

MEETING OF THE BOARD OF DIRECTORS OF THE  
MUNICIPAL WATER DISTRICT OF ORANGE COUNTY  
Jointly with the  
**ADMINISTRATION & FINANCE COMMITTEE**  
18700 Ward Street, Conf. Room 101, Fountain Valley, CA 92708  
September 11, 2024, 8:30 a.m.

Teleconference Sites:  
25652 Paseo De La Paz, San Juan Capistrano, CA 92675  
17420 Walnut Street, Fountain Valley, CA 92708  
17025 Brooklyn Avenue, Yorba Linda, CA 92886

**This meeting will be held in person at 18700 Ward Street, Fountain Valley, California, 92708 (Conference Room 101). As a convenience for the public, the meeting may also be accessed by Zoom Webinar and will be available by either computer or telephone audio as indicated below. Because this is an in-person meeting and the Zoom component is not required, but rather is being offered as a convenience, if there are any technical issues during the meeting, this meeting will continue and will not be suspended.**

**Computer Audio:** You can join the Zoom meeting by clicking on the following link:  
<https://zoom.us/j/8828665300>

**Telephone Audio:** (669) 900 9128 fees may apply  
(877) 853 5247 Toll-free  
**Webinar ID:** 882 866 5300#

**A&F Committee:**  
Director Crane, Chair  
Director Thomas  
Director Nederhood

**Staff:** H. De La Torre, C. Harris,  
H. Chumpitazi, M. Baum-Haley,  
K. Davanaugh, M. Goldsby

Ex Officio Member: President McVicker

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MWDOC Committee meetings are noticed and held as joint meetings of the Committee and the entire Board of Directors and all members of the Board of Directors may attend and participate in the discussion. Each Committee has designated Committee members, and other members of the Board are designated alternate committee members. If less than a quorum of the full Board is in attendance, the Board meeting will be adjourned for lack of a quorum and the meeting will proceed as a meeting of the Committee with those Committee members and alternate members in attendance acting as the Committee.

## **ROLL CALL**

**PUBLIC COMMENTS** - Public comments on agenda items and items under the jurisdiction of the Committee should be made at this time.

**ITEMS RECEIVED TOO LATE TO BE AGENDIZED** - Determine there is a need to take immediate action on item(s) and that the need for action came to the attention of the District subsequent to the posting of the Agenda. (Requires a unanimous vote of the Committee).

**ITEMS DISTRIBUTED TO THE BOARD LESS THAN 72 HOURS PRIOR TO MEETING** -- Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the District's business office located at 18700 Ward Street, Fountain Valley, California 92708, during regular business hours. When practical, these public records will also be made available on the District's Internet Web site, accessible at <http://www.mwdoc.com>.

**PROPOSED BOARD CONSENT CALENDAR ITEMS**

1. TREASURER'S REPORT
  - a. Revenue/Cash Receipt Report – August 2024
  - b. Disbursement Approval Report for the month of September 2024
  - c. Disbursement Ratification Report for the month of August 2024
  - d. GM Approved Disbursement Report for the month of September 2024
  - e. Consolidated Summary of Cash and Investment – July 2024
  - f. OPEB and Pension Trust Fund statement
  
2. FINANCIAL REPORT
  - a. Combined Financial Statements and Budget Comparative for the Period Ending July 31, 2024

**ACTION ITEMS**

3. 2025 LIFE, LONG-TERM DISABILITY INSURANCE and EMPLOYEE ASSISTANCE PROGRAM (EAP)

**INFORMATION ITEMS – (THE FOLLOWING ITEMS ARE FOR INFORMATIONAL PURPOSES ONLY – BACKGROUND INFORMATION IS INCLUDED IN THE PACKET. DISCUSSION IS NOT NECESSARY UNLESS REQUESTED BY A DIRECTOR.)**

4. DISPOSAL OF FIXED ASSETS FOR FY 2023-24 AND SURPLUS PERSONAL PROPERTY PURSUANT TO DISTRICT ADMINISTRATIVE CODE SECTION 9500
  
5. MWDOC.COM REFRESH UPDATE
  
6. 2025 DENTAL INSURANCE RATES
  
7. DEPARTMENT ACTIVITIES REPORTS
  - a. Administration
  - b. Finance and Information Technology
  
8. MONTHLY WATER USAGE DATA AND WATER SUPPLY INFORMATION

**OTHER ITEMS**

9. REVIEW ISSUES REGARDING DISTRICT ORGANIZATION, PERSONNEL MATTERS, EMPLOYEE BENEFITS FINANCE AND INSURANCE

**ADJOURNMENT**

**NOTE:** At the discretion of the Committee, all items appearing on this agenda, whether or not expressly listed for action, may be deliberated, and may be subject to action by the Committee. On those items designated for Board action, the Committee reviews the items and makes a recommendation for final action to the full Board of Directors; final action will be taken by the Board of Directors. Agendas for Committee and Board meetings may be obtained from the District Secretary. Members of the public are advised that the Board consideration process includes consideration of each agenda item by one or more Committees indicated on the Board

Action Sheet. Attendance at Committee meetings and the Board meeting considering an item consequently is advised.

Accommodations for the Disabled. Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Maribeth Goldsby, District Secretary, at (714) 963-3058, or writing to Municipal Water District of Orange County at P.O. Box 20895, Fountain Valley, CA 92728. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that District staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the District to provide the requested accommodation.

