

MEETING OF THE BOARD OF DIRECTORS OF THE
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Jointly with the
ADMINISTRATION & FINANCE COMMITTEE
18700 Ward Street, Conf. Room 101, Fountain Valley, CA 92708
November 13, 2024, 8:30 a.m.

Teleconference Sites:
25652 Paseo De La Paz, San Juan Capistrano, CA 92675
17420 Walnut Street, Fountain Valley, CA 92708

This meeting will be held in person at 18700 Ward Street, Fountain Valley, California, 92708 (Conference Room 101). As a convenience for the public, the meeting may also be accessed by Zoom Webinar and will be available by either computer or telephone audio as indicated below. Because this is an in-person meeting and the Zoom component is not required, but rather is being offered as a convenience, if there are any technical issues during the meeting, this meeting will continue and will not be suspended.

Computer Audio: You can join the Zoom meeting by clicking on the following link:
<https://zoom.us/j/8828665300>

Telephone Audio: (669) 900 9128 fees may apply
(877) 853 5247 Toll-free
Webinar ID: 882 866 5300#

A&F Committee:
Director Crane, Chair
Director Thomas
Director Nederhood

Staff: H. De La Torre, C. Harris,
H. Chumpitazi, M. Baum-Haley,
K. Davanaugh, M. Goldsby

Ex Officio Member: President McVicker

MWDOC Committee meetings are noticed and held as joint meetings of the Committee and the entire Board of Directors and all members of the Board of Directors may attend and participate in the discussion. Each Committee has designated Committee members, and other members of the Board are designated alternate committee members. If less than a quorum of the full Board is in attendance, the Board meeting will be adjourned for lack of a quorum and the meeting will proceed as a meeting of the Committee with those Committee members and alternate members in attendance acting as the Committee.

ROLL CALL

PUBLIC COMMENTS - Public comments on agenda items and items under the jurisdiction of the Committee should be made at this time.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED - Determine there is a need to take immediate action on item(s) and that the need for action came to the attention of the District subsequent to the posting of the Agenda. (Requires a unanimous vote of the Committee).

ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING -- Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the District's business office located at 18700 Ward Street, Fountain Valley, California 92708, during regular business hours. When practical, these public records will also be made available on the District's Internet Web site, accessible at <http://www.mwdoc.com>.

PROPOSED BOARD CONSENT CALENDAR ITEMS

- 1. TREASURER'S REPORT
 - a. Revenue/Cash Receipt Report – October 2024
 - b. Disbursement Approval Report for the month of November 2024
 - c. Disbursement Ratification Report for the month of October 2024
 - d. GM Approved Disbursement Report for the month of October 2024
 - e. Consolidated Summary of Cash and Investment – September 2024
 - f. OPEB and Pension Trust Fund statement
- 2. FINANCIAL REPORT
 - a. Combined Financial Statements and Budget Comparative for the Period Ending September 30, 2024
 - b. Quarterly Budget Review

DISCUSSION ITEMS

- 3. INITIAL DISCUSSION REGARDING ESTABLISHING TWO-YEAR MWDOC BUDGET

ACTION ITEMS

- 4. ADOPT RESOLUTION AUTHORIZING MEMBERSHIP IN PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT (PRISM) AND DELEGATE AUTHORITY TO THE GENERAL MANAGER AND DIRECTOR OF HUMAN RESOURCES AND ADMINISTRATION TO ACT ON BEHALF OF THE DISTRICT

INFORMATION ITEMS – (THE FOLLOWING ITEMS ARE FOR INFORMATIONAL PURPOSES ONLY – BACKGROUND INFORMATION IS INCLUDED IN THE PACKET. DISCUSSION IS NOT NECESSARY UNLESS REQUESTED BY A DIRECTOR.)

- 5. FY 2025-26 BUDGET PROCESS COMMENCEMENT AND SCHEDULE
- 6. DEPARTMENT ACTIVITIES REPORTS
 - a. Administration
 - b. Finance and Information Technology
- 7. MONTHLY WATER USAGE DATA AND WATER SUPPLY INFORMATION

OTHER ITEMS

- 8. REVIEW ISSUES REGARDING DISTRICT ORGANIZATION, PERSONNEL MATTERS, EMPLOYEE BENEFITS FINANCE AND INSURANCE

ADJOURNMENT

NOTE: At the discretion of the Committee, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated, and may be subject to action by the Committee. On those items designated for Board action, the Committee reviews the items and makes a recommendation for final action to the full Board of Directors; final action will be taken by the

Board of Directors. Agendas for Committee and Board meetings may be obtained from the District Secretary. Members of the public are advised that the Board consideration process includes consideration of each agenda item by one or more Committees indicated on the Board Action Sheet. Attendance at Committee meetings and the Board meeting considering an item consequently is advised.

Accommodations for the Disabled. Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Maribeth Goldsby, District Secretary, at (714) 963-3058, or writing to Municipal Water District of Orange County at P.O. Box 20895, Fountain Valley, CA 92728. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

**Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
October 2024**

WATER REVENUES

<u>Date</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
10/02/2024	South Coast Water District	August 2024 Water deliveries	\$ 692,240.83
10/04/2024	El Toro Water District	August 2024 Water deliveries	403,928.99
10/04/2024	City of La Palma	August 2024 Water deliveries	765.22
10/07/2024	Santa Margarita Water District (ID9)	August 2024 Water deliveries	832,178.20
10/07/2024	Santa Margarita Water District	August 2024 Water deliveries	3,167,480.62
10/08/2024	City of Garden Grove	August 2024 Water deliveries	102,465.68
10/10/2024	City of Orange	August 2024 Water deliveries	801,107.49
10/11/2024	Irvine Ranch Water District	August 2024 Water deliveries	3,247,557.57
10/11/2024	City of La Habra	August 2024 Water deliveries	160,105.37
10/11/2024	Laguna Beach County Water District	August 2024 Water deliveries	418,831.67
10/11/2024	City of San Clemente	August 2024 Water deliveries	970,197.30
10/15/2024	East Orange Co Water District	August 2024 Water deliveries	687,751.57
10/15/2024	Golden State Water Company	August 2024 Water deliveries	1,161,919.58
10/15/2024	Moulton Niguel Water District	August 2024 Water deliveries	3,181,583.71
10/15/2024	Orange County Water District	August 2024 Water deliveries	110,753.27
10/15/2024	Yorba Linda Water District	August 2024 Water deliveries	531,477.39
10/21/2024	City of Newport Beach	September 2024 Water deliveries	258,249.66
10/25/2024	City of Huntington Beach	September 2024 Water deliveries	451,529.79
TOTAL WATER REVENUES			\$ 17,180,123.91

**Municipal Water District of Orange County
REVENUE / CASH RECEIPT REPORT
October 2024**

MISCELLANEOUS REVENUES

<u>Date</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
10/01/2024	Stripe	11/2/2024 Project WET Workshop	\$ 108.72
10/01/2024	Stripe	9/27/2024 OC Water Summit registrations	12,451.16
10/15/2024	City of Santa Ana	9/27/2024 OC Water Summit sponsorship	1,600.00
10/16/2024	Stantec Consulting	9/27/2024 OC Water Summit sponsorship	1,200.00
10/09/2024	Independent Special Dist of OC	Reimbursement for ISDOC Luncheon	280.91
10/03/2024	Karl Seckel	October 2024 Retiree Health insurance	187.02
10/28/2024	Steve Hedges	Nov-Dec 2024 Retiree Health insurance	89.76
10/28/2024	Stan Sprague	November 2024 Retiree Health insurance	187.02
10/01/2024	US Bank Custodial Account	September 2024 Leaders Credit Union interest payment	849.32
10/31/2024	US Bank Custodial Account	October 2024 Leaders Credit Union interest payment	824.32
10/31/2024	US Bank	Monthly Interest	91.72
10/28/2024	Santa Margarita Water District	August 2024 Smartimer rebate program	78.99
10/15/2024	City of Buena Park	August 2024 Spray to Drip rebate program	867.20
10/07/2024	Mesa Water District	August 2024 Spray to Drip rebate program	853.80
10/09/2024	City of Newport Beach	June 2024 Turf Removal and Spray to Drip rebate program	1,172.50
10/11/2024	Irvine Ranch Water District	July 2024 Turf Removal and Spray to Drip rebate program	24,467.28
10/15/2024	City of Fountain Valley	August 2024 Turf Removal and Spray to Drip rebate program	208.00
10/21/2024	City of Orange	August 2024 Turf Removal and Spray to Drip rebate program	1,413.80
10/18/2024	City of Tustin	August 2024 Turf Removal and Spray to Drip rebate program	1,352.00
10/24/2024	City of Westminster	August 2024 Turf Removal and Spray to Drip rebate program	869.50
10/04/2024	Trabuco Canyon Water District	August 2024 High Efficiency Clothes Washers rebate program	145.00
10/16/2024	El Toro Water District	August 2024 High Efficiency Clothes Washers rebate program	460.00
10/11/2024	City of San Clemente	July 2024 Turf Removal and High Efficiency Clothes Washers rebate program	5,578.00
10/07/2024	Moulton Niguel Water District	August 2024 Smartimer, Rotating Nozzles, Turf Removal and High Efficiency Clothes Washers rebate program	7,266.64
10/28/2024	City of Anaheim	Water Loss Control Technical Assistance - CY 2024	425.00
10/07/2024	City of Garden Grove	FY 2024-25 Choice Programs Billing	41,660.37
10/07/2024	Moulton Niguel Water District	FY 2024-25 Choice Programs Billing	127,691.87
10/09/2024	City of Newport Beach	FY 2024-25 Choice Programs Billing	15,359.83
10/15/2024	Yorba Linda Water District	FY 2024-25 Choice Programs Billing	32,369.10
10/04/2024	City of La Palma	Invoice #1 LCRR Service Line Inventories Project	112,711.50
10/04/2024	City of Fullerton	Invoice #3 LCRR Service Line Inventories Project	224,937.25
10/18/2024	Irvine Ranch Water District	AWIA RRA and HMP	81,350.00
10/28/2024	Santa Margarita Water District	AWIA RRA and HMP	81,350.00
10/31/2024	South Coast Water District	AWIA RRA, ERP and HMP	98,600.00
TOTAL MISCELLANEOUS REVENUES			\$ 879,425.78
TOTAL REVENUES			\$ 18,059,549.69


Harvey De La Torre, General Manager


Hilary Chumpitazi, Treasurer

Municipal Water District of Orange County
Disbursement Approval Report
For the month of November 2024

Vendor/ Invoice	Description	Amount to Pay
Core Expenditures:		
ACCO Engineered Systems Inc		
20595100	09/01/24-11/30/24 HVAC preventative maintenance	1,882.00
Total		1,882.00
Ackerman Consulting-Richard C Ackerman		
1425	October 2024 Legal and regulatory specialized consulting services	3,500.00
Total		3,500.00
ACWA		
93024	2025 Annual Membership dues	27,150.00
Total		27,150.00
ACWA Joint Powers Ins Auth		
475	10/01/24-09/30/25 Auto and General Liability Insurance	154,926.46
Total		154,926.46
Aleshire & Wynder LLP		
90289/90290	September 2024 Legal Services	367.50
Total		367.50
Alta FoodCraft		
12451201	October 2024 Coffee and tea supplies	108.20
12455087	November 2024 Coffee and tea supplies	64.16
Total		172.36
ARC Document Solutions LLC		
12628498	Digitization of historical plans	190.38
12632773	Digitization of blueprints	386.79
12633832	10/25/24 Digitization of paper maps	37.24
Total		614.41
Assa Abloy Entrance Systems US Inc		
SCI79016	Annual Gold maintenance for MWDOC entry doors	830.00
Total		830.00
Best Best and Krieger LLP		
55401-SEPT2024	September 2024 Legal Services	17,434.08
Total		17,434.08
Brown and Caldwell		
12525765	May 2024 Hydraulic model work services for Moulton Niguel Water District	305.58
Total		305.58

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of November 2024**

Vendor/ Invoice	Description	Amount to Pay
Bryton Printing Inc		
18129	Ricky Raindrop activity book printing for K-5 school program - Spanish	2,044.70
18130	Ricky Raindrop activity book printing for K-5 school program - English	13,991.81
Total		16,036.51
Climatec LLC		
957011227	Service call to repair main MWDOC entry door handicap bars	722.50
Total		722.50
California Special Districts Association		
352-2025	2025 Annual Membership renewal	9,548.00
Total		9,548.00
Davis Farr LLP		
2140	Professional services for Financial Audit of FY 2023-24	12,000.00
Total		12,000.00
Dopudja & Wells Consulting Inc		
1747	September 2024 Consulting services on MET Strategic Issues and Priorities	3,550.00
1748	September 2024 Senior Advisory Consulting Services for State and Federal Legislative and Policy Matters	1,597.50
1749	July-September 2024 Consulting for the Development of Rate & Revenue Model for MET	13,568.75
1757	September 2024 Needs Assessment services	2,840.00
Total		21,556.25
E Source Companies LLC		
12475	September 2024 Retail Agency Technical Assistance services	10,446.06
Total		10,446.06
Means Consulting-Edward G Means III		
MWDOC-WQ-102	October 2024 Consulting services for the Water Quality Workshop	2,782.16
Total		2,782.16
Garcias Custom Embroidery Inc		
18425	Branded shirts for Ricky's 50th celebration	861.19
Total		861.19
GovConnection Inc		
75801168	ArcServe annual subscription renewal for cloud backup/storage	7,615.48
75855148	Annual renewal of Microsoft applications (Office 365 G3, Exchange Online, and Active Directory)	18,347.21
Total		25,962.69
GTS Architecture Inc		
1319	October 2024 MWDOC Office kitchen and engineering services	4,150.00
Total		4,150.00

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of November 2024**

Vendor/ Invoice	Description	Amount to Pay
Hashtag Pinpoint Corporation		
1904	September 2024 Social Media consultation and services	7,913.00
1905	October 2024 Social Media consultation and services	7,913.00
Total		15,826.00
Hazen and Sawyer, DPC		
11	August 2024 LCRR Service Line Inventory Project	203,530.04
12	September-October 2024 LCRR Service Line Inventory Project	128,233.28
Total		331,763.32
Inland Group LLC		
244194011	Career Brochure prints for MNWD	434.62
Total		434.62
Jill Promotions		
12367	Promotional item - Seed bomb bags	2,559.32
12371	Promotional item - Water Can Grow Kit	1,259.24
Total		3,818.56
LastPass US LP		
INV-811-3023322755	Two year subscription for password vault including advanced SSO and MFA	6,514.20
Total		6,514.20
Las Virgenes Municipal Water Dist		
AR2025045	MWD Business Model Retreat Sponsorship on 10/10/24	644.30
Total		644.30
Lawnscape Systems Inc		
449253	October 2024 Landscape Maintenance for Atrium	495.00
Total		495.00
Phil Letrong		
93024	July-September 2024 Retiree medical premium	524.10
Total		524.10
Mega Maids Cleaning Service		
13886	Deep cleaning of new breakroom	250.00
Total		250.00
Natural Resource Results LLC		
5112	October 2024 Federal Advocacy Agreement services	8,980.58
Total		8,980.58
NDS		
841138	10/04/24 Board packet delivery service	106.97
841220	10/11/24 Board packet delivery service	106.97
Total		213.94

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of November 2024**

Vendor/ Invoice	Description	Amount to Pay
Novatech Inc		
5969	Payment of remaining balance on video surveillance system, four cameras and network recording system	2,461.76
Total		2,461.76
ODP Business Solutions LLC		
386533830001	10/07/24 Office supplies	151.47
387937185001	10/14/24 Office supplies	34.14
387937520001	10/14/24 Office supplies	21.74
390276619001	10/11/24 Office supplies	117.77
390277897001	10/11/24 Office supplies	26.85
390341987001	10/21/24 Office supplies	109.89
Total		461.86
Office Solutions		
I-02245835	08/15/24 Office supplies	48.75
I-02248833	08/27/24 Office supplies	87.11
I-02248879	08/27/24 Office supplies	83.50
I-02259579	10/07/24 Office supplies	122.21
I-02260468	10/10/24 Desk name plate for staff	19.30
I-02262088	10/16/24 Office Supplies	310.30
I-02266265	11/01/24 Business cards for staff	51.93
Total		723.10
Orange County Water District		
26838	September 2024 Postage, shared office & maintenance expense	21,918.40
Total		21,918.40
Packet Fusion Inc		
SLSI-1008230	Hardware component to connect Zoom Phone system to overhead paging	110.48
Total		110.48
PlanetBids Inc		
1023665	Annual service for Bid support	4,336.74
Total		4,336.74
Predict Success-Anne Sandberg		
5452919	25 Harrison Assessments for staff	950.00
Total		950.00
CR Music Service Inc		
WS-1	National Anthem performance for OC Water Summit on 09/27/24	300.00
Total		300.00
Budget Blinds of Huntington Beach North		
2405	Roller solar shades for the breakroom	4,761.98
Total		4,761.98

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of November 2024**

Vendor/ Invoice	Description	Amount to Pay
SMS Datacenter-Groupo SMS USA LLC		
41157	November 2024 IT support services	4,590.00
41246	Professional services to troubleshoot Cisco phone disruption	1,650.00
Total		6,240.00
Mary Snow		
93024	July-September 2024 Retiree medical premium	524.10
Total		524.10
Soto Resources-Joey C Soto		
GA-OCT-94	October 2024 Grant Research and Acquisition	3,250.00
GA-SEP-93	September 2024 Grant Research and Acquisition	3,250.00
Total		6,500.00
Spectrum Specialties and Awards		
37967	MWDOC branded apparel for staff	1,665.84
Total		1,665.84
Syrus Devers Advocacy LLC		
1077	October 2024 State Legislative Advocacy services	8,000.00
Total		8,000.00
The Centre of Organization Effectiveness		
TCFOE4866	October 2024 Foundations In Excellence virtual conference training for nine staff members	4,941.00
Total		4,941.00
The Westin South Coast Plaza		
84SC7022072	Final charges for 09/27/24 OC Water Summit	29,458.00
Total		29,458.00
Triangle Decon Services Inc		
2024-36	Final payment - Retainage of Breakroom remodel & trellis removal	8,309.35
Total		8,309.35
Verne's Plumbing Inc		
12466033	Descale main sewer line	1,475.00
Total		1,475.00
Water Quality & Treatment Solutions Inc		
24-3772	Water Quality Workshop services on 10/01/24	5,000.00
Total		5,000.00
Whittingham Public Affairs Advisors-WPAA		
2679	November 2024 Strategic guidance on local & regional issues	7,500.00
Total		7,500.00
Total Core Expenditures		796,349.98

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of November 2024**

Vendor/ Invoice	Description	Amount to Pay
Choice Expenditures:		
Building Block Entertainment Inc		
3835-2	October 2024 Choice Elementary School Program K-2	23,310.00
Total		23,310.00
Jill Promotions		
12363	10/09/24 Supplies for Water Loss Control Shared Services	228.53
Total		228.53
Mission RCD		
3458	October 2024 Field inspection and verification for Water Use Efficiency rebate programs	2,404.50
Total		2,404.50
Orange County Dept of Education		
94UI0380	September 2024 Choice School Program for Grades 3-8	8,984.46
Total		8,984.46
Orange County Water District		
26838	September 2024 Postage for Water Use Efficiency rebate programs	48.47
Total		48.47
Red Wing Business Advantage Account		
2.0241E+13	Boots for Water Loss Control Technicians	796.64
Total		796.64
Westerly Meter Service Co.-Lane M Matsuno		
17688	October 2024 Meter Accuracy Testing for Garden Grove	2,000.00
17691	September 2024 Meter Accuracy Testing for Fountain Valley	2,800.00
17693	October 2024 Meter Accuracy Testing for Seal Beach	2,070.00
17694	October 2024 Meter Accuracy Testing for Mesa Water District	2,200.00
17708	October 2024 Meter Accuracy Testing for Mesa Water District	1,600.00
Total		10,670.00
Total Choice Expenditures		46,442.60
Other Funds Expenditures:		
E Source Companies LLC		
12475	September 2024 Retail Agency Technical Assistance services	28,570.00
Total		28,570.00
Herndon Solutions Group LLC		
INV-0000009076	September 2024 services to assist with the American Water Infrastructure Act compliance	60,000.00
Total		60,000.00

