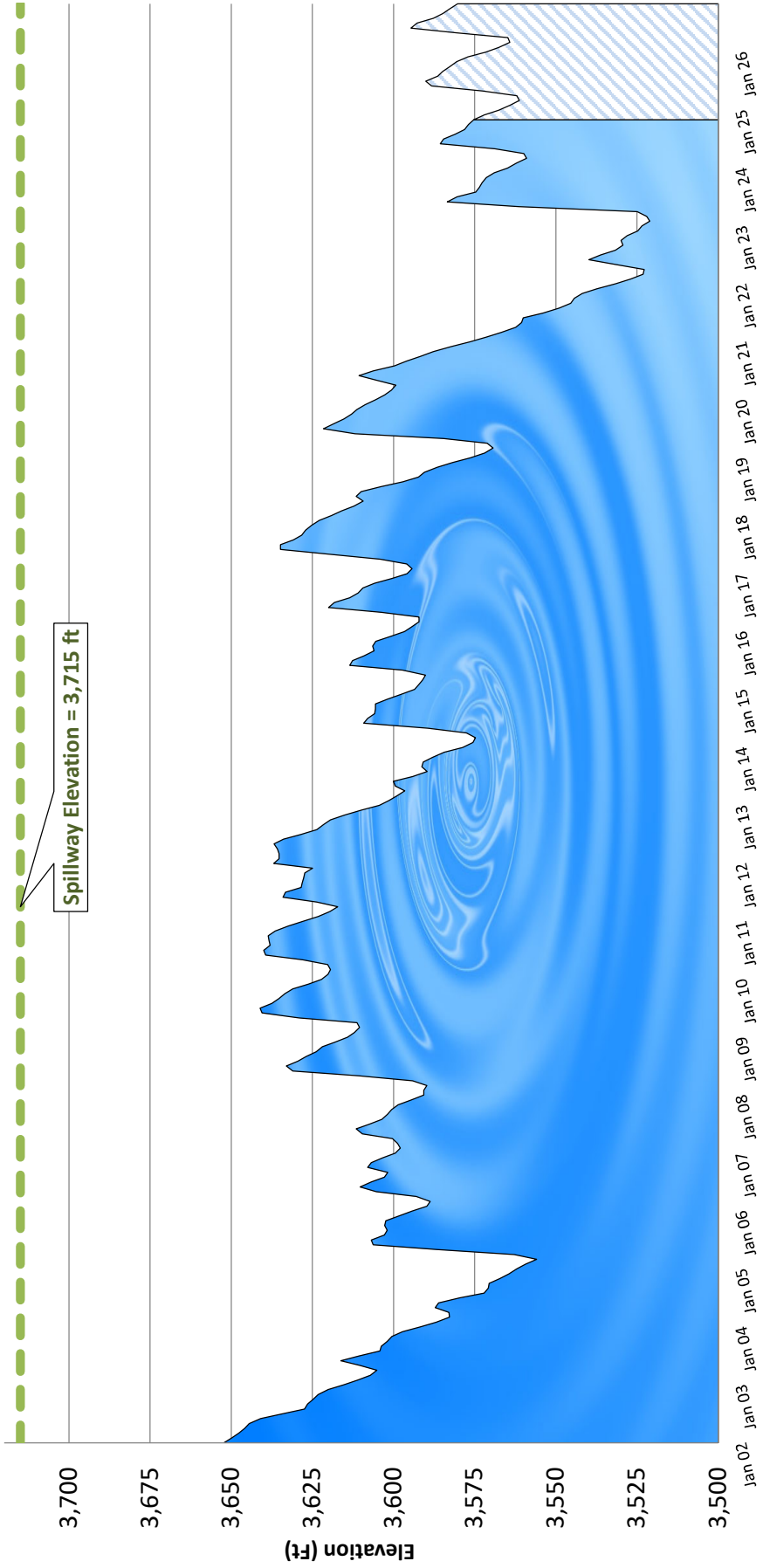
Colorado River Basin





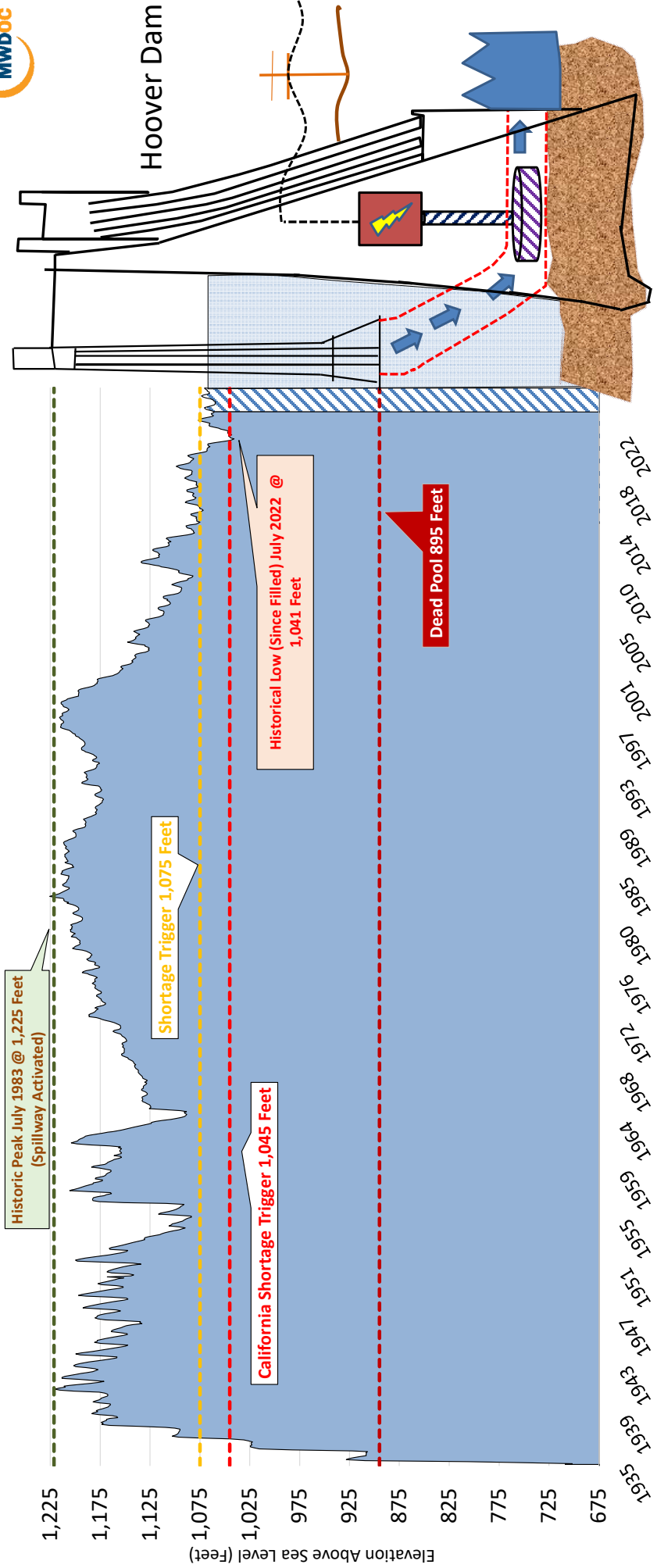
Lake Powell Levels: Historical and Projected projection per USBR 24-Month Study