**Municipal Water District of Orange County  
REVENUE / CASH RECEIPT REPORT  
August 2024**

**WATER REVENUES**

<u>Date</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
8/01/2024	Trabuco Canyon Water District	June 2024 Water deliveries	\$ 23,326.98
8/01/2024	City of Westminster	June 2024 Water deliveries	11,236.64
8/02/2024	Laguna Beach County Water District	June 2024 Water deliveries	380,379.87
8/05/2024	City of Buena Park	June 2024 Water deliveries	49,380.40
8/05/2024	City of La Palma	June 2024 Water deliveries	1,585.28
8/08/2024	City of Garden Grove	June 2024 Water deliveries	77,459.98
8/08/2024	City of La Habra	June 2024 Water deliveries	54,858.52
8/08/2024	South Coast Water District	June 2024 Water deliveries	588,561.55
8/09/2024	El Toro Water District	June 2024 Water deliveries	488,103.12
8/09/2024	Irvine Ranch Water District	June 2024 Water deliveries	1,247,686.78
8/09/2024	City of San Clemente	June 2024 Water deliveries	781,604.88
8/12/2024	Santa Margarita Water District (ID9)	June 2024 Water deliveries	638,521.11
8/12/2024	Santa Margarita Water District	June 2024 Water deliveries	2,506,440.46
8/14/2024	City of Orange	June 2024 Water deliveries	367,126.67
8/15/2024	East Orange Co Water District	June 2024 Water deliveries	816,903.32
8/15/2024	Golden State Water Company	June 2024 Water deliveries	793,732.87
8/15/2024	Moulton Niguel Water District	June 2024 Water deliveries	2,628,542.19
8/15/2024	Orange County Water District	June 2024 Water deliveries	176,301.13
8/15/2024	Yorba Linda Water District	June 2024 Water deliveries	437,905.15
8/23/2024	City of Huntington Beach	July 2024 Water deliveries	457,558.52
8/23/2024	City of Seal Beach	July 2024 Water deliveries	398,501.43
8/23/2024	Trabuco Canyon Water District	July 2024 Water deliveries	48,359.14
8/26/2024	City of Newport Beach	July 2024 Water deliveries	544,115.22
8/28/2024	Serrano Water District	July 2024 Water deliveries	9,924.57
8/29/2024	City of La Habra	July 2024 Water deliveries	152,694.96
8/29/2024	City of Westminster	July 2024 Water deliveries	8,936.71
8/30/2024	Irvine Ranch Water District	July 2024 Water deliveries	2,883,004.93
8/30/2024	City of Brea	July 2024 Water deliveries	432,654.42

**TOTAL WATER REVENUES \$ 17,005,406.80**

**Municipal Water District of Orange County  
REVENUE / CASH RECEIPT REPORT  
August 2024**

**MISCELLANEOUS REVENUES**

<u>Date</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
8/01/2024	Stripe	9/27/2024 OC Water Summit registrations	\$ 4,577.70
8/26/2024	Costa Mesa Sanitary District	9/27/2024 OC Water Summit registration	150.00
8/12/2024	Moulton Niguel Water District	9/27/2024 OC Water Summit sponsorship	1,600.00
8/15/2024	Disney Worldwide Services	9/27/2024 OC Water Summit sponsorship	1,600.00
8/26/2024	Mesa Water District	9/27/2024 OC Water Summit sponsorship	7,500.00
8/30/2024	Irvine Ranch Water District	9/27/2024 OC Water Summit sponsorship	7,600.00
8/02/2024	Karl Seckel	August 2024 Retiree Health insurance	187.02
8/08/2024	Stan Sprague	August 2024 Retiree Health insurance	187.02
8/26/2024	Stan Sprague	September 2024 Retiree Health insurance	187.02
8/07/2024	US Bank Custodial Account	Capital One Interest payment	3,018.91
8/12/2024	US Bank Custodial Account	State Bank of India Interest payment	5,671.92
8/19/2024	US Bank Custodial Account	Chase Bank Interest payment	1,000.00
8/19/2024	US Bank Custodial Account	Societe Generale Interest payment	1,437.50
8/26/2024	US Bank Custodial Account	Bank of America Interest payment	531.25
8/26/2024	US Bank Custodial Account	FHLB Interest payment	1,062.50
8/30/2024	US Bank	Monthly interest	92.73
8/08/2024	Damon Micalizzi	Business expense reimbursement	251.30
8/26/2024	Metropolitan Water District	WEEA Sponsorship FY 2024-25	5,000.00
8/16/2024	Irvine Ranch Water District	June 2024 Smartimer rebate program	149.82
8/26/2024	Santa Margarita Water District	June 2024 Smartimer rebate program	59.97
8/19/2024	City of La Habra	June 2024 Turf Removal rebate program	104.00
8/08/2024	City of Orange	June 2024 Spray to Drip rebate program	496.20
8/09/2024	City of Seal Beach	June 2024 Spray to Drip rebate program	778.90
8/02/2024	City of Brea	June 2024 Turf Removal and Spray to Drip rebate program	312.00
8/05/2024	Golden State Water Company	June 2024 Turf Removal and Spray to Drip rebate program	208.00
8/08/2024	City of Westminster	June 2024 Turf Removal and Spray to Drip rebate program	1,066.20
8/09/2024	City of Tustin	June 2024 Turf Removal and Spray to Drip rebate program	208.00
8/16/2024	Irvine Ranch Water District	June 2024 Turf Removal and Spray to Drip rebate program	83,777.54
8/26/2024	City of Fountain Valley	June 2024 Turf Removal and Spray to Drip rebate program	312.00
8/01/2024	Trabuco Canyon Water District	June 2024 High Efficiency Clothes Washers rebate program	145.00
8/19/2024	El Toro Water District	June 2024 High Efficiency Clothes Washers rebate program	230.00
8/26/2024	Mesa Water District	July 2024 Smartimer, Turf Removal and Spray to Drip rebate program	331.00
8/19/2024	Moulton Niguel Water District	June 2024 Smartimer, Turf Removal and High Efficiency Clothes Washers rebate program	12,162.20
8/16/2024	City of San Clemente	June 2024 Turf Removal, Spray to Drip and High Efficiency Clothes Washers rebate program	1,030.00
8/19/2024	Yorba Linda Water District	Dedicated Irrigation Meters Measurement Program FY 24-25	34,529.00
8/02/2024	City of Fountain Valley	Water Loss Control Shared Services FY 2024-25	17,114.00
8/05/2024	City of Newport Beach	Water Loss Control Shared Services FY 2024-25	3,900.00
8/05/2024	Yorba Linda Water District	Water Loss Control Shared Services FY 2024-25	8,970.00
8/26/2024	City of Garden Grove	Water Loss Control Shared Services FY 2024-25	17,418.00
8/02/2024	City of Fountain Valley	Water Loss Control Technical Assistance CY 2024	10,120.00
8/05/2024	Yorba Linda Water District	Water Loss Control Technical Assistance CY 2024	10,120.00
8/09/2024	City of Huntington Beach	Water Loss Control Technical Assistance CY 2024	10,120.00
8/02/2024	City of Garden Grove	FY 2024-25 Annual Retail Service Connection charge	507,695.00
8/02/2024	City of San Clemente	FY 2024-25 Annual Retail Service Connection charge	259,423.00
8/05/2024	El Toro Water District	FY 2024-25 Annual Retail Service Connection charge	140,331.50
8/05/2024	Moulton Niguel Water District	FY 2024-25 Annual Retail Service Connection charge	777,649.50
8/08/2024	City of Westminster	FY 2024-25 Annual Retail Service Connection charge	304,705.50
8/09/2024	City of Huntington Beach	FY 2024-25 Annual Retail Service Connection charge	803,270.25
8/12/2024	Santa Margarita Water District (ID9)	FY 2024-25 Annual Retail Service Connection charge	160,199.75
8/12/2024	Santa Margarita Water District	FY 2024-25 Annual Retail Service Connection charge	819,819.75
8/27/2024	Mesa Water District	FY 2024-25 Annual Retail Service Connection charge	360,268.75
8/01/2024	City of Westminster	Invoice #2 LCRR Service Line Inventories Project	154,370.00
8/02/2024	City of Garden Grove	Invoice #2 LCRR Service Line Inventories Project	104,072.00