**Municipal Water District of Orange County
Disbursement Approval Report
For the month of November 2024**

Vendor/ Invoice	Description	Amount to Pay
Mission RCD 3458	October 2024 Field inspection and verification for Water Use Efficiency rebate programs	11,412.88
Total		<u>11,412.88</u>
Santa Margarita Plumbing & Air 16167-40536	September 2024 services for the Pressure Regulating Valve Replacement Program	1,231.92
Total		<u>1,231.92</u>
Total Other Funds Expenditures		<u>101,214.80</u>
Total Expenditures		<u><u>944,007.38</u></u>

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of October 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Core Disbursements:				
Tiffany Baca				
10/31/2024	EFT	82724	August 2024 Business expense	121.94
10/31/2024	EFT	92624	September 2024 Business expense	<u>617.71</u>
Total				739.65
Heather Baez				
10/31/2024	EFT	92424	September 2024 Business expense	<u>210.46</u>
Total				210.46
Joseph Berg				
10/31/2024	EFT	92524	September 2024 Business expense	<u>34.47</u>
Total				34.47
Charles Busslinger				
10/31/2024	EFT	92324	September 2024 Business expense	<u>69.73</u>
Total				69.73
Cristal Castro				
10/31/2024	EFT	92724	September 2024 Business expense	<u>28.14</u>
Total				28.14
Hilary Chumpitazi				
10/31/2024	EFT	81424	August 2024 Business expense	107.89
10/31/2024	EFT	90824	September 2024 Business expense	<u>40.95</u>
Total				148.84
Corodata Records Management Inc				
10/31/2024	EFT	7034989	September 2024 Records Storage Fee	<u>70.17</u>
Total				70.17
Larry Dick				
10/31/2024	EFT	92924	September 2024 Business expense	<u>119.47</u>
Total				119.47
Tina Dubuque				
10/31/2024	EFT	93024	September 2024 Business expense	<u>291.64</u>
Total				291.64
Tina Jocelyn Fann				
10/31/2024	EFT	92524	September 2024 Business expense	<u>116.03</u>
Total				116.03
Maribeth Goldsby				
10/31/2024	EFT	100424	October 2024 Business expense	<u>35.99</u>
Total				35.99
Melissa Haley				
10/31/2024	EFT	93024	September 2024 Business expense	<u>192.66</u>
Total				192.66

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of October 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Al Nederhood				
10/31/2024	EFT	92724	September 2024 Business expense	208.45
Total				<u>208.45</u>
Rachel Orejel				
10/22/2024	EFT	92524	September 2024 Business expense	73.11
Total				<u>73.11</u>
Petty Cash				
10/31/2024	143579	JUL-SEPT24	07/10/24-09/19/24 Petty cash reimbursement	146.06
Total				<u>146.06</u>
Megan Schneider				
10/31/2024	EFT	91824	September 2024 Business expense	50.50
Total				<u>50.50</u>
Karl Seckel				
10/31/2024	EFT	92724	September 2024 Business expense	50.25
Total				<u>50.25</u>
Nathan Shepherd				
10/31/2024	EFT	92724	September 2024 Business expense	95.73
Total				<u>95.73</u>
Spectrum Business				
10/07/2024	143537	188955001092124	October 2024 Telephone and internet expense	1,499.00
10/31/2024	143581	188955001102124	November 2024 Telephone and internet expense	1,500.47
Total				<u>2,999.47</u>
US Bank				
10/31/2024	143583	2978/4192/8910-SEPT24	08/23/24-09/23/24 Cal Card Charges	33,555.81
Total				<u>33,555.81</u>
Verizon Wireless				
10/07/2024	143538	9974619993	September 2024 4G Mobile broadband unlimited service	114.03
Total				<u>114.03</u>
Katie Vincent				
10/31/2024	EFT	92724	September 2024 Business expense	57.60
Total				<u>57.60</u>
Total Core Disbursements				<u>39,408.26</u>
Choice Disbursements:				
Petty Cash				
10/31/2024	143579	JUL-SEPT24	07/10/24-09/19/24 Petty cash reimbursement	8.00
Total				<u>8.00</u>

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of October 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
US Bank Voyager Fleet Systems				
10/16/2024	EFT	8694349932439	08/25/24-09/24/24 Fuel for Water Loss Control Shared Services	775.30
Total				775.30
Total Choice Disbursements				783.30
 Other Funds Disbursements:				
Mesa Water District				
10/16/2024	EFT	11573	August 2024 Credit for Local Resources program	58,597.05
Total				58,597.05
Metropolitan Water District				
10/31/2024	EFT	10312024 11595	August 2024 Water deliveries	17,947,853.42
Total				17,947,853.42
Santiago Aqueduct Commission				
10/31/2024		143580 82024	August 2024 SAC Pipeline Operation Surcharge	2,540.75
Total				2,540.75
Santa Margarita Water District				
10/31/2024	EFT	82024	August 2024 SCP Operation Surcharge	39,888.44
Total				39,888.44
Spray to Drip Rebate				
10/17/2024		143558 S2D7-C-IRWD-51143-23411	Irvine Company Spectrum Office	10,000.00
10/17/2024		143548 S2D7-C-O-48275-23462	Chapman University	2,716.00
10/17/2024		143553 S2D7-C-SB-49544-22258	Golden Rain Foundation	8,140.00
10/17/2024		143546 S2D7-R-HB-54540-23498	J. Blouin	582.00
10/17/2024		143550 S2D7-R-IRWD-54443-23457	J. Chen	321.00
10/17/2024		143556 S2D7-R-IRWD-54480-23470	L. Ho	313.00
10/17/2024		143568 S2D7-R-LH-54339-23373	S. Murphy	2,683.94
10/17/2024		143562 S2D7-R-O-54229-23347	L. Liao	3,208.00
10/17/2024		143569 S2D7-R-SM-54256-23336	C. Nguyen	1,055.00
10/17/2024		143564 S2D7-R-TUST-41259-23362	C. Little	1,010.00
10/17/2024		143565 S2D7-R-TUST-41260-23364	C. Little	1,106.00
Total				31,134.94
TICIC Sub LLC				
10/31/2024		143582 WSP5070	First WSIP Payment for installation of WaterCompass water monitoring and leak detection at Irvine Company office building in Newport Beach - Phase 2 of the WaterCompass Projects	600.00
Total				600.00
Turf Rebate				
10/17/2024		143561 TR16-R-IRWD-51685-50158	C. Lee	4,200.00
10/17/2024		143560 TR17-C-ETWD-48768-52905	Laguna Hills Office Park	44,862.00
10/17/2024		143570 TR17-C-IRWD-48768-52912	Rivian Automotive LLC	126,153.50
10/17/2024		143559 TR17-C-IRWD-51143-52916	Irvine Company Spectrum Office	29,502.00
10/17/2024		143555 TR17-C-IRWD-54327-52831	Hidden Canyon Community Assoc	20,715.00
10/17/2024		143549 TR17-C-O-48275-53031	Chapman University	8,556.00
10/17/2024		143554 TR17-R-FV-54435-52980	K. Harvey	1,446.00

**Municipal Water District of Orange County
Disbursement Ratification Report
For the Month of October 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Turf Rebate (continued)				
10/17/2024	143547	TR17-R-HB-54540-53130	J. Blouin	2,877.00
10/17/2024	143551	TR17-R-IRWD-54443-53012	J. Chen	1,490.00
10/17/2024	143557	TR17-R-IRWD-54480-53040	L. Ho	1,490.00
10/17/2024	143552	TR17-R-MNT-51871-50357	M. Gazori	812.00
10/17/2024	143545	TR17-R-MNT-54360-52880	V. Balali	1,020.00
10/17/2024	143563	TR17-R-O-54229-52716	L. Liao	6,818.00
10/17/2024	143566	TR17-R-TUST-41259-52774	C. Little	3,015.00
10/17/2024	143567	TR17-R-TUST-41260-52775	C. Little	3,486.00
Total				256,442.50
US Bank				
10/31/2024	143583	1629-SEPT24	08/23/24-09/23/24 Cal Card Charges - WEROC	5,510.57
Total				5,510.57
Verizon Wireless				
10/07/2024	143538	9974619993	September 2024 4G Mobile broadband unlimited service	116.03
Total				116.03
Total Other Funds Disbursements				18,342,683.70
Total Disbursements				18,382,875.26

Melina Baum-Haley for

 Harvey De La Torre, General Manager

Hilary Chumpitazi

 Hilary Chumpitazi, Treasurer

Cal Card Charges
Statement Date: September 23, 2024
Payment Date: October 31, 2024

Date	Description	Amount
General Manager Card:		
7/10/2024	MET Meeting in Los Angeles on 07/08/24 - Accommodations for A. Heide - Credit refund	(100.00)
8/21/2024	Watershed Wise Landscape Professional Certification at SoCal Gas in Downey, CA from 11/06/24 - 11/07/24 Registration for A. Renteria Solis & M. Hurtado	150.00
8/23/2024	Urban Water Institute Annual Water Conference in San Diego, CA from 08/21/24-8/23/24 - Parking charge for A. Nederhood	41.30
8/23/2024	Urban Water Institute Annual Water Conference in San Diego, CA from 08/21/24-08/23/24 - Parking charge for D. Micalizzi	41.30
8/27/2024	Lunch for Water Quality and Operations Management Workshop on 08/29/24	1,311.49
8/28/2024	08/27/24-08/28/24 Meals for H. De La Torre's meetings	80.75
8/29/2024	CalWEP Board Meeting & Plenary Meeting in San Luis Obispo on 08/27/24-08/29/24 - Accommodations for J. Berg & R. Davis	772.29
8/30/2024	ACWA Fall Conference 2024 in Palm Desert, CA from 12/03/24-12/05/24 - Registration for A. Nederhood, M. Yoo Schneider, J. Thomas, & R. Crane	3,596.00
8/30/2024	ACWA Fall Conference 2024 in Palm Desert, CA from 12/03/24-12/05/24 - Registration for H. De La Torre & D. Micalizzi	1,798.00
9/03/2024	Virtual Workshop: Financial Management for Special Districts from 10/30/24-10/31/24 - Registration for C. Harris	155.00
9/05/2024	Urban Water Institute Annual Water Conference in San Diego, CA from 08/21/24-8/23/24 - Refund of Accommodations for J. Thomas	(539.20)
9/05/2024	Virtual Workshop: Organizational Development from 10/02/24-10/03/24 - Registration for M. Baum-Haley & C. Harris	460.00
9/06/2024	AWWA - Water Use Efficiency Practitioner (WUEP) Certification - M. Hurtado	280.00
9/06/2024	ACWA Region 10 Event - Addressing Water Quality Challenges: Present and Future in Yorba Linda, CA on 10/15/24 - Registration for L. Dick	75.00
9/11/2024	AWWA Annual Fall Conference 2024 in Reno, NV from 10/21/24-10/24/24 - Airfare flight change for R. Davis	4.00
9/12/2024	CSDA Annual Conference in Indian Wells, CA from 09/09/24-09/12/24 - Accommodations for H. Baez & D. Micalizzi	1,176.69
9/18/2024	CSDA Virtual Workshop: Supervisory Skills for the Public Sector - Registration for M. Baum-Haley	180.00
9/19/2024	09/05/24-09/19/24 Meals for H. De La Torre's meetings	168.80
9/19/2024	Watersmart Innovations 2024 in Las Vegas, NV from 09/24/24-09/26/24 - Accommodations for T. Fann	246.10
Total:		9,897.52

Public Affairs Card:

8/21/2024	Breakfast supplies for Inspection Trip on 08/26/24	66.00
8/23/2024	Urban Water Institute Conference on 08/21/24-08/23/24 - Meals for D. Micalizzi, A. Nederhood, & guest	525.46
8/27/2024	Supplies for Ricky's 50th Celebration	172.72
8/29/2024	Branded Padfolios for OC Water Summit 09/27/24	429.45
8/29/2024	California Association of Public Information Officials annual membership renewal for S. Wilson	275.00
8/30/2024	September 2024 Open AI monthly subscription, language processing tool	20.00
9/03/2024	September 2024 Monthly Public Storage Unit for Public Affairs	706.00
9/03/2024	Flipsnack subscription for the OC Summit digital program on 09/27/24	48.00
9/04/2024	Girl Scouts of Orange County STEM Expo Exhibitor Registration	50.00
9/07/2024	Domain Registration for OCWaterSmartParks.com	19.00
9/12/2024	CSDA Conference on 09/09/24-09/12/24 - Meals for D. Micalizzi	224.62

Cal Card Charges
Statement Date: September 23, 2024
Payment Date: October 31, 2024

Date	Description	Amount
Public Affairs Card (continued)		
9/13/2024	Poll everywhere - Online polling system for OC Water Summit on 09/27/24	249.00
9/14/2024	Balloons for Ricky's 50th Celebration on 09/18/24	113.91
9/15/2024	Supplies for Ricky's 50th Celebration on 09/18/24	18.25
9/15/2024	OC Summit decor - Tealights and sea glass	125.02
9/17/2024	Cake for Ricky's 50th Celebration	72.99
9/17/2024	09/27/24 OC Water Summit decor for speaker gift bags	37.67
9/18/2024	Sun tent shelter for community events	125.31
9/18/2024	Bluetooth speaker for community events	41.82
9/19/2024	09/20/24 Inspection Trip breakfast	87.35
9/19/2024	Frosted blue green sea glass cups for OC Water Summit on 09/27/24	101.79
9/20/2024	Airport parking fee for inspection trip	4.00
9/20/2024	Inspection Trip coffee	88.00
9/21/2024	PRSA Membership renewal for T. Baca	342.00
Total:		3,943.36

WEROC Card:

7/28/2024	Samsung Book 4 laptop for WEROC staff	3,866.48
8/06/2024	Fraudulent charge - Credit to reverse transaction	(1,933.54)
8/29/2024	Supplies for WEROC mobile command unit for incident response	1,310.74
9/03/2024	Supplies for WEROC mobile command unit for incident response	293.21
9/04/2024	Purchase of CalOES/CSTI WEROC G611 Series Training Certificates for trainings on 06/04/24, 06/18/24-06/20/24, 07/09/24	1,321.31
9/09/2024	CalOES/FBI Water Defense Workshop on 09/09/24 in Sacramento, CA - Airfare flight change for V. Osborn from original Southwest Airlines ticket booking on 8/13/2024 due to Airport Fire	172.00
9/10/2024	Lunch V. Osborn and G. Landeros while working on the Airport Fire	27.97
9/16/2024	WEROC Tactical Jackets logo embroidery for G. Landeros and J. Schunk for WEROC trainings, exercises, and field use	226.24
9/20/2024	Supplies for WEROC mobile command unit for incident response	226.16
Total:		5,510.57

Administration Card:

8/23/2024	Two wireless mouse devices for staff	42.96
8/24/2024	Toll Road replenishment charge for Water Loss Control Shared Services vehicles	100.00
8/24/2024	07/25/24-08/24/24 Monthly web hosting and database charges	152.99
8/24/2024	Annual subscription to hold video surveillance for server room	49.99
8/26/2024	AccuFund Accounting Suite annual maintenance and license renewal	5,521.50
8/30/2024	Flowers for staff member	116.08
9/02/2024	09/02/24-10/01/24 Zoom Video Communications fee with audio licenses	188.92
9/03/2024	UPS Store - Box to package Water Loss Control equipment for repair	8.41
9/03/2024	Office supplies return	(31.50)
9/03/2024	Lunch for management staff meeting	230.00
9/03/2024	Jade Cleaners - Tablecloths cleaned used for the Water Quality Workshop on 08/29/24	45.00
9/04/2024	Deposit for 2024 MWDOC Staff Holiday Luncheon at the Rusty Pelican on 12/18/24	500.00
9/05/2024	Office supplies	105.55
9/05/2024	Water Loss Control Workgroup catering on 09/10/24	1,073.29

Cal Card Charges
Statement Date: September 23, 2024
Payment Date: October 31, 2024

Date	Description	Amount
Administration Card (continued)		
9/06/2024	Three Dell desktop computers for staff	4,560.06
9/06/2024	September 2024 Telephone expense for one fax line - To be reimbursed once equipment is returned	39.99
9/06/2024	Office supplies	156.92
9/08/2024	Office supplies	214.44
9/09/2024	Supply order	208.05
9/10/2024	Lunch for Lunch & Learn meeting on 09/12/24	444.17
9/12/2024	Office supplies	107.32
9/12/2024	ESRI annual license renewals for WEROC, Water Use Efficiency Choice, Water Loss Control Choice, and Engineering	4,215.00
9/13/2024	Toll Road replenishment charge for Water Loss Control Shared Services vehicles	100.00
9/13/2024	AquaTest T10 repairs for Water Loss Control equipment	247.20
9/13/2024	Office supplies return	(32.58)
9/14/2024	Office supplies	290.99
9/16/2024	Office supplies	44.55
9/17/2024	September 2024 Wireless Internet Backup	45.00
9/17/2024	Monthly service charge for immutable storage of LaserFiche	35.15
9/17/2024	Employee 10-year anniversary gift card	100.00
9/18/2024	Lunch for HR member agency meeting on 09/26/24	436.45
9/19/2024	09/19/24-10/19/24 Monthly fax service charge	10.00
9/20/2024	Picture frames for board of directors	89.03
9/22/2024	Canva annual subscription renewal	300.00
Total:		19,714.93

**Municipal Water District of Orange County
GM Approved Disbursement Report ⁽¹⁾
For the Month of October 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Core Disbursements:				
Steve Hedges				
10/31/2024	EFT	100324	July-September 2024 Retiree medical premium	524.10
Total				<u>524.10</u>
Keith Lyon				
10/31/2024	143574	100324	July-September 2024 Retiree medical premium	1,048.20
Total				<u>1,048.20</u>
Office Solutions				
10/31/2024	EFT	I-02248892	08/27/24 Supplies for Water Quality Workshop held on 08/29/24	45.72
Total				<u>45.72</u>
Triangle Decon Services Inc				
10/31/2024	EFT	2024-31	September 2024 Breakroom remodel	4,987.50
Total				<u>4,987.50</u>
Total Core Disbursements				<u>6,605.52</u>
Total Disbursements				<u><u>6,605.52</u></u>

Meena Baum Haley for
Harvey De La Torre, General Manager

Hilary Chumpitazi
Hilary Chumpitazi, Treasurer

⁽¹⁾ For disbursements that did not make the cut-off of previous month's Disbursement Approval report. Disbursements are approved by GM for payment and need A & F Committee ratification.



**Municipal Water District of Orange County
Consolidated Summary of Cash and Investment
September 30, 2024**

District investments and cash balances are held in various funds designated for certain purposes as follows:

Fund	Book Value	% of Portfolio
Restricted Reserves		
WEROC Operating Fund	\$ 352,707	1.70%
Pension 115 Trust	1,999,765	9.62%
Total Restricted Reserves	\$2,352,472	11.32%
Designated Reserves		
Operating Reserves	\$3,819,350	18.37%
Election Reserve	1,146,947	5.51%
OPEB Reserve	297,147	1.43%
Total Designated Reserves	\$5,263,444	25.31%
General Operations Fund	\$13,415,823	64.51%
Water Purchase Payments Fund	1,285,909	6.18%
Conservation Fund	(1,540,424)	(7.41%)
Trustee Activities - AMP	18,141	0.09%
Total Other Funds	\$13,179,449	63.37%
Total	\$20,795,365	100.00%

The funds are invested as follows:

Term of Investment	% of Portfolio	Book Value	Market Value
Cash	2.55%	\$ 530,770	\$ 530,770
Pension 115 Trust	9.62%	1,999,765	1,999,765
Short-term investment			
• LAIF	52.09%	10,832,275	10,832,275
• OCTP	20.83%	4,332,590	4,332,590
Long-term investment			
• US Government Issues	1.20%	249,965	239,292
• Corporate Bond	5.77%	1,200,000	1,157,911
• Certificates of Deposit	7.94%	1,650,000	1,664,964
Total	100.00%	\$20,795,365	\$20,757,567

The average number of days to maturity/call as of September 30, 2024, equaled 137 and the average yield to maturity is 4.201%. During the month of September 2024, the District's average daily balance was \$31,221,039.12. Funds were invested in US Bank, Pension 115 Trust, Negotiable Certificate of Deposits, Corporate Bonds, US Government Issues, Local Agency Investment Funds (LAIF) and Orange County Treasurer's Pool (OCTP).