■ Historical □ Projected

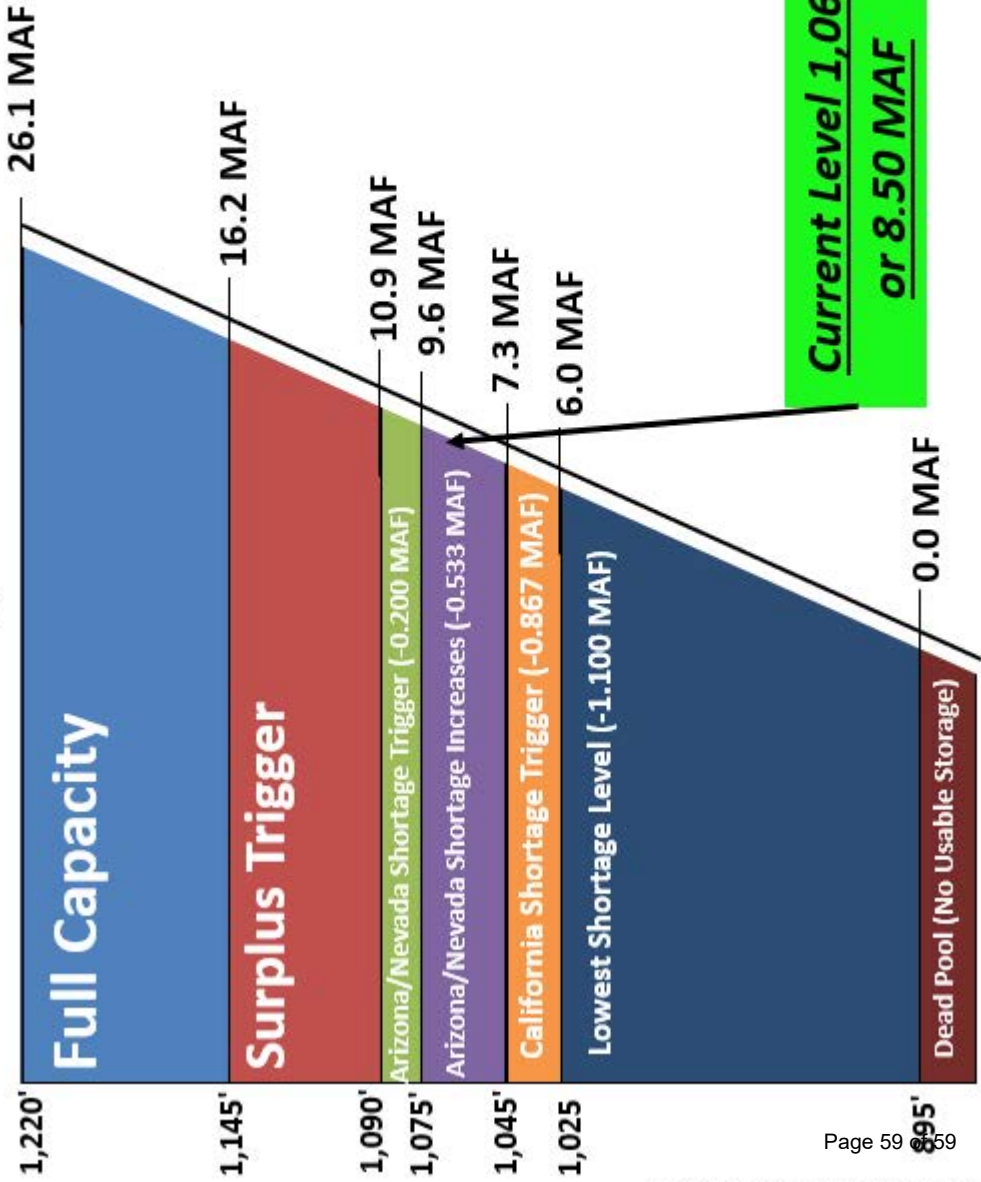




Lake Mead Historical Water Elevation Level



Lake Mead Storage Level



Current Level 1,060'
or 8.50 MAF