**Municipal Water District of Orange County  
REVENUE / CASH RECEIPT REPORT  
August 2024**

**MISCELLANEOUS REVENUES**

<u>Date</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
8/02/2024	City of San Clemente	Invoice #2 LCRR Service Line Inventories Project	18,572.00
8/05/2024	El Toro Water District	Invoice #2 LCRR Service Line Inventories Project	64,595.50
8/05/2024	Yorba Linda Water District	Invoice #2 LCRR Service Line Inventories Project	29,120.50
8/05/2024	City of Anaheim	Invoice #3 LCRR Service Line Inventories Project	46,259.75
8/08/2024	City of La Habra	Invoice #2 LCRR Service Line Inventories Project	53,835.00
8/01/2024	Orange County Water District	FY 2024-25 Ground Water Customer charge	405,463.00
8/26/2024	City of Santa Ana	FY 2024-25 Choice Programs Billing	1,318.14
8/09/2024	City of Anaheim	Jan-Jun 2024 School Billing	4,403.25
8/26/2024	City of Santa Ana	Jan-Jun 2024 School Billing	49,897.66
8/05/2024	City of Anaheim	WEROC Funding for FY 2024-25	22,861.39
8/28/2024	Orange County Water District	WEROC Funding for FY 2024-25	150,403.87
<b>TOTAL MISCELLANEOUS REVENUES</b>			<b>\$ 5,493,851.77</b>
<b>TOTAL REVENUES</b>			<b>\$ 22,499,258.57</b>

  
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 Harvey De La Torre, General Manager

  
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 Hilary Chumpitazi, Treasurer



**Municipal Water District of Orange County  
Disbursement Approval Report  
For the month of September 2024**

Vendor/ Invoice	Description	Amount to Pay
<b>Core Expenditures:</b>		
<b>Ackerman Consulting-Richard C Ackerman</b>		
1419	August 2024 Legal and regulatory specialized consulting services	3,500.00
<b>***Total***</b>		<b>3,500.00</b>
<b>Aleshire &amp; Wynder LLP</b>		
88866/89021	July 2024 Legal Services	645.00
<b>***Total***</b>		<b>645.00</b>
<b>Alta FoodCraft</b>		
12440392	August 2024 Coffee and tea supplies	183.83
<b>***Total***</b>		<b>183.83</b>
<b>ARC Document Solutions LLC</b>		
12566080	08/14/24 printing services of map for Engineering	418.07
<b>***Total***</b>		<b>418.07</b>
<b>Association of California Cities - OC</b>		
3798	2024-25 Affiliate membership renewal	5,000.00
<b>***Total***</b>		<b>5,000.00</b>
<b>California Council for Environmental</b>		
155Z	Participation in CCEEB Projects 07/01/24-06/30/25	29,000.00
<b>***Total***</b>		<b>29,000.00</b>
<b>Davis Farr LLP</b>		
1906	Professional services for Financial Audit of FY 2023-24	7,500.00
<b>***Total***</b>		<b>7,500.00</b>
<b>Green Thumb (Indoor Plant Care) LLC-Dedo Verde Interior</b>		
20240937	September 2024 Indoor plant service	305.50
<b>***Total***</b>		<b>305.50</b>
<b>Hashtag Pinpoint Corporation</b>		
1884	August 2024 Social Media consultation and services	7,913.00
<b>***Total***</b>		<b>7,913.00</b>
<b>Dopudja &amp; Wells Consulting Inc</b>		
1685	July 2024 Consulting services on MET Strategic Issues and Priorities	3,195.00
1686	July 2024 Senior Advisory Consulting services for State and Federal Legislative and Policy Matters	355.00
<b>***Total***</b>		<b>3,550.00</b>
<b>Hazen and Sawyer, DPC</b>		
10	July 2024 LCRR Service Line Inventory Project	95,517.94
<b>***Total***</b>		<b>95,517.94</b>