The (\$37,798) difference between the book value and the market value on September 30, 2024, represents the exchange difference if all investments had been liquidated on that date. Since it is the District's practice to "buy and hold" investments until maturity, the market values are a point of reference, not an indication of actual loss or gain. There are no current plans or cash flow requirements identified in the near future that would require the sale of these securities prior to maturity.


Harvey De La Torre
General Manager


Hilary Chumpitazi
Treasurer

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Bob McVicker, P.E., D.WRE
President

Jeffery M. Thomas
Vice President

Randall Crane, Ph.D.
Director

Larry D. Dick
Director

Al Nederhood
Director

Karl W. Seckel, P.E.
Director

Megan Yoo Schneider, P.E.
Director

Harvey F. De La Torre
General Manager

MEMBER AGENCIES

- City of Brea
- City of Buena Park
- East Orange County Water District
- El Toro Water District
- Emerald Bay Service District
- City of Fountain Valley
- City of Garden Grove
- Golden State Water Co.
- City of Huntington Beach
- Irvine Ranch Water District
- Laguna Beach County Water District
- City of La Habra
- City of La Palma
- Mesa Water District
- Moulton Niguel Water District
- City of Newport Beach
- City of Orange
- Orange County Water District
- City of San Clemente
- Santa Margarita Water District
- City of Seal Beach
- Serrano Water District
- South Coast Water District
- Trabuco Canyon Water District
- City of Tustin
- City of Westminster
- Yorba Linda Water District




MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

Portfolio Management - Portfolio Summary September 30, 2024

9/30/2024	Par Value	Market Value	Book Value	% of Portfolio	Days to Mat/Call	YTM @ Cost
Negotiable Certificate Of Deposit	1,650,000.00	1,664,964.00	1,650,000.00	9.03	1,332	3.656
Corporate Bond	1,200,000.00	1,157,910.50	1,200,000.00	6.57	227	1.518
US Government Issues	250,000.00	239,292.50	249,965.60	1.37	57	0.860
Local Agency Investment Funds	10,832,274.65	10,832,274.65	10,832,274.65	59.31	1	4.575
Orange County Treasurer's Pool	4,332,590.41	4,332,590.41	4,332,590.41	23.72	1	4.410
Total Investments	18,264,865.06	18,227,032.06	18,264,830.66	100.00	137	4.201
Cash						
Cash	530,769.74	530,769.74	530,769.74		1	0.00
Pension 115 Trust	1,999,764.90	1,999,764.90	1,999,764.90		1	0.00
Total Cash and Investments	20,795,399.70	20,757,566.70	20,795,365.30		137	4.201

Total Earnings	Month Ending September	Fiscal Year to Date
Current Year	111,800.48	266,689.58
Average Daily Balance	31,221,039.12	
Effective Rate of Return	4.201%	


We certify that this report reflects the cash and investments of the Municipal Water District of Orange County and is in conformity with the Government Code requirements and the District Investment Policy and Guidelines in effect at the time of investment. The Investment Program herein shown provides sufficient cash flow liquidity to meet the next six month's estimated expenditure. The source for the market values are from U.S. Bank. Per Resolution 2059 there are no compliance exceptions to report.



 Harvey De La Torre, General Manager

11-07-2024

 Date



 Hilary Chumbitazi, Treasurer

11/07/2024

 Date

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Long-Term Portfolio Details - Investments
September 30, 2024

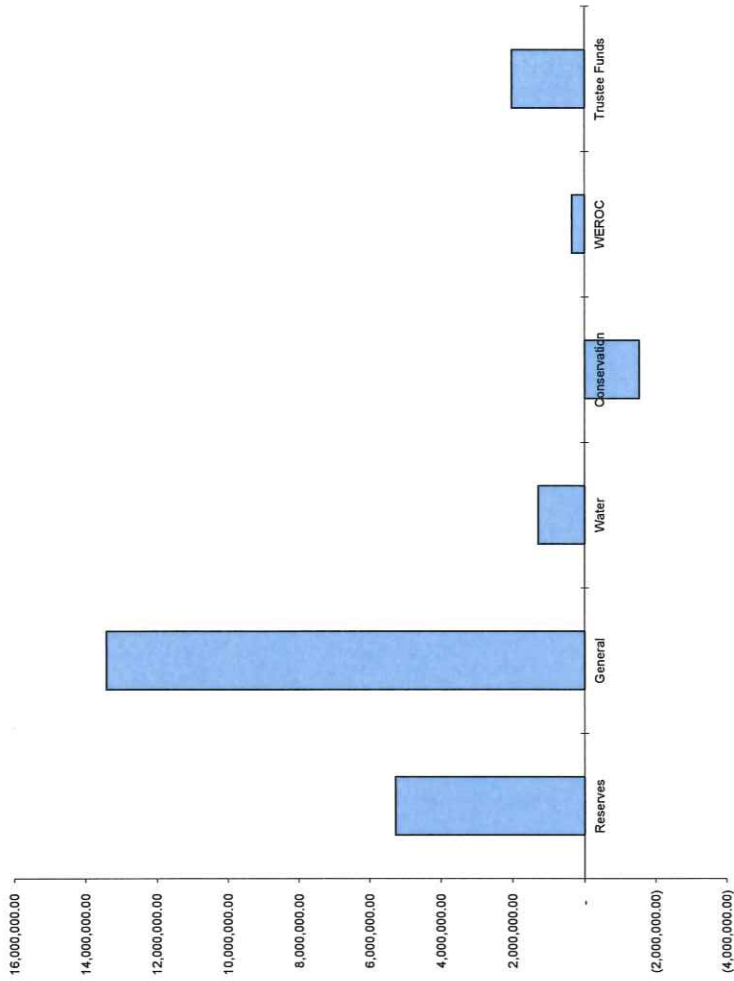
Issuer	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Negotiable Certificate Of Deposit									
American Express Bank	02589ADE9	7/20/2022	200,000.00	197,540.00	200,000.00	3.350	3.350	1,023	7/20/2027
Discover Bank	2546736R2	7/26/2023	250,000.00	257,922.50	250,000.00	4.500	4.500	1,393	7/24/2028
Leaders Credit Union	52171MAN5	8/30/2024	250,000.00	254,047.50	250,000.00	3.850	3.850	1,795	8/30/2029
Magyar Bank	55977RCD3	7/30/2024	250,000.00	255,010.00	250,000.00	4.100	4.100	1,764	7/30/2029
Sallie Mae Bank	7954507A7	7/14/2021	200,000.00	190,244.00	200,000.00	1.000	1.000	652	7/14/2026
State Bank of India	8662852Q3	8/10/2023	250,000.00	261,275.00	250,000.00	4.550	4.550	1,410	8/10/2028
Toyota Financial SGS Bank	89235MPD7	9/27/2022	250,000.00	248,925.00	250,000.00	3.650	3.650	1,087	9/22/2027
Sub Total			1,650,000.00	1,664,964.00	1,650,000.00	3.656	3.656	1,332	
US Government Issues									
FHLB	3130ALGR9	3/1/2021	250,000.00	239,292.50	249,965.60	0.850	0.860	57	2/26/2026
Sub Total			250,000.00	239,292.50	249,965.60	0.850	0.860	57	
Corporate Bond									
Bank of America Corp	06048WK41	12/7/2020	250,000.00	238,567.50	250,000.00	0.850	0.800	421	11/25/2025
Citigroup Global Markets	17328WFZ6	9/16/2020	250,000.00	240,592.50	250,000.00	1.000	1.000	77	9/16/2025
JP Morgan Chase	48128GV56	8/18/2020	250,000.00	239,727.50	250,000.00	0.800	0.800	322	8/18/2025
Morgan Stanley Fin LLC	61766YKH3	6/29/2022	200,000.00	198,538.00	200,000.00	4.500	4.500	272	6/29/2027
Societe Generale	83369MD25	8/19/2020	250,000.00	240,485.00	250,000.00	1.300	1.088	50	8/19/2025
Sub Total			1,200,000.00	1,157,910.50	1,200,000.00	1.573	1.518	227	
Total Investments			3,100,000.00	3,062,167.00	3,099,965.60	2.623	2.603	801	
Total Earnings									
			Month Ending September	Fiscal Year To Date					
Current Year			7,466.62	19,935.39					

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Portfolio Management
Short-Term Portfolio Details - Cash and Investments
September 30, 2024

Investments	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
Local Agency Investment Funds									
LAIF LGIP	LAIF	6/30/2010	10,832,274.65	10,832,274.65	10,832,274.65	4.575	4.575	1	N/A
Sub Total			10,832,274.65	10,832,274.65	10,832,274.65	4.575	4.575	1	
Orange County Treasurer's Pool									
County of Orange LGIP	OCIP	6/29/2005	4,332,590.41	4,332,590.41	4,332,590.41	4.410	4.410	1	N/A
Sub Total			4,332,590.41	4,332,590.41	4,332,590.41	4.410	4.410	1	
Total Investments			15,164,865.06	15,164,865.06	15,164,865.06	4.528	4.528		
Cash									
Petty Cash Cash	CASH	7/1/2010	500.00	500.00	500.00	0.000	0.000	1	N/A
US Bank Cash	CASHUSBANK	7/25/2018	530,269.74	530,269.74	530,269.74	0.000	0.000	1	N/A
Pension 115 Trust	PENSION115TRUST	7/31/2018	1,999,764.90	1,999,764.90	1,999,764.90	0.000	0.000	1	N/A
Total Cash			2,530,534.64	2,530,534.64	2,530,534.64	0.000	0.000	1	
Total Cash and Investments			17,695,399.70	17,695,399.70	17,695,399.70	4.528	4.528	1	
Total Earnings									
Current Year			Month Ending September	Fiscal Year To Date					
			104,333.86	246,754.19					

**Municipal Water District of Orange County
Cash and Investments at September 30, 2024**

ALLOCATION	AMOUNT	%
MWDOC		
Restricted Reserves		
WEROC Operating Fund	\$ 352,707	1.70%
Pension 115 Trust	1,999,765	9.62%
Total Restricted Reserves	\$ 2,352,472	11.32%
Designated Reserves		
Operating Reserve	\$ 3,819,350	18.37%
Election Reserve	1,146,947	5.51%
OPEB Reserve	297,147	1.43%
Total Designated Reserves	\$ 5,263,444	25.31%
General Operations Fund	\$ 13,415,823	64.51%
Water Purchase Payments Fund	\$ 1,285,909	6.18%
Conservation Fund	(1,540,424)	-7.41%
Total Other Funds	\$ 13,161,308	63.28%
TOTAL MWDOC	\$ 20,777,224	99.91%
TRUSTEE ACTIVITIES		
AMP Sales Admin	\$ 18,141	0.09%
TOTAL TRUSTEE ACTIVITIES	\$ 18,141	0.09%
TOTAL CASH & INVESTMENTS	\$ 20,795,365	100.00%



MUNICIPAL WATER DIST OF ORANGE COUNTY
PARS Post-Employment Benefits Trust

Account Report for the Period
9/1/2024 to 9/30/2024

Hilary Chumpitazi
Accounting Manager
Municipal Water Dist of Orange County
18700 Ward Street
Fountain Valley, CA 92708

Account Summary

Source	Balance as of 9/1/2024	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 9/30/2024
OPEB	\$2,976,670.47	\$0.00	\$42,188.07	\$1,445.25	\$0.00	\$0.00	\$3,017,413.29
PENSION	\$2,079,910.24	\$0.00	\$29,478.37	\$1,009.85	\$0.00	\$0.00	\$2,108,378.76
Totals	\$5,056,580.71	\$0.00	\$71,666.44	\$2,455.10	\$0.00	\$0.00	\$5,125,792.05

Investment Selection

Source	
OPEB	Moderate - Strategic Blend
PENSION	Moderate - Strategic Blend

Investment Objective

Source	
OPEB	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.
PENSION	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	1.42%	5.59%	21.67%	3.80%	6.87%	6.33%	10/26/2011
PENSION	1.42%	5.59%	21.67%	3.82%	6.85%	-	7/31/2018

Information as provided by US Bank, Trustee for PARS: Not FDIC Insured; No Bank Guarantee; May Lose Value

Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.
Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.
Account balances are inclusive of Trust Administration, Trustee and Investment Management fees.



**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
COMBINED FINANCIAL STATEMENTS
AND
BUDGET COMPARATIVE
JULY 1, 2024 THRU SEPTEMBER 30, 2024**

**Municipal Water District of Orange County
Combined Balance Sheet
As of September 30, 2024**

	<u>Amount</u>
<u>ASSETS</u>	
Cash in Bank	530,769.74
Investments	20,264,595.56
Accounts Receivable	35,069,791.73
Accounts Receivable - Other	32,579.89
Accrued Interest Receivable	259,016.36
Prepays/Deposits	888,307.27
Leasehold Improvements	7,010,782.88
Furniture, Fixtures & Equipment	724,085.38
Less: Accumulated Depreciation	<u>(4,112,769.74)</u>
TOTAL ASSETS	<u>60,667,159.07</u>
<u>LIABILITIES AND FUND BALANCES</u>	
<u>LIABILITIES</u>	
Accounts Payable	34,424,893.72
Accounts Payable - Other	7.79
Accrued Salaries and Benefits Payable	820,744.65
Other Liabilities	(71,815.20)
Unearned Revenue	<u>964,938.57</u>
TOTAL LIABILITIES	<u>36,138,769.53</u>
<u>FUND BALANCES</u>	
<u>Restricted Fund Balances</u>	
WEROC Reserve	396,676.84
Pension 115 Trust	<u>1,999,764.90</u>
Total Restricted Fund Balances	<u>2,396,441.74</u>
<u>Unrestricted Fund Balances</u>	
<u>Designated Reserves</u>	
General Operations	3,819,350.00
Election Expense	1,146,947.00
OPEB	<u>297,147.00</u>
Total Designated Reserves	<u>5,263,444.00</u>
General Fund	8,226,155.01
General Fund Capital	<u>86,023.20</u>
Total Unrestricted Fund Balances	<u>13,575,622.21</u>
<u>Excess Revenue over Expenditure</u>	
Operating Fund	8,667,156.53
Other Funds	<u>(110,830.94)</u>
TOTAL FUND BALANCES	<u>24,528,389.54</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>60,667,159.07</u>

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
July 1, 2024 thru September 30, 2024

	<u>Month to Date</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% Used</u>	<u>Encumbrance</u>	<u>Budget Remaining</u>
<u>REVENUES</u>						
Retail Connection Charge	0.00	9,580,818.25	9,580,818.00	100.00%	0.00	(0.25)
Ground Water Customer Charge	0.00	405,463.00	405,463.00	100.00%	0.00	0.00
Water Rate Revenues	0.00	9,986,281.25	9,986,281.00	100.00%	0.00	(0.25)
Interest Revenue	116,063.49	277,954.63	738,960.00	37.61%	0.00	461,005.37
Subtotal	116,063.49	10,264,235.88	10,725,241.00	95.70%	0.00	461,005.12
Choice Programs	1,746.00	991,201.00	1,548,573.00	64.01%	0.00	557,372.00
Miscellaneous Income	814.66	814.67	3,000.00	27.16%	0.00	2,185.33
Revenue - Other	54.36	54.36	0.00	0.00%	0.00	(54.36)
School Contracts	12,704.60	388,480.77	496,062.00	78.31%	0.00	107,581.23
Transfer-In from Reserve	0.00	0.00	129,169.00	0.00%	0.00	129,169.00
Subtotal	15,319.62	1,380,550.80	2,176,804.00	63.42%	0.00	796,253.20
TOTAL REVENUES	131,383.11	11,644,786.68	12,902,045.00	90.26%	0.00	1,257,258.32

Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
General Fund
July 1, 2024 thru September 30, 2024

	<u>Month to Date</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% Used</u>	<u>Encumbrance</u>	<u>Budget Remaining</u>
<u>EXPENSES</u>						
Salaries & Wages	418,421.28	1,303,672.34	5,422,706.00	24.04%	0.00	4,119,033.66
Salaries & Wages - Grant Recovery	(37,056.41)	(37,056.41)	(65,000.00)	(57.01)%	0.00	(27,943.59)
Director's Compensation	21,282.95	60,901.98	275,041.00	22.14%	0.00	214,139.02
MWD Representation	12,114.91	33,397.86	157,166.00	21.25%	0.00	123,768.14
Employee Benefits	131,419.99	399,980.52	1,578,059.00	25.35%	0.00	1,178,078.48
Employee Benefits - Grant Recovery	(6,656.32)	(6,656.32)	0.00	0.00%	0.00	6,656.32
CalPers Unfunded Liability Contribution	207,000.00	207,000.00	207,000.00	100.00%	0.00	0.00
Director's Benefits	9,356.07	27,474.20	149,557.00	18.37%	0.00	122,082.80
Health Insurance for Retirees	8,969.41	16,216.23	81,349.00	19.93%	0.00	65,132.77
Training Expense	4,509.17	29,103.56	41,200.00	70.64%	4,922.50	7,173.94
Tuition Reimbursement	1,835.34	1,835.34	6,000.00	30.59%	0.00	4,164.66
Temporary Help Expense	0.00	0.00	5,000.00	0.00%	0.00	5,000.00
Personnel Expenses	771,196.39	2,035,869.30	7,858,078.00	25.91%	4,922.50	5,817,286.20
Engineering Expense	17,118.75	25,702.50	293,000.00	8.77%	95,744.25	171,553.25
Legal Expense	17,801.58	57,816.81	260,000.00	22.24%	202,183.19	0.00
Audit Expense	0.00	7,500.00	36,500.00	20.55%	24,000.00	5,000.00
Professional Services	91,717.47	223,017.71	1,765,464.00	12.63%	992,815.00	549,631.29
Professional Fees	126,637.80	314,037.02	2,354,964.00	13.34%	1,314,742.44	726,184.54
Conference - Staff	1,798.00	11,573.00	40,002.00	28.93%	0.00	28,429.00
Conference - Directors	3,671.00	3,994.54	16,955.00	23.56%	0.00	12,960.46
Travel & Accom. - Staff	2,959.96	9,104.12	89,580.00	10.16%	0.00	80,475.88
Travel & Accom. - Directors	(219.66)	1,026.74	39,925.00	2.57%	0.00	38,898.26
Travel & Conference	8,209.30	25,698.40	186,462.00	13.78%	0.00	160,763.60
Membership/Sponsorship	36,470.03	162,688.97	243,688.00	66.76%	0.00	80,999.03
CDR Support	16,947.36	16,947.36	67,789.00	25.00%	50,842.07	(0.43)
Dues & Memberships	53,417.39	179,636.33	311,477.00	57.67%	50,842.07	80,998.60
Business Expense	214.65	1,037.21	5,000.00	20.74%	0.00	3,962.79
Office Maintenance	17,369.45	36,380.77	348,680.00	10.43%	139,757.71	172,541.52
Building Repair & Maintenance	8,583.56	12,621.43	30,200.00	41.79%	4,107.57	13,471.00
Storage Rental & Equipment Lease	70.17	252.70	1,200.00	21.06%	659.66	287.64
Office Supplies	2,516.22	6,566.99	30,000.00	21.89%	2,384.60	21,048.41
Supplies - Water Loss Control	56.93	286.00	4,800.00	5.96%	0.00	4,514.00
Postage/Mail Delivery	552.15	1,573.64	10,100.00	15.58%	1,124.72	7,401.64
Subscriptions & Books	430.00	5,785.75	10,000.00	57.86%	0.00	4,214.25
Reproduction Expense	5,601.77	20,807.86	109,000.00	19.09%	7,919.14	80,273.00
Maintenance - Computers	(250.75)	2,529.51	17,500.00	14.45%	0.00	14,970.49
Software Purchase	8,994.46	23,285.23	84,540.00	27.54%	20,047.49	41,207.28
Software Support	5,521.50	11,499.63	4,648.00	247.41%	0.00	(6,851.63)
Computers and Equipment	4,560.06	5,232.13	29,250.00	17.89%	0.00	24,017.87
Automotive Expense	748.31	1,754.86	11,900.00	14.75%	0.00	10,145.14
Vehicle Expense	783.30	2,503.67	12,000.00	20.86%	0.00	9,496.33
Toll Road Charges	209.36	240.23	800.00	30.03%	0.00	559.77
Insurance Expense	16,683.15	49,687.68	198,000.00	25.09%	0.00	148,312.32
Utilities - Telephone	5,474.23	11,610.03	45,526.00	25.50%	1,026.27	32,889.70
Bank Fees	0.00	0.00	2,400.00	0.00%	0.00	2,400.00
Miscellaneous Expense	9,628.18	26,814.74	157,070.00	17.07%	6,504.00	123,751.26
MWDOC's Contrb. to WEROC	25,067.33	75,202.03	300,808.00	25.00%	0.00	225,605.97
Depreciation Expense	6,474.58	19,423.65	0.00	0.00%	0.00	(19,423.65)
Other Expenses	119,288.61	315,095.74	1,413,422.00	22.29%	183,531.16	914,795.10
Election Expense	0.00	0.00	725,642.00	0.00%	0.00	725,642.00
Capital Acquisition	4,547.99	5,613.57	52,000.00	10.80%	16,683.41	29,703.02
Building Expense	9,749.48	101,679.79	0.00	0.00%	25,577.88	(127,257.67)
TOTAL EXPENSES	1,093,046.96	2,977,630.15	12,902,045.00	23.08%	1,596,299.46	8,328,115.39
NET INCOME (LOSS)	(961,663.85)	8,667,156.53	0.00	0.00%	(1,596,299.46)	(7,070,857.07)

**Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
Water Fund
July 1, 2024 thru September 30, 2024**

	<u>Month to Date</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% Used</u>	<u>Budget Remaining</u>
<u>WATER REVENUES</u>					
Water Sales	14,749,845.10	47,787,131.80	187,429,409.00	25.50%	139,642,277.20
Readiness to Serve Charge	1,277,343.00	3,832,026.57	16,263,519.00	23.56%	12,431,492.43
Capacity Charge CCF	313,880.00	941,640.00	4,069,230.00	23.14%	3,127,590.00
SCP/SAC Pipeline Surcharge	39,401.15	120,378.95	459,000.00	26.23%	338,621.05
TOTAL WATER REVENUES	16,380,469.25	52,681,177.32	208,221,158.00	25.30%	155,539,980.68
<u>WATER PURCHASES</u>					
Water Sales	14,749,845.10	47,787,131.80	187,429,409.00	25.50%	139,642,277.20
Readiness to Serve Charge	1,277,343.00	3,832,026.57	16,263,519.00	23.56%	12,431,492.43
Capacity Charge CCF	313,880.00	941,640.00	4,069,230.00	23.14%	3,127,590.00
SCP/SAC Pipeline Surcharge	39,401.15	120,378.95	459,000.00	26.23%	338,621.05
TOTAL WATER PURCHASES	16,380,469.25	52,681,177.32	208,221,158.00	25.30%	155,539,980.68
EXCESS OF REVENUE OVER EXPENDITURE	0.00	0.00	0.00	0.00%	0.00

**Municipal Water District of Orange County
Revenues and Expenditures Budget Comparative Report
Water Use Efficiency
July 1, 2024 thru September 30, 2024**

	<u>Year to Date Actual</u>	<u>Annual Budget</u>	<u>% Used</u>
Spray To Drip Conversion(3423)			
Revenues	221,319.53	1,585,000.00	13.96%
Expenses	266,177.95	1,585,000.00	16.79%
Excess of Revenues over Expenditures	(44,858.42)	0.00	
Member Agency Administered Pass-Thru(3425)			
Revenues	(300.00)	25,000.00	(1.20)%
Expenses	(300.00)	25,000.00	(1.20)%
Excess of Revenues over Expenditures	0.00	0.00	
ULFT Rebate Program(3410)			
Revenues	0.00	1,500.00	0.00%
Expenses	0.00	1,500.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
HECW Rebate Program(3411)			
Revenues	15,916.88	50,000.00	31.83%
Expenses	13,514.25	50,000.00	27.03%
Excess of Revenues over Expenditures	2,402.63	0.00	
CII Rebate Program(3416)			
Revenues	0.00	1,000.00	0.00%
Expenses	0.00	1,000.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
Turf Removal Program(3418)			
Revenues	1,172,796.37	8,143,000.00	14.40%
Expenses	1,182,770.21	8,143,000.00	14.52%
Excess of Revenues over Expenditures	(9,973.84)	0.00	
Comprehensive Landscape (CLWUE)(3427)			
Revenues	96,593.50	382,900.00	25.23%
Expenses	96,593.50	382,900.00	25.23%
Excess of Revenues over Expenditures	0.00	0.00	
Recycled Water Program(3433)			
Revenues	269.75	40,000.00	0.67%
Expenses	269.75	40,000.00	0.67%
Excess of Revenues over Expenditures	0.00	0.00	
WSIP - Industrial Program(3432)			
Revenues	0.00	22,000.00	0.00%
Expenses	0.00	22,000.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
Land Design Program(3431)			
Revenues	0.00	120,000.00	0.00%
Expenses	0.00	120,000.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
Dedicated Irrigation Meters Measurement Project (DIMM)(3439)			
Revenues	0.00	448,000.00	0.00%
Expenses	0.00	448,000.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
Total WUE Projects			
Revenues	1,506,596.03	10,818,400.00	13.93%
Expenses	1,559,025.66	10,818,400.00	14.41%
Excess of Revenues over Expenditures	(52,429.63)	0.00	

**Municipal Water District of Orange County
 Revenues and Expenditures Budget Comparative Report
 Water Use Efficiency
 July 1, 2024 thru September 30, 2024**

	<u>Year to Date Actual</u>	<u>Annual Budget</u>	<u>% Used</u>
WEROC			
Revenues	376,009.78	601,616.00	62.50%
Expenses	432,199.80	601,616.00	71.84%
Excess of Revenues over Expenditures	(56,190.02)	0.00	



Memorandum

DATE: November 13, 2024

TO: Administrative & Finance Committee
(Directors Crane, Thomas, Nederhood)

FROM: Harvey De La Torre, General Manager

SUBJECT: Quarter ending September 2024 Fiscal YTD Financials Actual versus Budget

The following reports are attached:

- Revenues and Expenditures Actual versus Budget for the General Fund
- Revenues and Expenditures Actual versus Budget Detailed Comparative Report for the General Fund
- Revenues and Expenditures Actual versus Budget for Water Funds
- Revenues and Expenditures Actual versus Budget for Other Funds
- Revenues and Expenditures Actual versus Budget for the Water Use Efficiency Projects

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Revenues and Expenditures Actual versus Budget Summary Report
Fiscal Year to Date ending September 2024 (Unaudited)
(\$000 Omitted)
General Fund and Reserve Fund

GENERAL FUND

	<u>YTD Actual</u>	<u>Annual Budget</u>	<u>% Used</u>
<u>REVENUES</u>			
Water Rate revenues:			
Retail Connection Charge	9,581	9,581	100.00%
Ground Water Customer Charge	405	405	100.00%
Subtotal	9,986	9,986	100.00%
Other Revenues:			
Interest Income ⁽¹⁾	278	739	37.61%
Choice Programs	991	1,549	64.01%
School Contracts	388	496	78.31%
Other Income	1	3	28.97%
Transfer in from Reserve ⁽²⁾	0	129	0.00%
Subtotal	1,659	2,916	56.88%
TOTAL REVENUES	11,645	12,902	90.26%
<u>EXPENSES</u>			
Personnel Expenses (including Directors)	2,036	7,858	25.91%
Professional Services	231	1,802	12.79%
Outside Engineering ⁽³⁾	26	293	8.77%
Legal Expense	58	260	22.24%
Travel & Conference	26	186	13.78%
Dues and Memberships	180	311	57.67%
General & Admin Expense	315	2,139	14.73%
Building Repair & Expense ⁽⁴⁾	102	0	0.00%
Capital Acquisition	6	52	10.80%
TOTAL EXPENSES	2,978	12,902	23.08%
EXCESS OF REVENUES OVER EXPENSES	8,667		
<u>RESERVE FUND</u>			
Beginning Balance	4,599		
Nov 2023 - Contribution to Election Reserves	664		
TOTAL RESERVE FUND	5,263		

(1) Interest rates remain high

(2) Transfer in from Reserves occurs at year-end

(3) Projects in process

(4) Building Repair & Expense is using carryover funds to complete multi-year projects

Municipal Water District of Orange County
Revenues and Expenditures Actual vs Budget Line Item Report
Fiscal Year to Date ending September 2024 (Unaudited)
General Fund

	YTD ACTUAL	ANNUAL BUDGET	% Used
REVENUES			
Retail Connection Charge	9,580,818	9,580,818	100.00%
Ground Water Customer Charge	405,463	405,463	100.00%
Water Rate Revenues	9,986,281	9,986,281	100.00%
Choice Programs	991,201	1,548,573	64.02%
Interest Revenue	277,955	738,960	37.61%
Miscellaneous Income	869	3,000	28.97%
School Contracts	388,481	496,062	78.31%
Transfer in from Reserve	0	129,169	0.00%
Other Revenues	1,658,506	2,915,764	56.88%
TOTAL REVENUES	11,644,787	12,902,045	90.26%

OPERATING EXPENSES			
Salaries & Wages	1,303,672	5,422,706	24.04%
less Recovery's	(37,056)	(65,000)	57.01%
Directors' Compensation	60,902	275,041	22.14%
MWD Representation	33,398	157,166	21.25%
Employee Benefits	399,980	1,578,059	25.35%
less Recovery's	(6,656)	0	0.00%
CALPERS Unfunded Liability Contribution	207,000	207,000	100.00%
Directors Benefits	27,474	149,557	18.37%
Health Insurances for Retirees	16,216	81,349	19.93%
Training Expense	29,104	41,200	70.64%
Tuition Reimbursement	1,835	6,000	30.58%
Temporary Help Expense	0	5,000	0.00%
Personnel Expenses	2,035,869	7,858,078	25.91%
Engineering Expense	25,702	293,000	8.77%
Legal Expense	57,817	260,000	22.24%
Audit Expense	7,500	36,500	20.55%
Professional Services	223,018	1,765,464	12.63%
Professional Fees	314,037	2,354,964	13.34%
Conference-Staff	11,573	40,002	28.93%
Conference-Directors	3,994	16,955	23.56%
Travel & Accom.-Staff	9,104	89,580	10.16%
Travel & Accom.-Directors	1,027	39,925	2.57%
Travel & Conference	25,698	186,462	13.78%
Membership/Sponsorship	162,689	243,688	66.76%
CDR Support	16,947	67,789	25.00%
Dues & Memberships	179,636	311,477	57.67%

Municipal Water District of Orange County
Revenues and Expenditures Actual vs Budget Line Item Report
Fiscal Year to Date ending September 2024 (Unaudited)
General Fund

	YTD ACTUAL	ANNUAL BUDGET	% Used
Business Expense	1,037	5,000	20.74%
Maintenance Office	36,381	348,680	10.43%
Building Repair & Maintenance	12,621	30,200	41.79%
Storage Rental & Equipment Lease	253	1,200	21.08%
Office Supplies	6,567	30,000	21.89%
Supplies - Water Loss Control	286	4,800	5.96%
Postage/Mail Delivery	1,574	10,100	15.58%
Subscriptions & Books	5,786	10,000	57.86%
Reproduction Expense	20,808	109,000	19.09%
Maintenance - Computers	2,529	17,500	14.45%
Software Purchase	23,285	84,540	27.54%
Software Support	11,499	4,648	247.40%
Computers and Equipment	5,232	29,250	17.89%
Automotive Expense	1,755	11,900	14.75%
Vehicle Expense	2,504	12,000	20.87%
Toll Road Charges	240	800	30.00%
Insurance Expense	49,688	198,000	25.09%
Utilities - Telephone	11,610	45,526	25.50%
Bank Fees	0	2,400	0.00%
Miscellaneous Expense	26,815	157,070	17.07%
MWDOC's Contribution to WEROC	75,202	300,808	25.00%
Depreciation Expense	19,424	0	0.00%
Contribution to Election Reserve	0	725,642	0.00%
MWDOC Building Expense	101,680	0	0.00%
Capital Acquisition	5,614	52,000	10.80%
Other Expenses	422,390	2,191,064	19.28%
TOTAL EXPENSES	2,977,630	12,902,045	23.08%
EXCESS OF REVENUES OVER EXPENSES	8,667,157	0	

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
Statement of Revenues and Expenditures
Fiscal Year to Date ending September 2024 (Unaudited)
Water Funds

	YTD Actual	Annual Budget	Balance
<u>Water Revenues</u>			
Water Sales	47,787,132	187,429,409	(139,642,277)
Readiness to Serve Charge	3,832,027	16,263,519	(12,431,492)
Capacity Charge CCF	941,640	4,069,230	(3,127,590)
SCP/SAC Pipeline Surcharge	120,379	459,000	(338,621)
Total Water Revenues	52,681,177	208,221,158	(155,539,981)
 <u>Water Purchases</u>			
Water Sales	47,787,132	187,429,409	(139,642,277)
Ready to Serve Charge	3,832,027	16,263,519	(12,431,492)
Capacity Charge CCF	941,640	4,069,230	(3,127,590)
SCP/SAC Pipeline Surcharge	120,379	459,000	(338,621)
Total Water Purchases	52,681,177	208,221,158	(155,539,981)
Excess of Revenues over Purchases	0	0	0

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
 Revenues and Expenditures Actual versus Budget
 Fiscal Year to Date ending September 2024 (Unaudited)
 Other Funds

	YTD Actual	Annual Budget	Balance
WEROC			
Revenues	376,010	601,616	(225,606)
Expenditures	432,200	601,616	(169,416)
Excess of Revenues over Expenditures	(56,190)	0	(56,190)

WUE Projects (details on next page)

Revenues	1,506,596	10,818,400	(9,311,804)
Expenditures	1,559,026	10,818,400	(9,259,374)
Excess of Revenues over Expenditures	(52,430)	0	(52,430)

Footnote:

- 1) The excess of expense over revenue is waiting for reimbursement.
- 2) USBR (Federal) Grant is billed in October and April with funds being received one month later.
- 3) DWR is billed quarterly to county and takes a few months to a year to receive funds.

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
 Revenues and Expenditures Actual versus Budget
 Fiscal Year to Date ending September 2024 (Unaudited)
 Water Use Efficiency Projects

	Actual	Variance %	Fiscal Year Budget	% of Budget	Projected Final FY Budget
<u>Spray to Drip Conversion</u>					
Revenues	221,320		1,585,000	13.96%	1,585,000
Expenditures	266,178		1,585,000	16.79%	1,585,000
Excess of Revenues over Expenditures	(44,858)	-20%			

Actual Variance: All reporting current. Payments to Program Participants slightly ahead of Grant (DWR & USBR), Metropolitan (on water bill), and Retail Water Agencies reimbursements.

Budget Variance: Program activity is generally on predicted trajectory.

Member Agency Administered Pass-Thru

Revenues	(300)		25,000	-1.20%	25,000
Expenditures	(300)		25,000	-1.20%	25,000
Excess of Revenues over Expenditures	0	0%			

Actual Variance: No activity that falls outside of other reported regional programs has occurred; (300) is pass through refund from SCWD to MET for accidental overpayment

Budget Variance: Majority of MAA funding is captured under other Programs; pass through to member agencies is likely to be minimal this FY.

ULFT Rebate Program

Revenues	0		1,500	0.00%	1,500
Expenditures	0		1,500	0.00%	1,500
Excess of Revenues over Expenditures	0	0%			

Actual Variance: This tracks MWDOC member agencies activities to provide supplemental funding to increase activity in their service territories.

Budget Variance: Program consistently has low participation and none to date.

HECW Rebate Program

Revenues	15,917		50,000	31.83%	50,000
Expenditures	13,514		50,000	27.03%	50,000
Excess of Revenues over Expenditures	2,403	15%			

Actual Variance: This tracks MWDOC member agencies activities to provide supplemental funding to increase activity in their service territories.

Budget Variance: Program consistently has low participation; however, activity is consistent with predicted rates.

CII Rebate Program

Revenues	0		1,000	0.00%	1,000
Expenditures	0		1,000	0.00%	1,000
Excess of Revenues over Expenditures	0	0%			

Actual Variance: This tracks MWDOC member agencies activities to provide supplemental funding to increase activity in their service territory.

Budget Variance: EGIA device rebates have seen lower than average activity in recent years and no activity to date.

Notes:

- 1) Variance from Revenues to Expenses. When greater than 5%, an explanation is provided.
- 2) Fiscal year budget versus Actual
- 3) With each quarterly report the projected fiscal year end budget may be re-adjusted.

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
 Revenues and Expenditures Actual versus Budget
 Fiscal Year to Date ending September 2024 (Unaudited)
 Water Use Efficiency Projects

	Actual	Variance %	Fiscal Year Budget	% of Budget	Projected Final FY Budget
<u>Turf Removal Program</u>					
Revenues	1,172,796		8,143,000	14.40%	8,143,000
Expenditures	1,182,770		8,143,000	14.52%	8,143,000
Excess of Revenues over Expenditures	(9,974)	-1%			

Actual Variance: Posted revenues from Grants (DWR & USBR) lagging slightly behind expenses. All revenue reporting for reimbursement is up to date.

Budget Variance: Program activity is relatively on target and funding moving through the program is expected to increase due to increase of CII rebate.

<u>Comprehensive Landscape (CLWUE)</u>					
Revenues	96,594		382,900	25.23%	382,900
Expenditures	96,594		382,900	25.23%	382,900
Excess of Revenues over Expenditures	0	0%			

Actual Variance: Grant funded program. Granting agencies (State) are slow to provide their funding; however, currently up to date. Rain Barrels are included here.

Budget Variance: Activity is on pace to meet target.

<u>Recycled Water Program</u>					
Revenues	270		40,000	0.67%	40,000
Expenditures	270		40,000	0.67%	40,000
Excess of Revenues over Expenditures	0	0%			

Actual Variance: All local, State, and Federal Grant reporting is current.

Budget Variance: Several additional projects will finish this fiscal year.

<u>WSIP - Industrial Program</u>					
Revenues	0		22,000	0.00%	22,000
Expenditures	0		22,000	0.00%	22,000
Excess of Revenues over Expenditures	0	0%			

Actual Variance: All local, State, and Federal Grant reporting is current.

Budget Variance: Program is experiencing lower than average participation; however, projects are anticipated to be completed this fiscal year.

<u>Land Design Program</u>					
Revenues	0		120,000	0.00%	120,000
Expenditures	0		120,000	0.00%	120,000
Excess of Revenues over Expenditures	0	0%			

Actual Variance: All local, State, and Federal Grant reporting is current.

Budget Variance: Program has undergone a shift in structure leading to low activity in the first quarter; activity is anticipated to pick up throughout the fiscal year.

Notes:

- 1) Variance from Revenues to Expenses. When greater than 5%, an explanation is provided.
- 2) Fiscal year budget versus Actual
- 3) With each quarterly report the projected fiscal year end budget may be re-adjusted.

MUNICIPAL WATER DISTRICT OF ORANGE COUNTY
 Revenues and Expenditures Actual versus Budget
 Fiscal Year to Date ending September 2024 (Unaudited)
 Water Use Efficiency Projects

	Actual	Variance %	Fiscal Year Budget	% of Budget	Projected Final FY Budget
<u>Dedicated Irrigation Meters Measurement Project (DIMM)</u>					
Revenues	0		448,000	0.00%	448,000
Expenditures	0		448,000	0.00%	448,000
Excess of Revenues over Expenditures	0	0%			

Actual Variance: Most participating retailers have paid costs upfront in previous fiscal year; DWR grant reporting is up to date.