**Municipal Water District of Orange County  
Disbursement Approval Report  
For the month of September 2024**

Vendor/ Invoice	Description	Amount to Pay
<b>Jill Promotions</b>		
12290	MWDOC Polo shirts for staff	375.12
12291	Promotional branded item - Sunglasses	1,252.88
12298	Branded Ricky Raindrop lapel pins	685.63
12302	Branded promotional item - Water bottles	3,208.13
12303	Branded promotional item - Straw hats	5,546.25
12308	Banner for Ricky's celebration	40.96
<b>***Total***</b>		<b>11,108.97</b>
<b>Lawnscape Systems Inc</b>		
447460	August 2024 Landscape Maintenance for Atrium	395.00
447461	August 2024 Landscape Maintenance for Atrium	495.00
<b>***Total***</b>		<b>890.00</b>
<b>Natural Resource Results LLC</b>		
5033	August 2024 Federal Advocacy Agreement services	8,000.00
<b>***Total***</b>		<b>8,000.00</b>
<b>NDS</b>		
838600	08/09/24 Board packet delivery service	134.72
838789	08/16/24 Board packet delivery service	134.72
839076	08/30/24 Board packet delivery service	134.72
<b>***Total***</b>		<b>404.16</b>
<b>ODP Business Solutions LLC</b>		
376566998001	08/16/24 Office supplies	255.42
380957009001	Supplies for OC Water Summit 09/27/24	132.46
383209241001	08/26/24 Office supplies	204.19
<b>***Total***</b>		<b>592.07</b>
<b>Office Solutions</b>		
I-02246166	08/16/24 Office supplies	129.48
I-02246224	08/16/24 Office Supplies	47.49
I-02248577	08/26/24 Office supplies	124.77
I-02249059	08/28/24 Tabs for Board packets	406.78
<b>***Total***</b>		<b>708.52</b>
<b>Orange County Water District</b>		
26680	July 2024 Postage, shared office & maintenance expense	5,673.50
<b>***Total***</b>		<b>5,673.50</b>
<b>PeopleSpace</b>		
INV92565	Workstation table surface piece for private office	1,065.58
<b>***Total***</b>		<b>1,065.58</b>

**Municipal Water District of Orange County  
Disbursement Approval Report  
For the month of September 2024**

Vendor/ Invoice	Description	Amount to Pay
<b>SMS Datacenter-Groupo SMS USA LLC</b>		
40693	September 2024 IT support services	4,590.00
40783	Wireless Access Point and ethernet cable for Conference Room 102	483.94
<b>***Total***</b>		<b>5,073.94</b>
<b>Soto Resources-Joey C Soto</b>		
GA-AUG-92	August 2024 Grant Research and Acquisition	3,250.00
<b>***Total***</b>		<b>3,250.00</b>
<b>Syrus Devers Advocacy LLC</b>		
1065	August 2024 State Legislative Advocacy services	8,000.00
<b>***Total***</b>		<b>8,000.00</b>
<b>The Hiller Companies LLC</b>		
507844	05/03/24 Three fire sprinklers installed in the kitchen	1,165.50
542908	05/03/24 Three fire sprinklers installed in the kitchen - Payment of retainage	129.50
<b>***Total***</b>		<b>1,295.00</b>
<b>Whittingham Public Affairs Advisors-WPAA</b>		
2590	September 2024 Strategic guidance on local & regional issues	7,500.00
<b>***Total***</b>		<b>7,500.00</b>
<b>Total Core Expenditures</b>		<b>207,095.08</b>
 <b>Choice Expenditures:</b>		
<b>Bryton Printing Inc</b>		
18074	Water Use Efficiency Fall 2024 bill inserts for member agencies	3,943.97
<b>***Total***</b>		<b>3,943.97</b>
<b>Building Block Entertainment Inc</b>		
3804-2	August 2024 Choice Elementary School Program K-2	3,810.00
<b>***Total***</b>		<b>3,810.00</b>
<b>Mission RCD</b>		
3447	August 2024 Field inspection and verification for Water Use Efficiency rebate programs	1,836.50
<b>***Total***</b>		<b>1,836.50</b>
<b>Office Solutions</b>		
I-02248016	08/23/24 Supplies for the Water Loss Control Shared Services Program	26.55
I-02248566	08/26/24 Water Loss Control Shared Services Supplies	56.93
I-02249040	08/28/24 Supplies for the Water Loss Control Shared Services Program	70.68
<b>***Total***</b>		<b>154.16</b>