Budget Variance: Most work was completed last fiscal year; however, several agencies are still in progress.

Notes:

- 1) Variance from Revenues to Expenses. When greater than 5%, an explanation is provided.
- 2) Fiscal year budget versus Actual
- 3) With each quarterly report the projected fiscal year end budget may be re-adjusted.



DISCUSSION ITEM
November 13, 2024

TO: Administration & Finance Committee
(Directors Crane, Thomas, Nederhood)

FROM: Harvey De La Torre, General Manager

SUBJECT: INITIAL DISCUSSION REGARDING ESTABLISHING A TWO-YEAR MWDOC BUDGET

STAFF RECOMMENDATION

It is recommended that the Board of Directors review and discuss the information presented.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

SUMMARY

Last year, the Board requested staff to evaluate the pros and cons of MWDOC establishing a two-year (biennial) budget. The purpose of this Board memo is to initiate the preliminary discussion and consideration of a MWDOC biennial budget.

Metropolitan and other local agencies in southern California have successfully implemented a two-year budget process. However, a biennial budget is not always the best option for an agency. It must meet the needs of the agencies' functions and goals, allow for adjustments due to various changes in revenue and expenditure, and provide administrative ease to the District and its member agencies.

It is important to note that regardless of the Board's decision, this upcoming Fiscal Year 2025-26 budget process will remain the same. FY2025-26 will be an annual (one-year) budget process because if MWDOC seeks to move forward with a biennial budget, it must align with the Metropolitan Water District's biennial budget process. This is due to the adoption of Metropolitan's water rates and charges. Therefore, the earliest a new MWDOC biennial budget would be presented to the Board would be in early 2026.

Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	Budgeted amount:	Core: <input checked="" type="checkbox"/>	Choice: <input checked="" type="checkbox"/>
Action item amount:		Movement between funds: <input type="checkbox"/> Yes <input type="checkbox"/> No	

Attached for Board discussion is a presentation outlining staff's initial observations of the advantages and limitations of MWDOC implementing a two-year budget.

Based on feedback from the Board, staff can either:

- 1) Continue with the annual budget process beyond FY2025-26.
- 2) Identify additional information/analysis for staff to bring back to the Board for consideration of implementing a biennial budget for FYs 2026-27 and 2027-28.

ALIGNMENT WITH BOARD STRATEGIC PRIORITIES

- | | |
|--|---|
| <input checked="" type="checkbox"/> Clarifying MWDOC's mission and role; defining functions and actions. | <input type="checkbox"/> Work with member agencies to develop water supply and demand objectives. |
| <input type="checkbox"/> Balance support for Metropolitan's regional mission and Orange County values and interests. | <input checked="" type="checkbox"/> Solicit input and feedback from member agencies. |
| <input type="checkbox"/> Strengthen communications and coordination of messaging. | <input type="checkbox"/> Invest in workforce development and succession planning. |

List of Attachments/Links:

<i>Attachment 1 - Presentation – Initial Discussion Regarding Establishing A Two-Year MWDOC Budget</i>
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INITIAL DISCUSSION REGARDING ESTABLISHING A TWO-YEAR MWDOC BUDGET



A&F Committee Meeting

11.13.2024

1

Consideration of a Two-Year Budget

Why: Board request to evaluate pros/cons of a 2-year (Biennial) Budget

Purpose of item: Alignment with Metropolitan's Biennial Budget Schedule

Timing

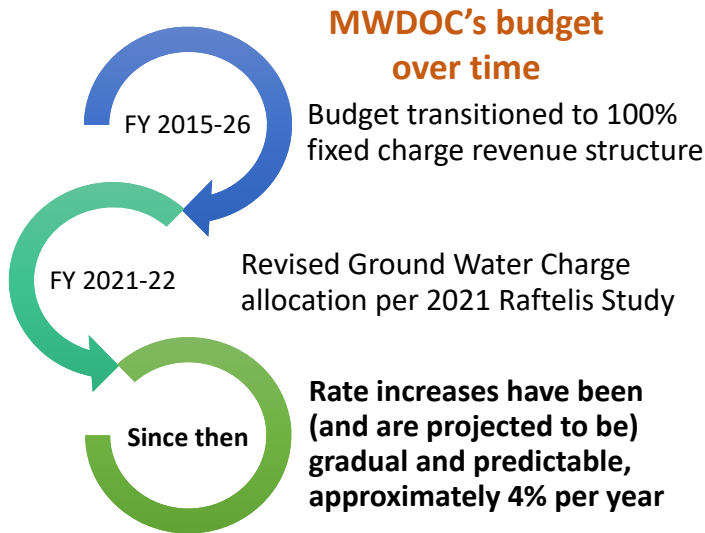
- FY2025-26 – Will remain an annual (1-year) budget process
- FY2026-27 and FY 2027-28 – first potential (2-year) budget process

What we are seeking: Direction from Board to either

- Keep existing 1-year budget process
- Continue evaluating 2-year budget process

2

Background Information



Other Agencies with 2-yr budgets

Metropolitan MA's	MWDOC MA's
Eastern MWD	City of Brea
Inland Empire UA	City of Buena Park
Las Virgenes MWD	City of Garden Grove
San Diego CWA	Irvine Rance WD
City of Santa Monica	City of San Clemente
Western MWD	

3

2-Year Budget Advantages

Limited Revenue Variations

- Revenue is predominately received at the onset of the Fiscal Year.

Reduced Administrative Burden

- Less frequent budget cycles reduce time spent preparing, reviewing, and approving budgets.
- Concurrent with the existing budget process (would still allow for mid-cycle *Choice* revisions).

Longer-Term Planning

- 2-year budget promotes strategic, long-term financial planning, allowing for better management of multi-year projects.
- Assists our MA's ability to plan further ahead

4

2-Year Budget Limitations

Limited Flexibility

- Limits staff's ability to cover unexpected *Core* expenditures due to set rates.

Lock-in of Errors

- The second year's projections are less reliable and potentially require amendments.

Pressure on Reserves

- Mistakes or incorrect assumptions from the first year may persist into the second and could not be accommodated through mid-cycle revisions.

5

2-Year Budget Other Challenges

Choice/Share-Services

- Mid-cycle revision process will need to be evaluated and possibly modified

WEROC

- WEROC budgetary process will need to be evaluated and possibly modified

Enhanced Financial Software Transition

- Evaluate financial software Enterprise Resource Planning (ERP) systems and potential gaps in expectations or functionality

6

A&F Committee Discussion



Status Quo

Continue with the annual budget process beyond FY2025-26

1

Further Evaluation

Identify additional information/analysis, discuss with MAs, and bring back to the Board for consideration of a Biennial Budget for FYs 2026-27 and 2027-28

2





ACTION ITEM
November 20, 2024

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors Crane, Thomas, Nederhood)

Harvey De La Torre, General Manager

Staff Contact: Katie Davanaugh, Sr. Human Resources Analyst

SUBJECT: Adopt Resolution Authorizing Membership in Public Risk Innovation, Solutions, and Management (PRISM) and Delegate Authority to the General Manager and Director of Human Resources and Administration to Act on Behalf of the District

STAFF RECOMMENDATION

It is recommended that the Board of Directors:

- 1) Adopt Resolution Authorizing District membership in the Public Risk Innovation, Solutions, and Management (PRISM); and
- 2) Delegate authority to the General Manager and Director of Human Resources and Administration to act on behalf of the District and enter into agreements with PRISM for participation in its life and long-term disability insurance policies as well as the Employee Assistance Program (EAP).

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

SUMMARY

On September 11, the Administration and Finance (A&F) Committee reviewed the District's current Life, Long-Term Disability Insurance plans and the Employee Assistance Program, and proposed plans and rates for 2025. Based on its review, the A&F Committee recommended the item be presented to the Board for approval. At its September 18 meeting, the Board approved coverage for Life, Long-Term Disability Insurance and the Employee Assistance Program with Voya Insurance, effective January 1, 2025, through December 31, 2027.

Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	Budgeted amount: NA	Core: <input checked="" type="checkbox"/>	Choice: <input type="checkbox"/>
Action item amount:		Movement between funds: <input type="checkbox"/> Yes <input type="checkbox"/> No	

The current action item being presented is an administrative requirement to continue with the enrollment process for an effective date of January 1, 2025. Subsequent to Board approval and during the enrollment coordination efforts, it was identified that a Resolution is required, authorizing membership in the risk sharing pool, PRISM and authorize designee/s to sign Agreements and act on the District’s behalf, to complete the enrollment process.

PRISM is a member-directed insurance risk sharing pool. Membership is required to participate in the employee benefits plans. Its members (primarily public agencies) proactively control losses and prepare for different exposures. There are no membership fees required.

ALIGNMENT WITH BOARD STRATEGIC PRIORITIES

- | | |
|--|---|
| <input type="checkbox"/> Clarifying MWDOC’s mission and role; defining functions and actions. | <input type="checkbox"/> Work with member agencies to develop water supply and demand objectives. |
| <input type="checkbox"/> Balance support for Metropolitan’s regional mission and Orange County values and interests. | <input type="checkbox"/> Solicit input and feedback from member agencies. |
| <input type="checkbox"/> Strengthen communications and coordination of messaging. | <input checked="" type="checkbox"/> Invest in workforce development and succession planning. |

Additional Comments: *Board action was previously taken at the September 18, 2024, Board Meeting.*

BOARD OPTIONS

Option #1: Adopt Resolution authorizing District membership in PRISM; and delegate authority to the General Manager and Director of Human Resources and Administration to act on behalf of the District and enter into agreements with PRISM for participation in its life and long-term disability insurance policies and the Employee Assistance Program (EAP).

Fiscal Impact: None

Option #2: Do not adopt a Resolution.

Fiscal Impact: By not adopting a resolution would require the District to find a new life, long term insurance policy and Employee Assistance Program for 2025, resulting in delayed enrollment and no coverage.

List of Attachments/Links:

Attachment 1: Proposed PRISM Resolution and Delegation of Authority

RESOLUTION NO. ____

RESOLUTION AUTHORIZING DISTRICT MEMBERSHIP IN PUBLIC RISK INNOVATION, SOLUTIONS, AND MANAGEMENT (PRISM) AND DELEGATING AUTHORITY TO THE GENERAL MANAGER AND DIRECTOR OF HUMAN RESOURCES & ADMINISTRATION TO ACT ON BEHALF OF THE MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

WHEREAS, Government Code Section 6500 et seq. (“Joint Exercise of Powers Act”) permits two or more public agencies by agreement to jointly exercise powers common to them; and

WHEREAS, public entities formed the Public Risk Innovation, Solutions, and Management (PRISM) pursuant to the Joint Exercise of Powers Act for the purpose of jointly funding and/or establishing excess and other insurance programs; and

WHEREAS, PRISM offers its insurance programs only to its members; and

WHEREAS, Municipal Water District of Orange County (MWDOC) desires to become a member of PRISM in order to participate in its employee benefit and other insurance programs; and

WHEREAS, PRISM requires each of its members to delegate authority to act on the member’s behalf in matters relating to PRISM; and

WHEREAS, except as to those actions that must be approved by the MWDOC Board of Directors, such delegation of authority is necessary in order to carry out the purposes and functions of the PRISM with its members; and

NOW THEREFORE, BE IT RESOLVED by the MWDOC Board of Directors as follows:

That the Municipal Water District of Orange County Board of Directors approves becoming a member of the Public Risk Innovation, Solutions, and Management (PRISM).

Except as to actions that must be approved by the MWDOC Board of Directors, the General Manager and the Director of Human Resources and Administration are hereby appointed to act in all matters relating to the member and the Authority.

PASSED AND ADOPTED by the MWDOC Board of Directors on this 20th day of November 2024, by the following vote:

AYES:

ABSENT:

NOES:

ATTEST:

Maribeth Goldsby, District Secretary



INFORMATION ITEM

November 13, 2024

TO: Administration & Finance Committee
(Directors Crane, Thomas, Nederhood)

FROM: Harvey De La Torre, General Manager

Staff Contact: Hilary Chumpitazi

SUBJECT: FY 2025-26 BUDGET PROCESS COMMENCEMENT AND SCHEDULE

STAFF RECOMMENDATION

It is recommended that the Board of Directors: Receive and file this report.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

SUMMARY

As we embark on the Fiscal Year (FY) 2025-26 budget process, we remain committed to prioritizing the Board's Strategic Goals while actively responding to the needs of agencies within the MWDOC service area. Our first public discussions will take place during the Administration & Finance Committee meeting on January 8, 2025.

According to the attached schedule, MWDOC aims to finalize its budget in April, ensuring that our Member Agencies have the necessary support for their own budget and Proposition 218 processes. The draft budget will be presented at the Elected Officials Forum in early April 2025, with the final adoption by the Board anticipated on April 16, 2025.

Your participation is vital in shaping our FY 2025-26 draft budget. We encourage you to share your initial suggestions and subsequent comments. Your insights are essential for us to deliver services and resources that truly meet the needs of your service area. Together, we can enhance our collective impact and ensure a successful budget process.

Budgeted: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Budgeted amount: N/A	Core: <input type="checkbox"/>	Choice: <input type="checkbox"/>
Action item amount:		Movement between funds: <input type="checkbox"/> Yes <input type="checkbox"/> No	

ALIGNMENT WITH BOARD STRATEGIC PRIORITIES

- Clarifying MWDOC’s mission and role; defining functions and actions.*
- Balance support for Metropolitan’s regional mission and Orange County values and interests.*
- Strengthen communications and coordination of messaging.*
- Work with member agencies to develop water supply and demand objectives.*
- Solicit input and feedback from member agencies.*
- Invest in workforce development and succession planning.*

List of Attachments/Links:

<i>Attachment 1 – FY 2025-26 Budget Schedule</i>
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FY 2025-26 BUDGET SCHEDULE

November 2024
<ul style="list-style-type: none"> • Notification to Member Agencies of start of budget process and solicitation of input
December 2024
<ul style="list-style-type: none"> • MWDOC staff begins preparation of budget hours and costs on program and line-item basis
<ul style="list-style-type: none"> • Review of four-month actuals and fiscal year-end projections
<ul style="list-style-type: none"> • Review budget adjustments for current fiscal year
<ul style="list-style-type: none"> • Preparation of internal, draft conceptual budget (review changes for upcoming fiscal year)
January 2025
<ul style="list-style-type: none"> • Initial review of budget issues with A&F Committee for feedback (1-8-25)
<ul style="list-style-type: none"> • Initial discussion of budget issues with Member Agencies for feedback
<ul style="list-style-type: none"> • Request for Member Agencies' <u>preliminary</u> indication of participation in Choice
February 2025
<ul style="list-style-type: none"> • Publish and post the FIRST DRAFT Budget in the packet for the A&F Committee (2-7-25)
<ul style="list-style-type: none"> • Review First Draft Budget with A&F Committee (2-12-25)
<ul style="list-style-type: none"> • Formally request comments from all Member Agencies
<ul style="list-style-type: none"> • <u>DRAFT</u> information completed on prior year Choice WUE program benefits to Member Agencies to serve as basis for charging agencies for the upcoming year for Choice WUE activities
<ul style="list-style-type: none"> • Member Agencies' INITIAL CONFIRMATION of participation in Choice Services by February 18. The Updated Agreement by the end of March or after the Elected Officials Meeting
<ul style="list-style-type: none"> • Discuss FIRST DRAFT Budget at Member Agency Managers' Meeting (2-20-25)
<ul style="list-style-type: none"> • Meet with Member Agencies as requested or scheduled

FY 2025-26 BUDGET SCHEDULE

March 2025
<ul style="list-style-type: none"> Revised information completed on prior year Choice WUE benefits to Member Agencies to serve as basis of charging agencies for the upcoming year for WUE activities
<ul style="list-style-type: none"> Discuss SECOND DRAFT Budget in A&F Committee (3-12-25)
<ul style="list-style-type: none"> Review SECOND DRAFT Budget at Member Agency Managers' Meeting (3-20-25)
<ul style="list-style-type: none"> Update Choice Participation
<ul style="list-style-type: none"> Member Agencies submit Formal Comments on the Budget (3-28-25)
April 2025
<ul style="list-style-type: none"> Conduct meeting with Elected Officials from Member Agencies to discuss budget and other topics
<ul style="list-style-type: none"> THIRD DRAFT Budget and Rates presented to A&F Committee (4-9-25)
<ul style="list-style-type: none"> Member Agencies' Formal Comments presented to A&F Committee (4-9-25)
<ul style="list-style-type: none"> Board approval of FY2023-24 FINAL Budget and Rates (4-16-25)
June 2025
<ul style="list-style-type: none"> Member Agencies confirm final Choice Participation (6-13-25)
August 2025
<ul style="list-style-type: none"> Reconciliation of FY 2024-25 WUE & Choice Programs
October 2025
<ul style="list-style-type: none"> REVISED FINAL Choice Budget presented to A&F Committee (10-8-25)
<ul style="list-style-type: none"> Board approval of FY2025-26 REVISED FINAL Choice Budget (10-15-25)



Administration Activities Report

October 4, 2024 – November 7, 2024

Activity	Summary
Administration/ Board	<p>The administration team worked on the following:</p> <ul style="list-style-type: none"> • Scheduled meetings for Harvey De La Torre and Board members (including Special meetings and Ad Hoc meetings). • Assisted Harvey with various write-ups and follow-up for the Committees and Board. • Continue to send Water Supply Reports to the member agencies. • Processed and reviewed agreements for appropriate Board approval and insurance requirements as well as execution, following approval. • Research and response to one Records Act request. • Made various updates/changes to the website including financial items, Harassment Prevention, Ethics Certificates, etc. • Reviewed files for Records Management clean-up. • Responded to various member agency requests (e.g., Board compensation surveys and Administrative Code policies) and conferred with member agencies on various processes and procedures. • Attended the CSDA Board Secretary conference in San Diego. • Scheduled meetings for Engineering. • Registered Staff and Directors for various conferences, training, made travel accommodations, processed business expenses, and updated the travel budget spreadsheet. • Prepared agreements, solicited signatures, and requested insurance documents for Engineering. • Formatted letters for Governmental Affairs. • Assisted with the planning and hosting of the ISDOC Quarterly Luncheon. • Hosted the ISDOC Executive Meeting • Executed the Water Professionals Appreciation Week events. • Researching non-profits to support during the holiday season.
Records Management	<ul style="list-style-type: none"> • Continue to review incoming mail and log necessary documents into the Laserfiche system. • Staff continue to review documents and update information in Laserfiche. • Assisted Engineering Dept. with review of maps and retention decisions.
Health and Welfare Benefits	<ul style="list-style-type: none"> • Open enrollment for medical, dental and vision has been completed for 2025. • Open enrollment (November 4-15) has been initiated for the life and long-term disability insurance plans with VOYA, through Alliant Insurance Services, Inc. This is a new policy provider.



<p>Health and Welfare Benefits (Continued)</p>	<ul style="list-style-type: none"> • 2025 Open enrollment information for the Flexible Benefits Spending Plans with Igoe (health care and dependent care) is being reviewed. Information on those plans will be forthcoming on November 18th.
<p>Recruitment / Departures</p>	<ul style="list-style-type: none"> • Trent Blue, WLC Technician I, rejoined the District on October 7th. • Recruitment efforts for Accounting Technician are underway to fill a recent vacancy. • The Public Affairs Assistant position is currently vacant, and recruitment plans are being evaluated.
<p>Projects/ Activities</p>	<p>The Administration Team worked on the following:</p> <ul style="list-style-type: none"> • Paul Jones, Dopudja & Wells Consulting, met with the General Manager, Assistant General Manager and Director of HR on October 23 to review the Needs Assessment Report. • Paul Jones presented Needs Assessment review and recommendations to Department Directors on November 4th. • Assisted with WACO on Meetings via Zoom, PowerPoint presentations, preparing for hybrid meetings, various correspondence, note taking and coordinating with WACO president and speakers and updating WACO information to website. • Attended Board and Committee Meetings, as well as preparation for these meetings, including packet preparation, meeting setup/take-down, Zoom coordination, etc. • Assisted Finance Department with filing, processing of invoices, purchase requisitions, business expense reports and credit card reconciliations. • Continue to update District Contacts lists in Outlook. • Continue to review and organize all electronic files in preparation for transitioning to SharePoint at the first of the year. • Continue to research and obtain quotes on Shade Sails for atrium area. • Nine employees recently completed Foundations of Excellence training offered through the Centre for Organization Effectiveness. • RFQ for Financial Advisor services to assist with the 457 and 401 Plans was released on October 21. • Continue to organize Director photos and frames for display in hallway. • Obtaining quotes for sound masking devices to install throughout the office. • Preparing for termite tenting of both MWD OC and OCWD Offices to take place November 8 through 11. • Lunch and Learn Committee met on November 6 to review and discuss the 2024 Lunch and Learn events and topics for 2025. • HR and Finance coordinated efforts to send annual information regarding retiree health benefits. In addition, to improve efficiencies, retirees are being requested to set up their reimbursements and payments via electronic processing through their financial institutions.



Projects/ Activities (Continued)	<ul style="list-style-type: none">• The week of October 7-13, staff events were held recognizing MWDOC's Water Professional's. Various individuals and departments were recognized via social media posts during this time.• On October 14th, HR coordinated a Zoom Meeting with JPIA benefits and employees nearing retirement, to review and explain retiree health benefits and coordination with Medicare.• The Administration team reviewed a presentation from New Horizons on opportunities for technical training resources, specifically SharePoint as the District moves to a new platform in the upcoming year.• HR participated in the Virtual Zoom phone training held on October 30.• HR participated in a two-day CSDA webinar on Financial Management. This is part of the Essential Leadership Skills Certification.• HR coordinated with IT on November 1 installation of District security cameras.• HR participated in the OCWD Safety Committee Meeting on October 29.



INFORMATION ITEM

November 13, 2024

TO: Board of Directors

FROM: **Administration & Finance Committee**
(Directors Crane, Thomas, Nederhood)

Harvey De La Torre, General Manager

Staff Contact: Steven Hung

SUBJECT: Finance and IT Pending Items Report

SUMMARY

The following list details the status of special projects in progress or to be completed during this Fiscal Year.

Finance

Accounting	Rebate Program(s)	W-9 collection for conservation rebates. Currently holding 2 rebate check(s) awaiting W-9 form(s)
Accounting	Annual Audit	90% complete, awaiting final approval from our auditor
Finance	Annual Budget	FY25/26 Budget is about 2% Complete
Finance	ERP	Began discovery stages and attended ERP demos
Finance	Other	On-going process improvement

Information Technology (IT)

Security	Backups	Weekly reviews of backup report show systems are being backed-up according to schedule.
	Network/ Infrastructure	Project underway to refresh switches, cables, and consolidate networks; existing infrastructure assessment completed; configuration of new equipment is underway
	Grant Request	Applied for a State and Local Cyber Security grant (competitive funding opportunity) through CalOES for efforts to implement planning, assess and evaluate systems and capabilities, mitigate prioritized risks, and build a cybersecurity workforce.
	Video Surveillance	Project completed to implement enhanced video surveillance capabilities including cameras, server, and recording software.
	Vulnerability Scanning	Weekly external vulnerability scans report no identified exposures
Service/ Support	Devices	Provisioned updated desktop computer for staff member; deprovisioned one user
	Contracts	Renewed contracts for Microsoft, Adobe, password manager, and endpoint detection and response.
	Phone System	Decommissioned legacy phone system and implemented a new cloud-based system for voice, voicemail, auto-attendant, videoconferencing, and team messaging
	Support Tickets	136 new support tickets opened; 115 tickets completed and 21 remain pending, in-progress, or on-hold status.
Training	Phone	Conducted three training sessions for staff on new phone system
	Cybersecurity	IT Analyst participated in training: OCIAC/Fundamentals for Response, Operations, and Continuity (8-hours), Top Strategies to Block Unauthorized Login Attempts (1-hour), Building Cyberthreat Resilience (45-min), and Tackling Cybersecurity Challenges in the Water Sector (1-hour)



INFORMATION ITEM
November 13, 2024

TO: Administration & Finance Committee
(Directors Crane, Dick, Thomas)

FROM: Harvey De La Torre, General Manager

Staff Contact: Kevin Hostert

SUBJECT: Monthly Water Usage Data and Water Supply Info.

STAFF RECOMMENDATION

Staff recommends the Administration & Finance Committee receive and file this information.

COMMITTEE RECOMMENDATION

Committee recommends (To be determined at Committee Meeting)

REPORT

The attached figures show the recent trend of water consumption in Orange County (OC), an estimate of Imported Water Sales for MWD OC, and selected water supply information.

- OC Water Usage, Monthly by Supply **OCWD Groundwater was the main supply in September.**
- Estimated OC Water Usage, Monthly, Comparison to Previous Years Water usage in September **2024 was slightly above average compared to the last 5 years.** We are projecting an increase in overall water usage compared to FY 2023-24. On March 24th 2023, state officials eased back drought emergency provisions that were in place since July 2021.
- Historical OC Water Consumption Orange County M & I projected water consumption is **516,000 AF for FY 2024-25** (this includes ~7 TAF of agricultural usage and non-retail water agency usage). This is about **42,500 AF more than FY 2023-24** and is about **36,000 AF more than FY 2022-23**. Water usage per person is projected to be slightly lower in **FY 2024-25 for Orange County at 146 gallons per day** (This includes recycled water usage). Although OC population has increased

Budgeted (Y/N): N	Budgeted amount: N/A	Core <u>X</u>	Choice <u>__</u>
Action item amount: N/A		Line item:	
Fiscal Impact (explain if unbudgeted):			

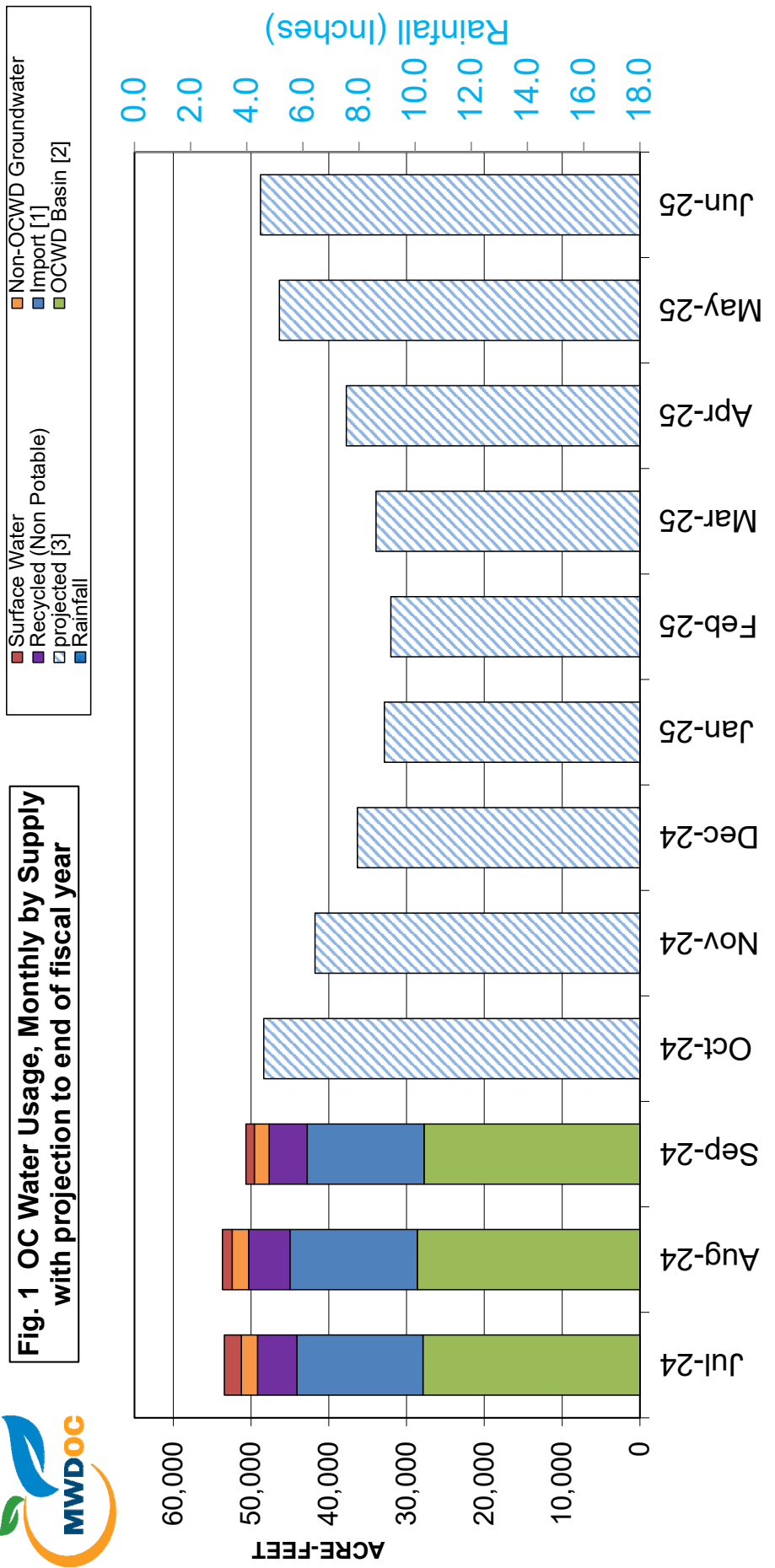
20% over the past two decades, water usage has not increased, on average. A long-term decrease in per-capita water usage is attributed mostly to Water Use Efficiency (water conservation) efforts. ***O.C. Water Usage has declined significantly since the end of FY 2013-14. Since FY 2013-14 average O.C. Annual Water usage is 523,000 AF, a decline of 98,500 AF since FY 2013-14. FY 2023-24 Orange County M & I water consumption was the lowest since FY 1978-79 (45 Years).***

Water Supply Information Includes data on Rainfall in OC; the OCWD Basin overdraft; Northern California and Colorado River Basin hydrologic data; the State Water Project (SWP) Allocation, and regional storage volumes. The data have implications for the magnitude of supplies from the three watersheds that are the principal sources of water for OC. Note that a hydrologic year is Oct. 1st through Sept. 30th.

- Orange County's accumulated precipitation through ***early November was below average*** for this period. Water year to date rainfall in Orange County is ***0.5 inches***, which is ***9% of normal***.
- Northern California accumulated precipitation through early ***November was 37% of normal for this period***. Water Year 2023 was 133% of normal while water year 2022 was 48% of normal. The ***Northern California snowpack was 0% of normal as of November 4th, 2024. As of late October, 12.26%*** of California is experiencing ***moderate drought conditions***. ***4.3%*** of California is experiencing ***severe to exceptional drought conditions***. The State Water Project Contractors Table A Allocation was increased to 40% as of April for WY 2024.
- Colorado River Basin accumulated precipitation through ***early November was 100% of normal*** for this period. The ***Upper Colorado Basin snowpack was 71% of normal*** as of November 4th 2024. ***Lake Mead and Lake Powell*** combined have about ***51% of their average storage volume*** for this time of year and are at ***35.0% of their total capacity***. Lake Mead's ***levels have been below the "trigger" limit of 1,075 ft. since the start of CY 2022***. The US Bureau of Reclamation (USBR) has declared a shortage at Lake Mead, impacting Colorado River water deliveries to the Lower Basin states. Lake Mead as of late ***October was 13.83' BELOW the "trigger" limit***. The USBR has declared a **shortage on the Colorado River that started on January 1st 2022. There is a 100% chance of shortage continuing in 2025, 93% in 2026 and 57% in 2027.** Lake Mead as of ***late October was 16.17' ABOVE the State of California "trigger" limit. There is a 0% chance of mandatory cutbacks for California in 2025, 0% in 2026 and 7% in 2027.***



Fig. 1 OC Water Usage, Monthly by Supply
with projection to end of fiscal year



[1] Imported water for consumptive use. Includes "in-Lieu" deliveries and CUP water extraction. Excludes "Direct Replenishment" deliveries of spreading water and deliveries into Irvine Lake.

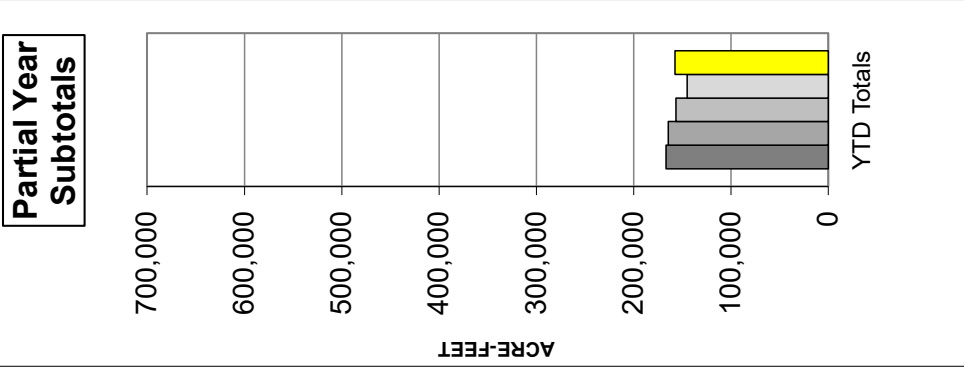
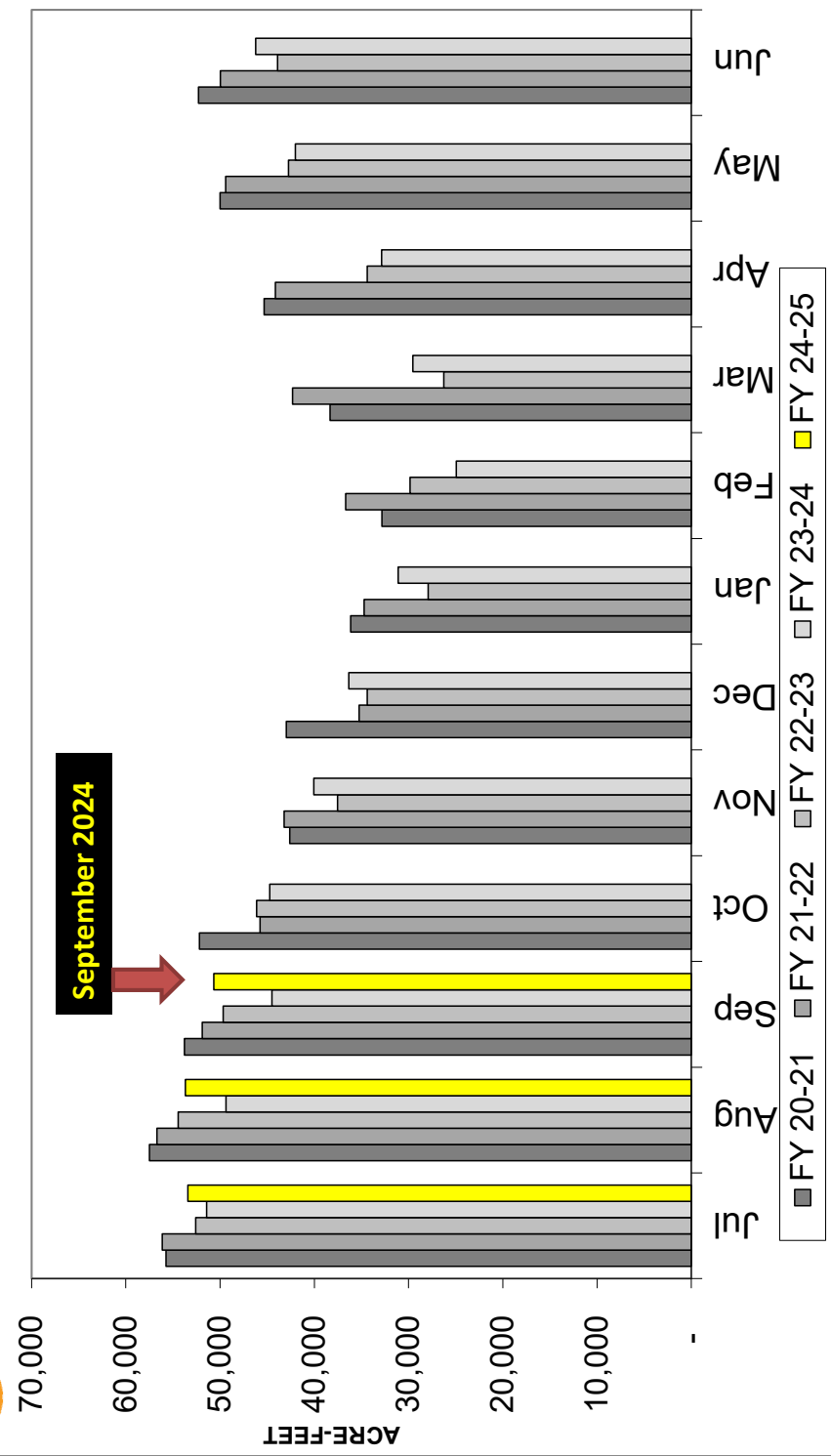
[2] GW for consumptive use only. Excludes In-Lieu water deliveries and CUP water extraction that are counted with Import. BPP in FY '24-25 is 85%.

[3] MWD DOC's estimate of monthly demand is based on the projected 5 Year historical retail water demand and historical monthly demand patterns.

[4] Total water usage includes IRWD groundwater agricultural use and usage by non-retail water agencies.