**Municipal Water District of Orange County  
Disbursement Approval Report  
For the month of September 2024**

Vendor/ Invoice	Description	Amount to Pay
<b>Orange County Water District</b>		
26680	July 2024 Postage for Water Use Efficiency Rebate programs	29.20
<b>***Total***</b>		<b>29.20</b>
<b>Total Choice Expenditures</b>		<b>9,773.83</b>
 <b>Other Funds Expenditures:</b>		
<b>Mission RCD</b>		
3447	August 2024 Field inspection and verification for Water Use Efficiency rebate programs	11,665.33
<b>***Total***</b>		<b>11,665.33</b>
<b>Office Solutions</b>		
I-02246390	08/19/24 Business cards for WEROC staff	51.93
<b>***Total***</b>		<b>51.93</b>
<b>Total Other Funds Expenditures</b>		<b>11,717.26</b>
<b>Total Expenditures</b>		<b>228,586.17</b>

**Municipal Water District of Orange County  
Disbursement Ratification Report  
For the Month of August 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
<b>Core Disbursements:</b>				
<b>Tiffany Baca</b>				
8/30/2024	EFT	62224	June 2024 Business expense	13.53
***Total***				<u>13.53</u>
<b>Joseph Berg</b>				
8/30/2024	EFT	70324	July 2024 Business expense	141.47
***Total***				<u>141.47</u>
<b>Hilary Chumpitazi</b>				
8/30/2024	EFT	72824	July 2024 Business expense	192.09
***Total***				<u>192.09</u>
<b>Corodata Records Management Inc</b>				
8/15/2024	EFT	RS5034135	June 2024 Records Storage Fee	70.17
8/30/2024	EFT	RS7015804	July 2024 Records Storage Fee	112.36
***Total***				<u>182.53</u>
<b>Al Nederhood</b>				
8/30/2024	EFT	72424	July 2024 Business expense	150.75
***Total***				<u>150.75</u>
<b>Megan Schneider</b>				
8/30/2024	EFT	73124	July 2024 Business expense	31.62
***Total***				<u>31.62</u>
<b>Karl Seckel</b>				
8/30/2024	EFT	72424	July 2024 Business expense	381.64
***Total***				<u>381.64</u>
<b>Nathan Shepherd</b>				
8/30/2024	EFT	62224	June 2024 Business expense	17.08
***Total***				<u>17.08</u>
<b>Spectrum Business</b>				
8/05/2024	143421	188955001072224	August 2024 Telephone and internet expense	1,497.91
***Total***				<u>1,497.91</u>
<b>Sarina Sriboonlue</b>				
8/30/2024	EFT	62724	June 2024 Business expense	110.38
***Total***				<u>110.38</u>
<b>Jeffery Thomas</b>				
8/30/2024	EFT	62124	June 2024 Business expense	128.64
8/30/2024	EFT	71824	July 2024 Business expense	100.50
***Total***				<u>229.14</u>
<b>US Bank</b>				
8/30/2024	143480	2978/4192/8910-JUL24	06/25/24-07/22/24 Cal Card Charges	12,617.56
***Total***				<u>12,617.56</u>

**Municipal Water District of Orange County  
Disbursement Ratification Report  
For the Month of August 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
<b>Verizon Wireless</b>				
8/05/2024	143422	9969807231	July 2024 4G Mobile broadband unlimited service	114.03
***Total***				<u>114.03</u>
<b>Total Core Disbursements</b>				<u>15,679.73</u>
 <b>Choice Disbursements:</b>				
<b>Hugo Escamilla</b>				
8/30/2024	EFT	71724	July 2024 Business expense	60.00
***Total***				<u>60.00</u>
<b>US Bank Voyager Fleet Systems</b>				
8/15/2024	EFT	8694349932430	06/25/24-07/24/24 Fuel for Water Loss Control Shared Services Vehicles	435.61
***Total***				<u>435.61</u>
<b>Guillermo Zavala</b>				
8/30/2024	EFT	62124	June 2024 Business expense	65.00
8/30/2024	EFT	71124	July 2024 Business expense	80.00
***Total***				<u>145.00</u>
<b>Total Choice Disbursements</b>				<u>640.61</u>
 <b>Other Funds Disbursements:</b>				
<b>Mesa Water District</b>				
8/15/2024	EFT	11519	June 2024 Credit for Local Resources program	17,624.46
***Total***				<u>17,624.46</u>
<b>Santiago Aqueduct Commission</b>				
8/30/2024	143477	62024	June 2024 SAC Pipeline Operation Surcharge	2,495.33
***Total***				<u>2,495.33</u>
<b>Santa Margarita Water District</b>				
8/30/2024	EFT	62024	June 2024 SCP Operation Surcharge	31,357.73
***Total***				<u>31,357.73</u>
<b>Metropolitan Water District</b>				
45534	EFT08302024	11536	June 2024 Water deliveries	12,918,147.05
***Total***				<u>12,918,147.05</u>
<b>Spray to Drip Rebate</b>				
8/29/2024	143463	S2D7-C-IRWD-12274-23388	Irvine Company Tic-Spectrum Office	6,405.00
8/29/2024	143444	S2D7-C-IRWD-54347-23382	GF Captial	5,724.00
8/29/2024	143451	S2D7-C-MNT-42600-23348	La Vista At Laguna Niguel	9,026.00
8/29/2024	143458	S2D7-C-SM-44331-23385	Rancho San Juan Community Association	6,469.00
8/29/2024	143465	S2D7-R-GSWC-53066-22233	R. Sturuss	2,500.00
8/29/2024	143436	S2D7-R-HB-54182-23293	B. Bullette	733.00
8/29/2024	143442	S2D7-R-HB-54285-23335	C. Galey	275.50

**Municipal Water District of Orange County  
Disbursement Ratification Report  
For the Month of August 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
<b>Spray to Drip Rebate (continued)</b>				
8/29/2024	143469	S2D7-R-HB-54359-23386	J. Tran	856.00
8/29/2024	143454	S2D7-R-IRWD-54340-23375	D. Morris	277.00
8/29/2024	143472	S2D7-R-O-47050-23296	A. Yee	640.00
8/29/2024	143461	S2D7-R-SM-54212-23337	J. Schreiber	217.50
8/29/2024	143433	S2D7-R-TUST-54248-23325	A. Abdou	375.50
8/29/2024	143455	S2D7-R-TUST-54432-23449	J. Mrotek	361.86
<b>***Total***</b>				<b>33,860.36</b>
<b>Turf Rebate</b>				
8/29/2024	143448	TR16-R-YLWD-51604-50067	N. Hamer	2,712.00
8/29/2024	143435	TR17-C-BREA-42600-52814	Brea Olinda Master Community	28,232.00
8/29/2024	143441	TR17-C-FV-54176-52645	Coastal Community Fellowship	9,192.00
8/29/2024	143450	TR17-C-HB-42794-52847	Huntington Beach Calif Stake	24,299.00
8/29/2024	143464	TR17-C-IRWD-12274-52886	Irvine Company Tic-Spectrum Office	19,549.67
8/29/2024	143445	TR17-C-IRWD-54347-52862	GF Captial	17,265.00
8/29/2024	143449	TR17-C-NWPT-49032-50411	Harbor Ridge Estates	11,044.00
8/29/2024	143457	TR17-C-SC-4463-52794	Rancho Dei Rio	15,609.00
8/29/2024	143467	TR17-C-SC-4463-52834	Commerce Center Condo Owners Association	2,580.00
8/29/2024	143440	TR17-C-YLWD-4463-52730	Fairmont Hill Community Assoc	45,168.00
8/29/2024	143466	TR17-R-GSWC-53066-51520	R. Sturuss	3,675.00
8/29/2024	143437	TR17-R-HB-54182-52655	B. Bullette	4,398.00
8/29/2024	143474	TR17-R-HB-54282-52767	L. Young	4,350.00
8/29/2024	143443	TR17-R-HB-54285-52771	C. Galey	1,653.00
8/29/2024	143470	TR17-R-HB-54359-52879	J. Tran	1,765.00
8/29/2024	143439	TR17-R-IRWD-54299-52792	G. Diep	2,145.00
8/29/2024	143438	TR17-R-IRWD-54384-52918	F. Cristaldi	2,565.00
8/29/2024	143460	TR17-R-MESA-51801-50279	A. Bowman	3,058.00
8/29/2024	143468	TR17-R-MNT-51770-50247	P. Tomaino	2,848.00
8/29/2024	143453	TR17-R-MNT-54370-52891-NS	J. Lin	2,115.00
8/29/2024	143452	TR17-R-MNT-54404-52937-NS	C. Leslie	7,020.00
8/29/2024	143473	TR17-R-O-47050-52668	A. Yee	3,840.00
8/29/2024	143447	TR17-R-O-54156-52863	D. Graupensperger	6,933.00
8/29/2024	143471	TR17-R-SM-54211-52754	D. Wiles	2,490.00
8/29/2024	143462	TR17-R-SM-54212-52697	J. Schreiber	960.00
8/29/2024	143459	TR17-R-SM-54297-52790	A. Rotolo	4,290.00
8/29/2024	143434	TR17-R-TUST-54248-52738	A. Abdou	2,070.00
8/29/2024	143456	TR17-R-TUST-54432-52976	J. Mrotek	1,596.00
8/29/2024	143446	TR17-R-WEST-54190-52661	T. Gonzales	11,178.00
<b>***Total***</b>				<b>244,599.67</b>
<b>US Bank</b>				
8/30/2024	143480	6066-JUL24	06/25/24-07/22/24 Cal Card Charges - WEROC	2,265.46
<b>***Total***</b>				<b>2,265.46</b>
<b>Verizon Wireless</b>				
8/05/2024	143422	9969807231	July 2024 4G Mobile broadband unlimited service	116.03
<b>***Total***</b>				<b>116.03</b>
<b>Total Other Funds Disbursements</b>				<b>13,250,466.09</b>

**Municipal Water District of Orange County  
Disbursement Ratification Report  
For the Month of August 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
Total Disbursements				<u><u>13,266,786.43</u></u>