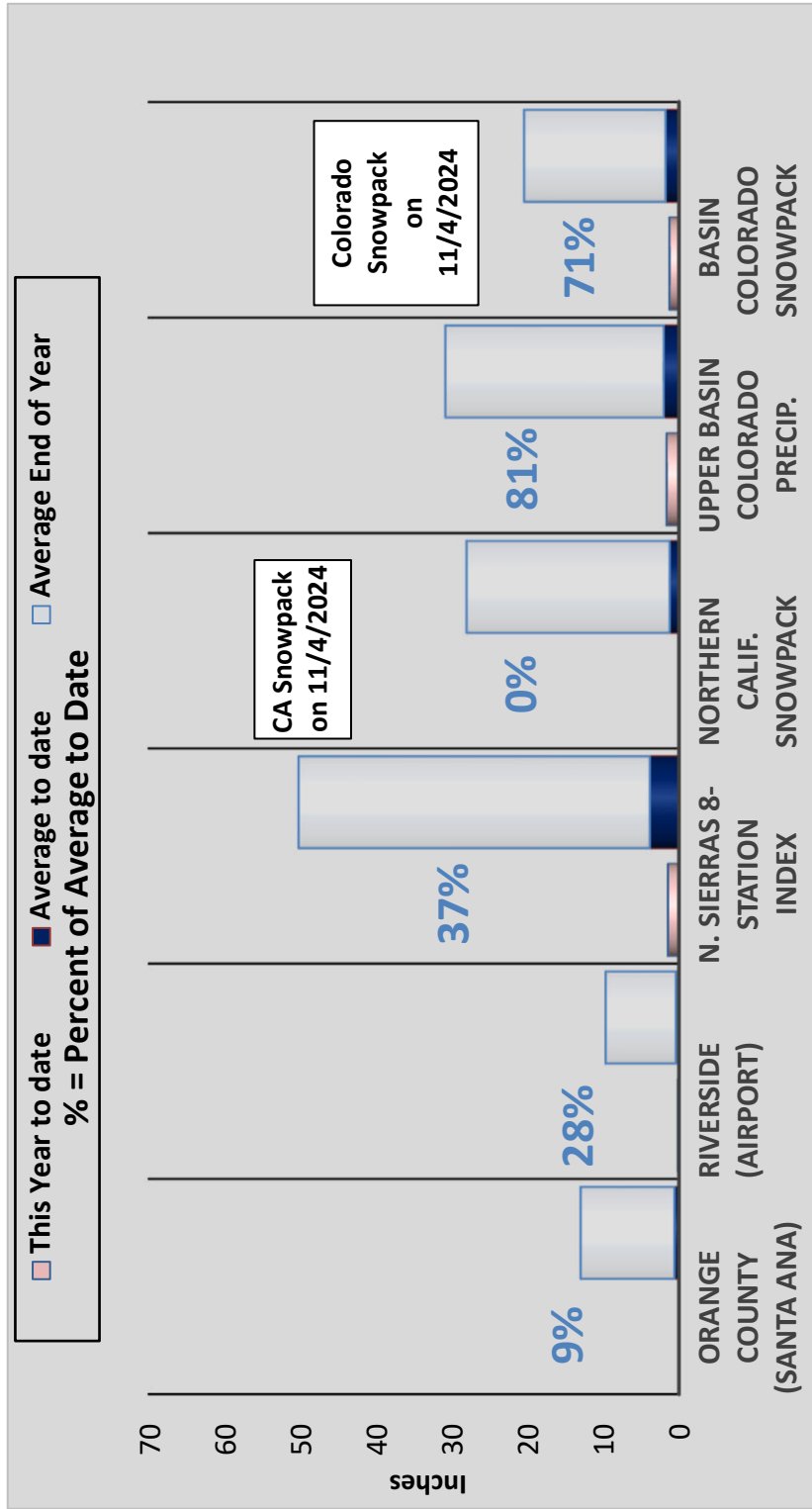


Fig. 2 OC Monthly Water Usage [1]: Comparison to Last 4 Fiscal Years



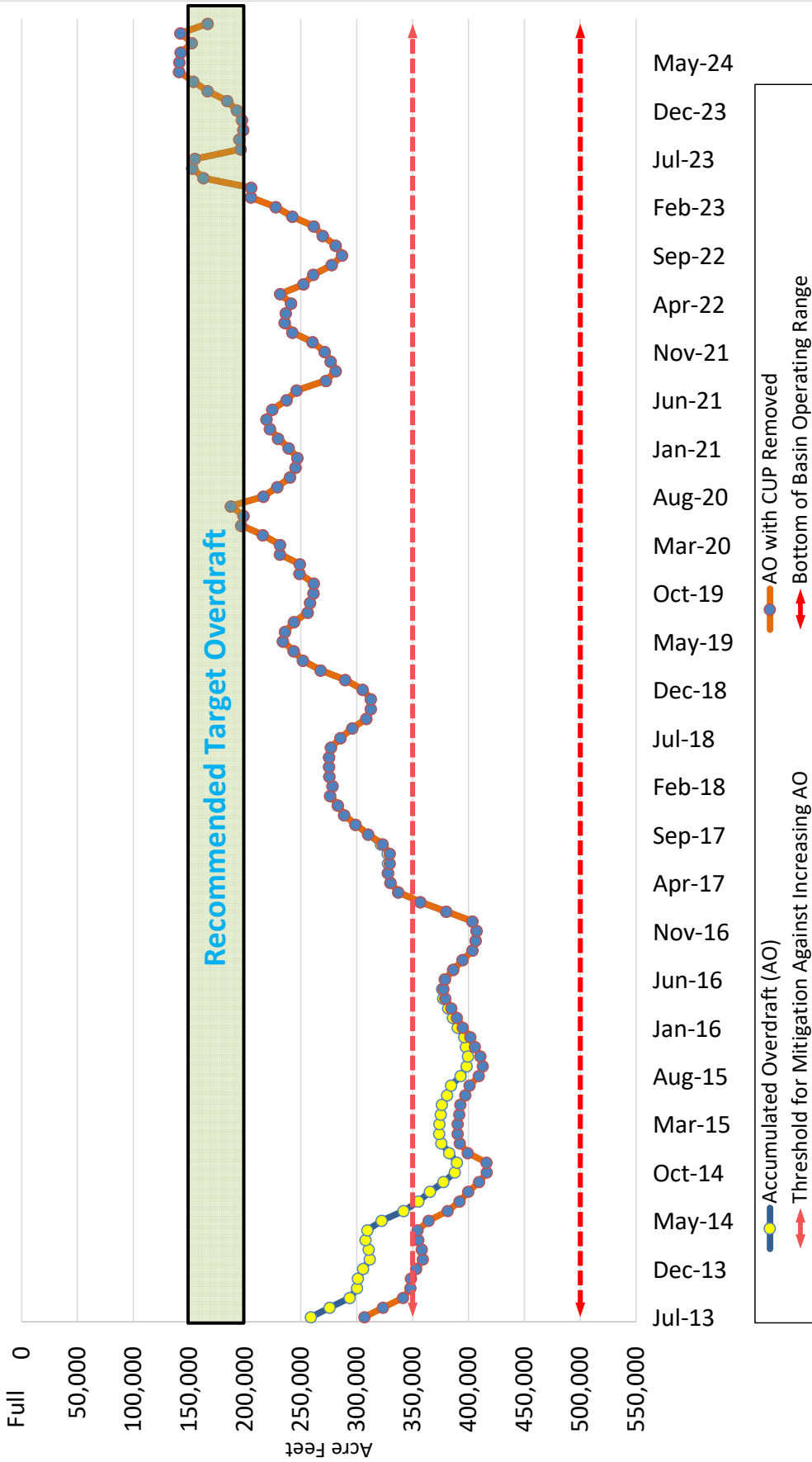
[1] Sum of imported water for consumptive use (includes "In-Lieu" deliveries; excludes "Direct Replenishment" and "Barrier Replenishment") and Local water for consumptive use (includes recycled and non-potable water and excludes GWRS production) Recent months numbers include some estimation.

Accumulated Precipitation for the Oct.-Sep. water year, as of Early November 2024



* The date of maximum snowpack accumulation (April 1st in Northern Calif. , April 15th in the Upper Colorado Basin) is used for year to year comparison.

Accumulated Overdraft of the OCWD Groundwater Basin as of September 2024

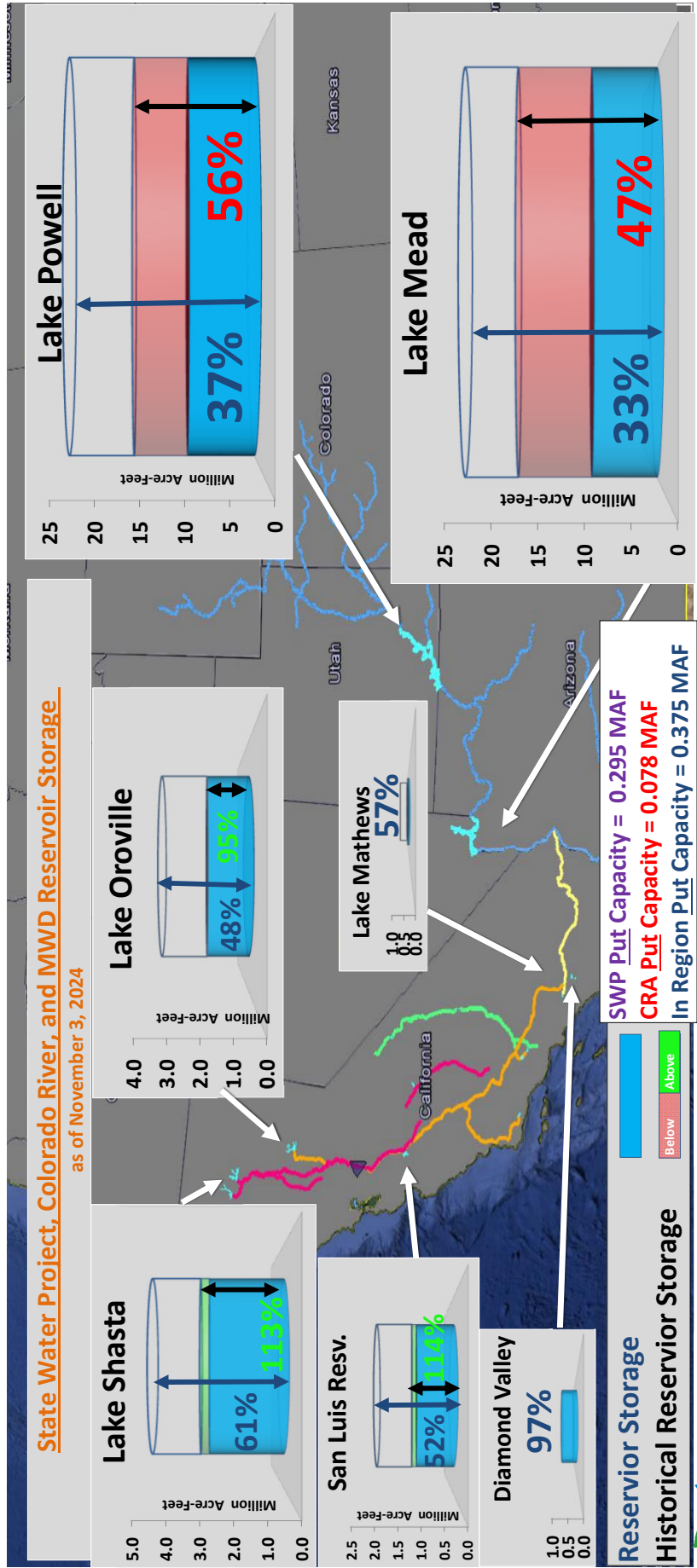


	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
AO (AF)	155,360	196,275	194,961	198,554	197,412	192,806	184,258	166,730	153,904	141,024	141,462	142,581
AO w/CUP removed (AF)	155,360	196,275	194,961	198,554	197,412	192,806	184,258	166,730	153,904	141,024	141,462	142,581
	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
AO (AF)	152,428	142,325	166,580									
AO w/CUP removed (AF)	152,428	142,325	166,580									

* Source ~ OCWD Monthly Board of Directors Packet, Water Resources Summary

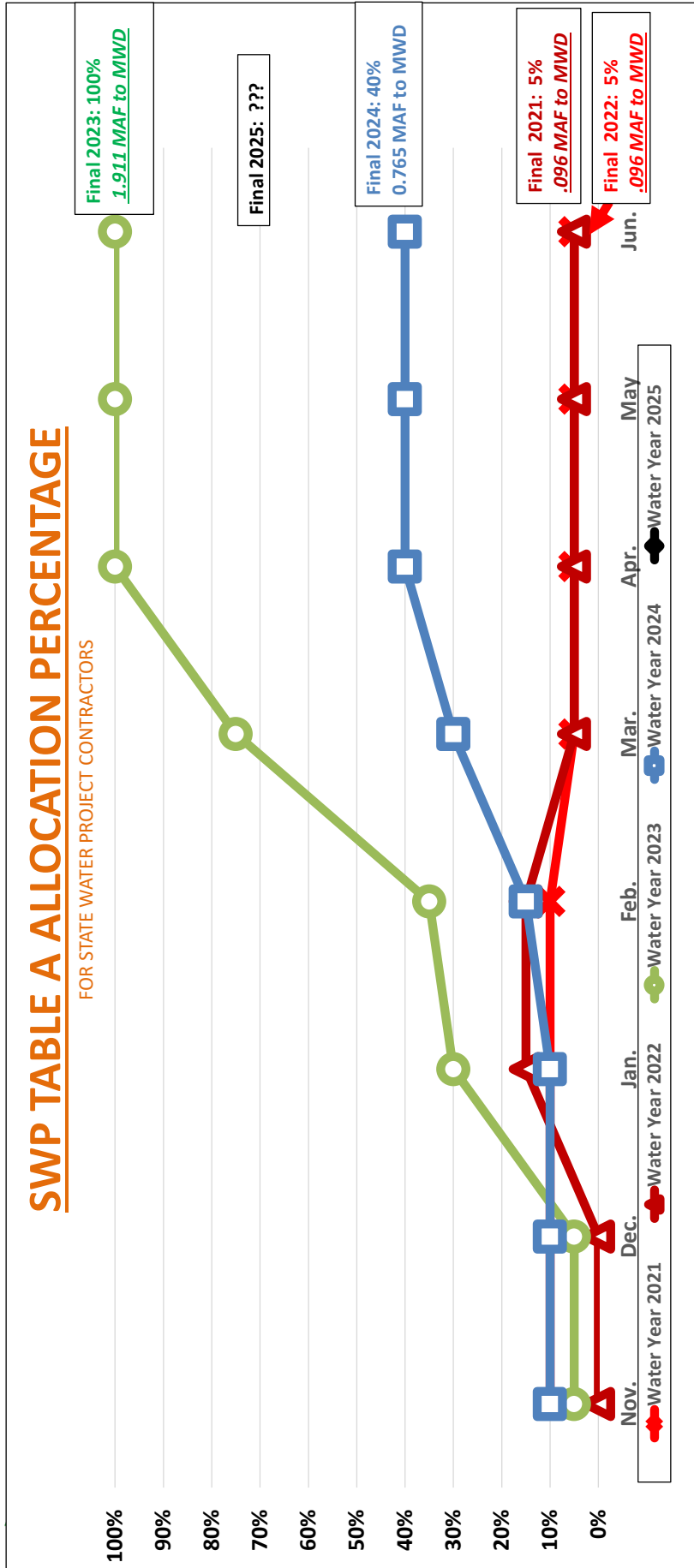


State Water Project, Colorado River, and MWD Reservoir Storage
as of November 3, 2024

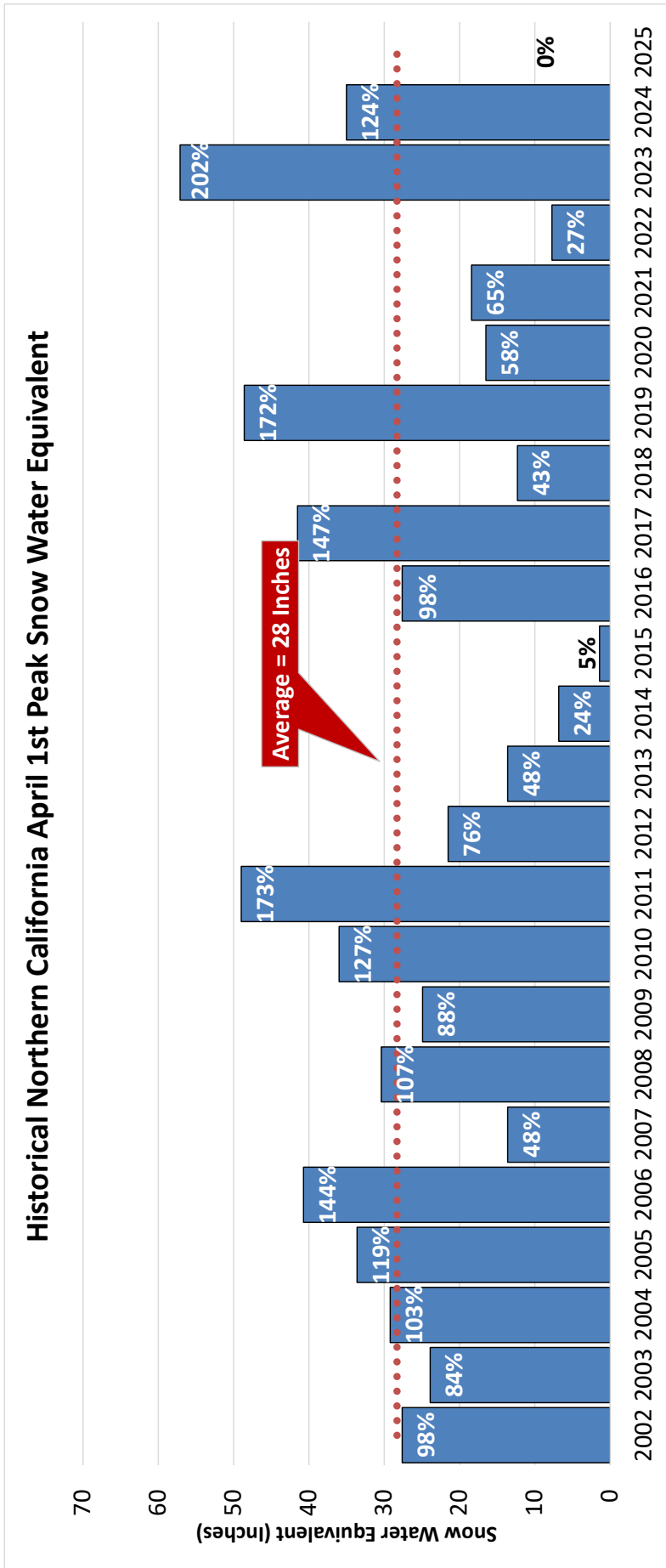


SWP TABLE A ALLOCATION PERCENTAGE

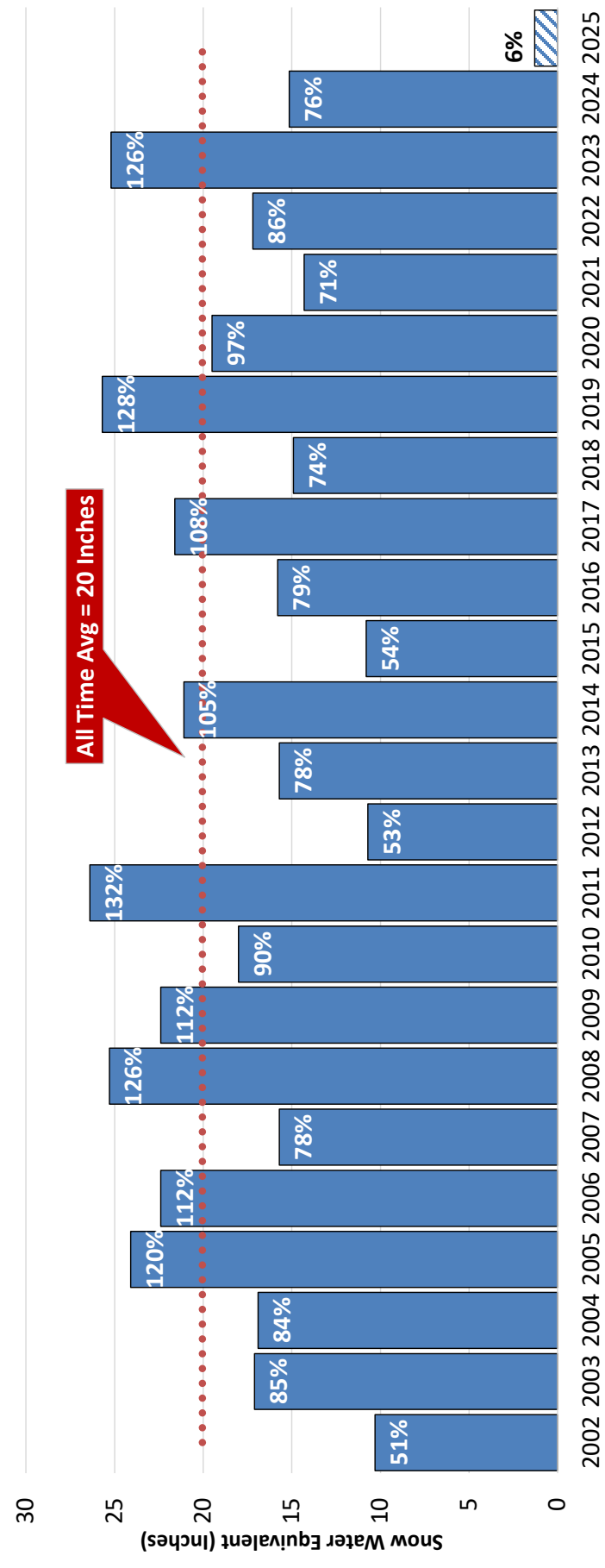
FOR STATE WATER PROJECT CONTRACTORS



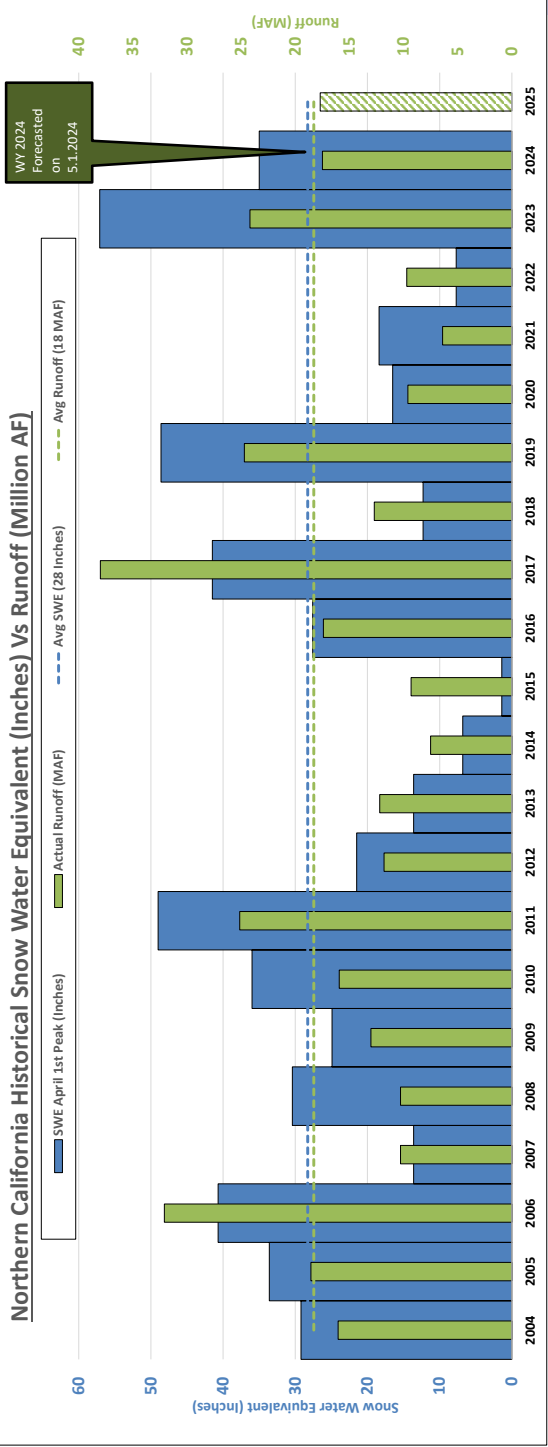
Historical Northern California April 1st Peak Snow Water Equivalent