  
\_\_\_\_\_  
Harvey De La Torre, General Manager

  
\_\_\_\_\_  
Hilary Chumpitazi, Treasurer

**Cal Card Charges**  
**Statement Date: July 22, 2024**  
**Payment Date: August 30, 2024**

Date	Description	Amount
<b>General Manager Card:</b>		
6/24/2024	Lunch for Needs Assessment meeting	66.82
6/24/2024	SWRCB Way of Life Adoption in Sacramento, CA on 07/03/24 - Airfare for J. Berg	610.93
6/26/2024	Administration Breakfast - Team Building	109.25
6/27/2024	06/24/24-06/27/24 Meals for H. De La Torre's meetings	50.72
6/27/2024	AWWA - M68 Water Quality in Distribution Systems (PDF) for staff	139.00
7/01/2024	ISDOC Quarterly Luncheon in Fountain Valley, CA on 07/25/24 - Registration for R. Crane	30.00
7/02/2024	Lunch for Needs Assessment meeting	114.12
7/02/2024	2024 Board Secretary/Clerk Conference in San Diego, CA from 10/21/24-10/23/24 - Registration for M. Goldsby	660.00
7/03/2024	SWRCB Way of Life Adoption in Sacramento, CA on 07/03/24 - Accommodations for J. Berg	169.13
7/03/2024	CCEEB Summer Issues Seminar from 07/08/24-07/11/24 in Olympic Valley, CA - Meals for H. Baez	195.00
7/07/2024	CCEEB Summer Issues Seminar from 07/08/24-07/11/24 in Olympic Valley, CA Accommodations - H. Baez	1,088.50
7/08/2024	MET Meeting in Los Angeles, CA on 07/08/24 - Accommodations for A. Heide	397.46
7/09/2024	Southern California Water Conference in Rancho Cucamonga, CA on 08/09/24 - Registration for A. Nederhood	125.00
7/10/2024	CSMFO Orange County Chapter Meeting in Orange, CA on 07/17/24 - Registration for. H. Chumpitazi	45.00
7/17/2024	07/03/24-07/17/24 Meals for H. De La Torre's meetings	655.68
7/19/2024	Urban Water Institute Annual Water Conference in San Diego, CA from 08/21/24-8/23/24 Registration for A. Heide and D. Micalizzi	1,790.00
7/19/2024	ESRI User Conference in San Diego, CA from 07/15/24 -07/19/24 - Accommodations for R. Davis	1,847.53
<b>Total:</b>		<b>8,094.14</b>
<b>Public Affairs Card:</b>		
6/25/2024	Replacement for a broken poster from Poster Contest Awards Ceremony	49.16
6/25/2024	TeamUp annual subscription for calendar collaboration	300.00
6/30/2024	July 2024 Open AI monthly subscription, language processing tool	20.00
7/03/2024	July 2024 Monthly Public Storage Unit for Public Affairs	721.00
7/08/2024	Canva annual subscription renewal	119.40
7/11/2024	PRSA annual membership renewal for S. Wilson	342.00
7/12/2024	CAPIO Mastering the Op-Ed from Concept to Publication Webinar for T. Baca	30.00
7/15/2024	Welcome lunch for new Public Affairs Coordinator	145.30
7/20/2024	Inadvertent charge to be reimbursed	157.30
<b>Total:</b>		<b>1,884.16</b>
<b>Administration Card:</b>		
6/01/2024	June 2024 Wireless Internet Backup	45.00
6/10/2024	June 2024 Telephone expense for one fax line	39.99
6/24/2024	05/25/24-06/24/24 Monthly web hosting and database charges	152.99
6/25/2024	Water Loss Control Shared Services supplies - Pump hoses	28.03
6/25/2024	Upgrade of annual subscription backup from Server to Enterprise Level for Laserfiche	71.21
6/27/2027	Lunch for Accounting Tech interviews	48.30
6/28/2024	Supplies order	325.30



**Cal Card Charges**  
**Statement Date: July 22, 2024**  
**Payment Date: August 30, 2024**

Date	Description	Amount
<b>Administration Card (continued)</b>		
6/29/2024	Annual mwdoc.com domain protection and privacy subscription	17.99
7/01/2024	Squarespace scheduling software	192.00
7/02/2024	Management staff meeting lunch on 07/01/24	306.38
7/02/2024	07/02/24-08/01/24 Zoom Video Communications fee with audio licenses	188.92
7/03/2024	Four laptop USB-C chargers for staff	115.78
7/09/2024	Two year domain name registration fee for "rickiraindrop.com" from 08/08/24 to 08/08/26	44.34
7/10/2024	BC Water Jobs - Sr. Water Resources Analyst job post	200.00
7/10/2024	Earbuds, screen cleaners, and monitor stands for staff	79.85
7/11/2024	Sacramento Bee annual subscription renewal 07/10/24-07/09/25	274.99
7/15/2024	Office supplies	143.83
7/16/2024	Gift card for Employee Service Award	100.00
7/17/2024	Harvard Business Review annual digital subscription	131.10
7/17/2024	Monthly cloud storage fee for Laserfiche immutable backups	8.61
7/18/2024	Office supplies	24.75
7/18/2024	July 2024 Wireless Internet Backup	45.00
7/22/2024	Keyboard, mouse, and ergonomic wrist guards for staff	54.90
<b>Total:</b>		<b>2,639.26</b>

**WEROC Card:**

7/01/2024	Applied Technology training books for WEROC SAP Training on 08/13/24	846.47
7/02/2024	California Specialized Training Institute (CSTI) training certificates for WEROC/OCSan ICS 300 training from 05/13/24-05/15/24	407.81
7/14/2024	Canva annual subscription renewal - Used for training purposes	119.99
7/17/2024	Poll Everywhere engagement plan for WEROC trainings and exercises - Upgrade from monthly to annual plan	630.19
7/19/2024	Breakfast for WEROC AWIA Kick-off meeting on 07/22/24	261.00
<b>Total:</b>		<b>2,265.46</b>

**Municipal Water District of Orange County  
GM Approved Disbursement Report <sup>(1)</sup>  
For the Month of August 2024**

Name/ Date	Check/ EFT	Invoice	Description	Amount
<b>Core Disbursements:</b>				
<b>Avram Electric</b>				
8/30/2024	EFT	70224	06/28/24 Troubleshoot lights in MWDOC Conference room 101	520.00
***Total***				<u>520.00</u>
<b>Coast to Coast Computer Products</b>				
8/30/2024	143475	A2695168	Four color toner cartridges	1,071.18
***Total***				<u>1,071.18</u>
<b>Critical Mention Inc</b>				
8/22/2024	EFT	2023-12654	Annual subscription renewal for media monitoring service	8,500.00
***Total***				<u>8,500.00</u>
<b>Goin Native Therapeuticgardens</b>				
8/05/2024	143420	FoB 24-01	Festival of the Butterflies sponsorship	2,500.00
***Total***				<u>2,500.00</u>
<b>Ricoh USA Inc</b>				
8/30/2024	EFT	5069878037	05/01/24-07/31/24 Ricoh copier maintenance	1,080.86
***Total***				<u>1,080.86</u>
<b>Petra Sosa</b>				
8/22/2024	143432	81424	Taco cart for MWDOC Managers meeting on 08/22/24	520.00
***Total***				<u>520.00</u>
<b>Stetson Engineers Inc</b>				
8/30/2024	143479	1543-292023	FY 2023-24 Member Agency Consumer Confidence Reports	45,932.75
***Total***				<u>45,932.75</u>
<b>Total Core Disbursements</b>				<u>60,124.79</u>
<b>Total Disbursements</b>				<u><u>60,124.79</u></u>