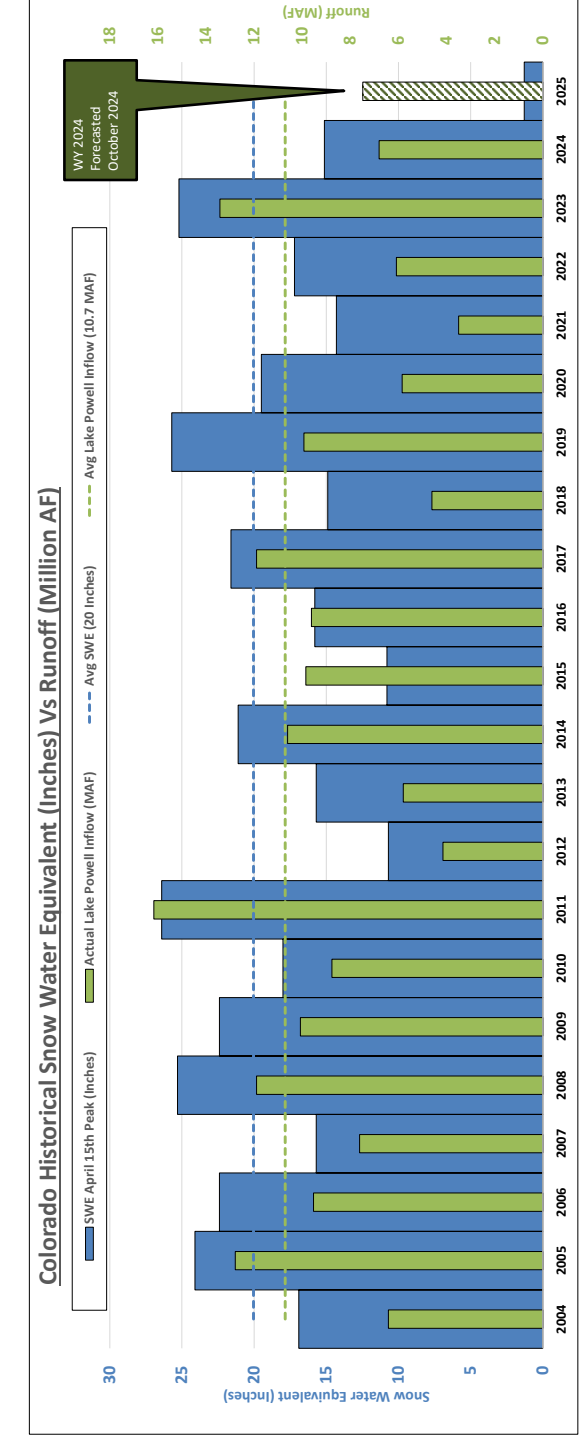
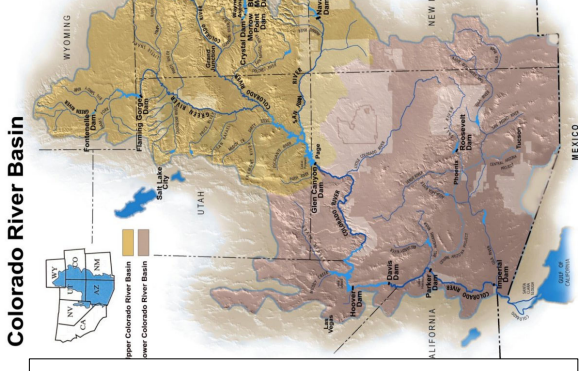
Historical Colorado Basin April 15th Peak Snow Water Equivalent



Sacramento River Basin

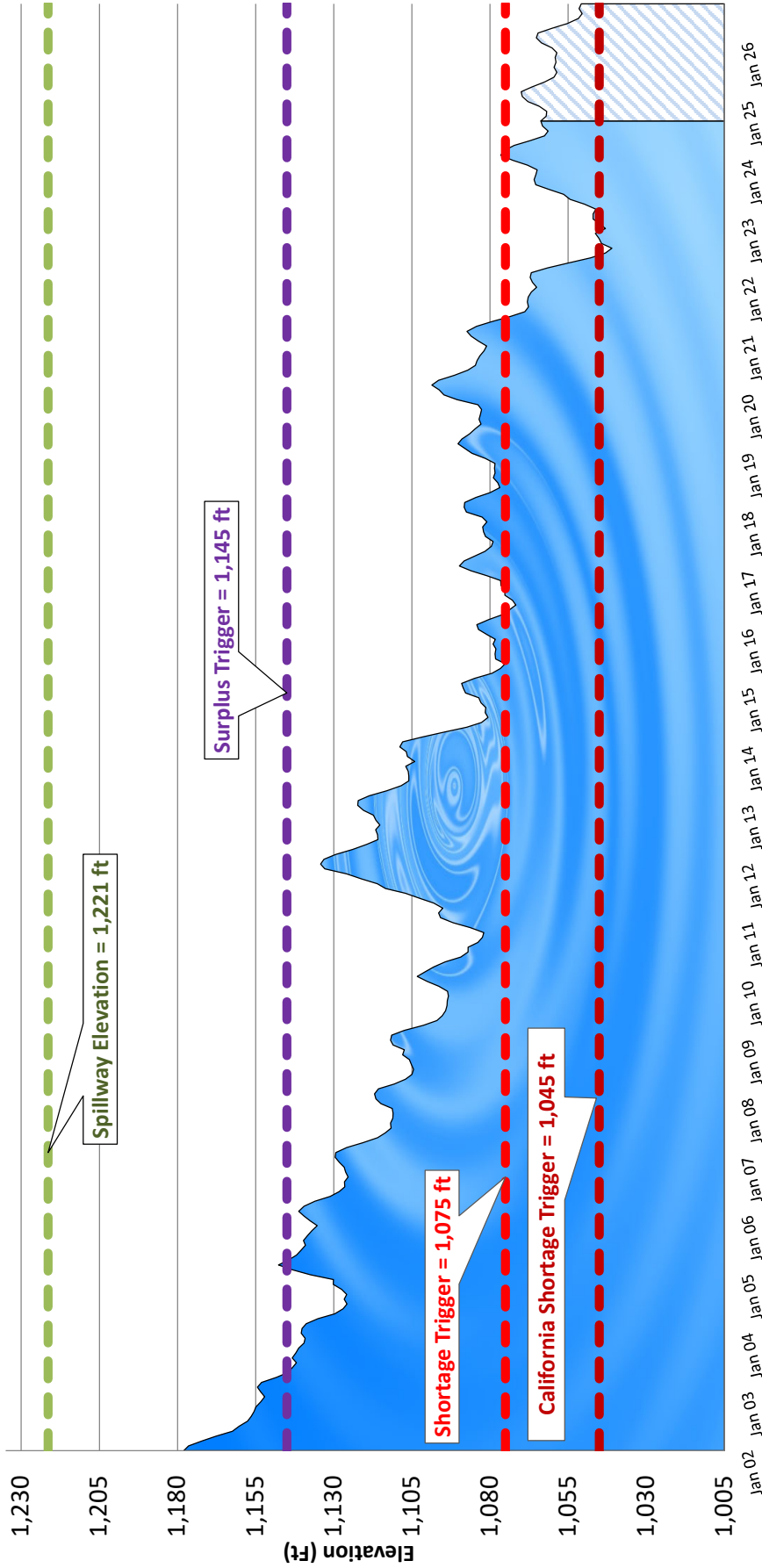


Colorado River Basin





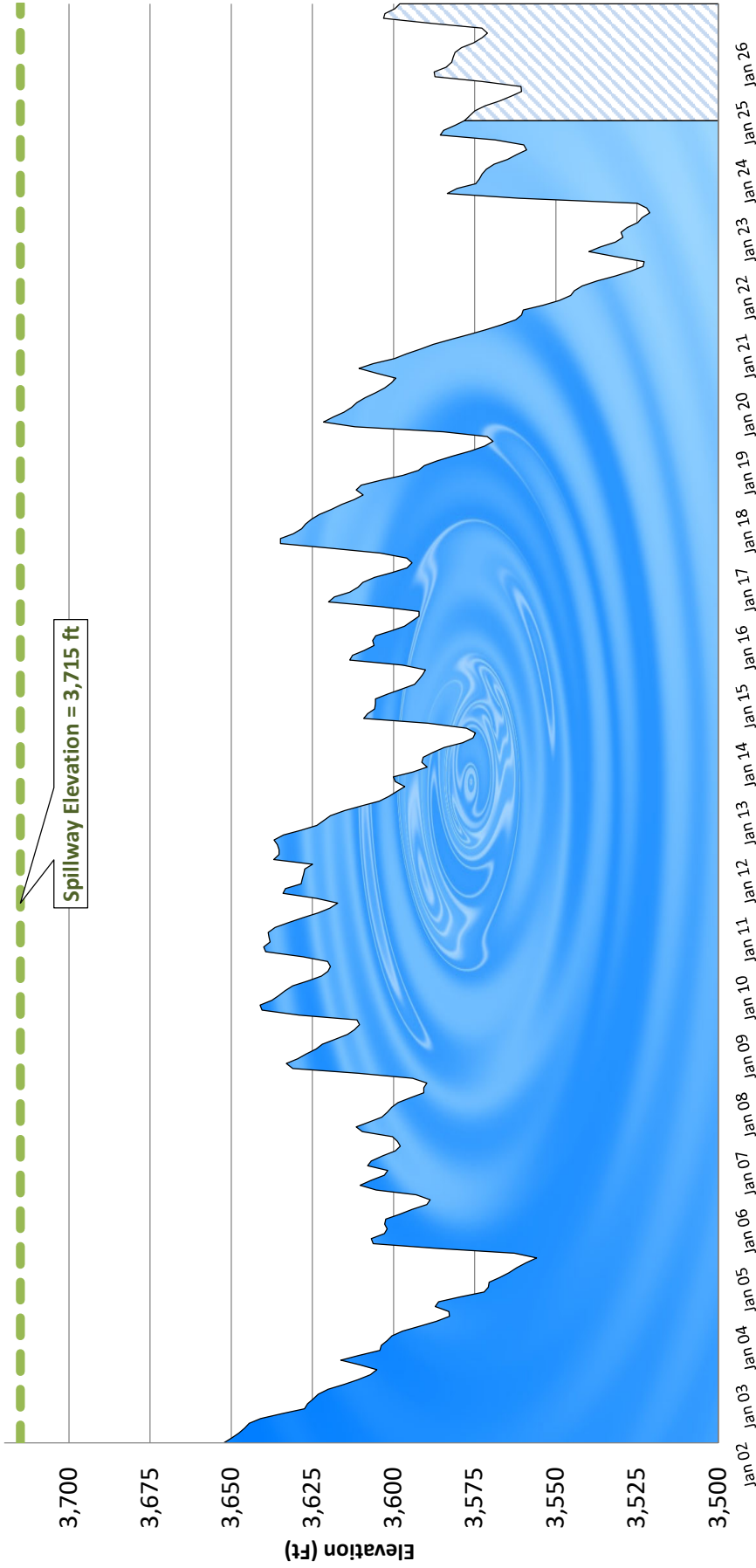
Lake Mead Levels: Historical and Projected projection per USBR 24-Month Study





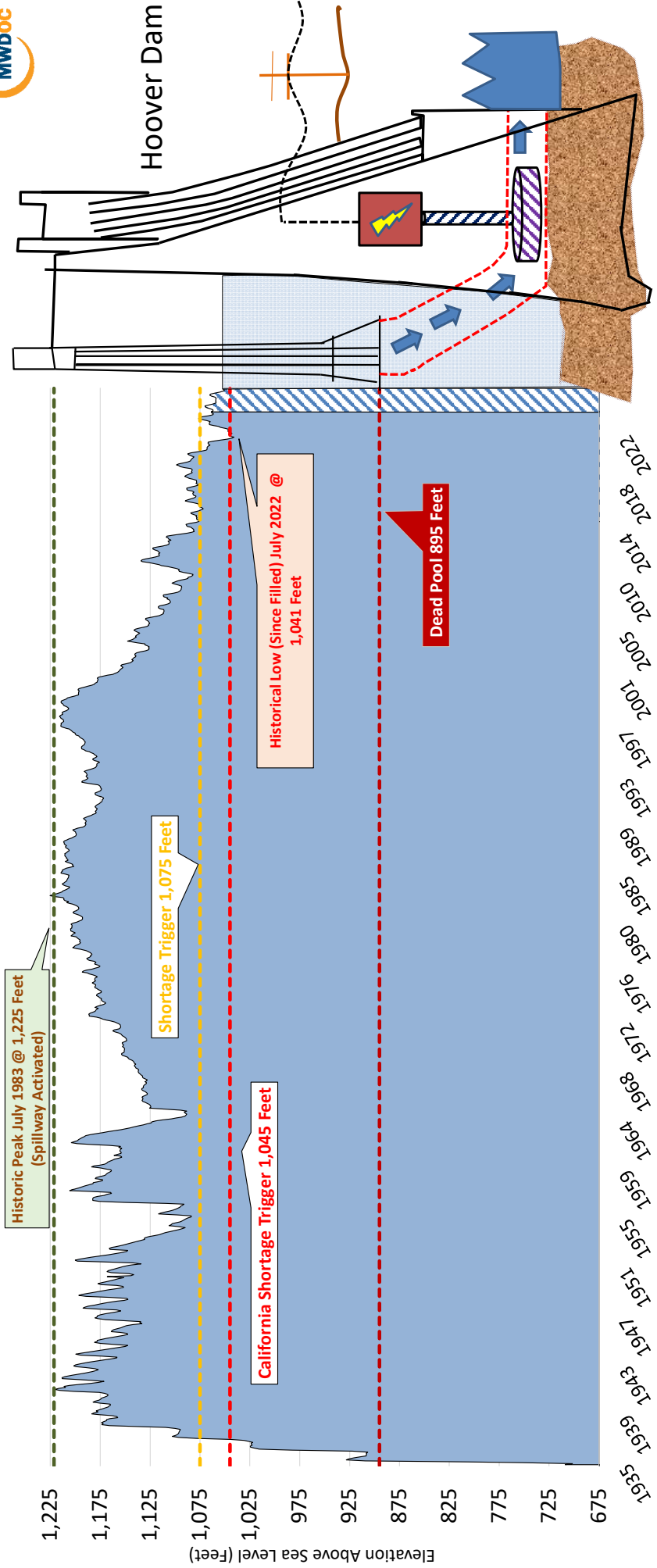
Lake Powell Levels: Historical and Projected projection per USBR 24-Month Study

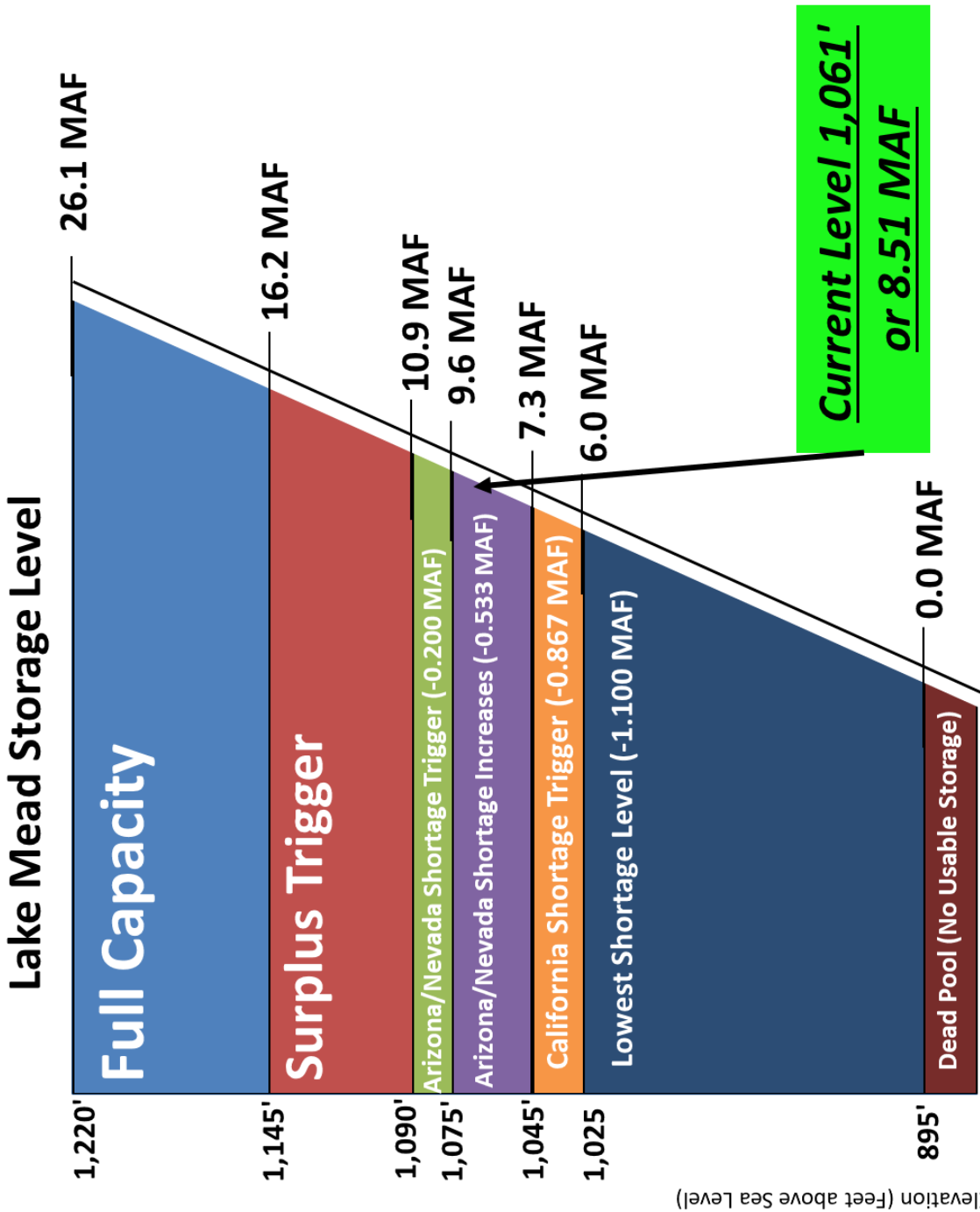
■ Historical □ Projected





Lake Mead Historical Water Elevation Level





Elevation (Feet above Sea Level)