  
 \_\_\_\_\_  
 Harvey De La Torre, General Manager

  
 \_\_\_\_\_  
 Hilary Chumplitazi, Treasurer

<sup>(1)</sup> For disbursements that did not make the cut-off of previous month's Disbursement Approval report. Disbursements are approved by GM for payment and need A & F Committee ratification.





**Municipal Water District of Orange County  
Consolidated Summary of Cash and Investment  
July 31, 2024**

District investments and cash balances are held in various funds designated for certain purposes as follows:

Fund	Book Value	% of Portfolio
<b>Restricted Reserves</b>		
WEROC Operating Fund	\$ 225,866	1.40%
Pension 115 Trust	1,327,664	8.24%
<b>Total Restricted Reserves</b>	<b>\$1,553,530</b>	<b>9.64%</b>
<b>Designated Reserves</b>		
Operating Reserves	\$3,819,350	23.71%
Election Reserve	1,146,947	7.12%
OPEB Reserve	297,147	1.84%
<b>Total Designated Reserves</b>	<b>\$5,263,444</b>	<b>32.67%</b>
General Operations Fund	\$9,234,526	57.32%
Water Purchase Payments Fund	1,180,267	7.33%
Conservation Fund	(1,140,178)	(7.07%)
Trustee Activities - AMP	18,141	0.11%
<b>Total Other Funds</b>	<b>\$9,292,756</b>	<b>57.69%</b>
<b>Total</b>	<b>\$16,109,730</b>	<b>100.00%</b>


The funds are invested as follows:

Term of Investment	% of Portfolio	Book Value	Market Value
Cash	1.82%	\$ 293,751	\$ 293,751
Pension 115 Trust	8.24%	1,327,664	1,327,664
<b>Short-term investment</b>			
• LAIF	44.00%	7,087,275	7,087,275
• OCTP	26.70%	4,301,079	4,301,079
<b>Long-term investment</b>			
• US Government Issues	1.55%	249,961	236,267
• Corporate Bond	7.45%	1,200,000	1,142,810
• Certificates of Deposit	10.24%	1,650,000	1,630,522
<b>Total</b>	<b>100.00%</b>	<b>\$16,109,730</b>	<b>\$16,019,368</b>

The average number of days to maturity/call as of July 31, 2024, equaled 142 and the average yield to maturity is 4.019%. During the month of July 2024, the District's average daily balance was \$19,524,804.52. Funds were invested in US Bank, Pension 115 Trust, Negotiable Certificate of Deposits, Corporate Bonds, US Government Issues, Local Agency Investment Funds (LAIF) and Orange County Treasurer's Pool (OCTP).

The (\$90,362) difference between the book value and the market value on July 31, 2024, represents the exchange difference if all investments had been liquidated on that date. Since it is the District's practice to "buy and hold" investments until maturity, the market values are a point of reference, not an indication of actual loss or gain. There are no current plans or cash flow requirements identified in the near future that would require the sale of these securities prior to maturity.

  
Harvey De La Torre  
General Manager

  
Hilary Chumpitazi  
Treasurer

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18700 Ward Street  
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Bob McVicker, P.E., D.WRE  
President

Jeffery M. Thomas  
Vice President

Randall Crane, Ph.D.  
Director

Larry D. Dick  
Director

Al Nederhood  
Director

Karl W. Seckel, P.E.  
Director

Megan Yoo Schneider, P.E.  
Director

Harvey F. De La Torre  
General Manager

MEMBER AGENCIES

- City of Brea
- City of Buena Park
- East Orange County Water District
- El Toro Water District
- Emerald Bay Service District
- City of Fountain Valley
- City of Garden Grove
- Golden State Water Co.
- City of Huntington Beach
- Irvine Ranch Water District
- Laguna Beach County Water District
- City of La Habra
- City of La Palma
- Mesa Water District
- Moulton Niguel Water District
- City of Newport Beach
- City of Orange
- Orange County Water District
- City of San Clemente
- Santa Margarita Water District
- City of Seal Beach
- Serrano Water District
- South Coast Water District
- Trabuco Canyon Water District
- City of Tustin
- City of Westminster
- Yorba Linda Water District



MUNICIPAL WATER DISTRICT OF ORANGE COUNTY

Portfolio Management - Portfolio Summary  
July 31, 2024

7/31/2024	Par Value	Market Value	Book Value	% of Portfolio	Days to Mat/Call	YTM @ Cost
Negotiable Certificate Of Deposit	1,650,000.00	1,630,522.00	1,650,000.00	11.39	1,113	3.414
Corporate Bond	1,200,000.00	1,142,809.50	1,200,000.00	8.28	173	1.518
US Government Issues	250,000.00	236,267.50	249,961.52	1.73	26	0.860
Local Agency Investment Funds	7,087,274.65	7,087,274.65	7,087,274.65	48.92	1	4.516
Orange County Treasurer's Pool	4,301,078.57	4,301,078.57	4,301,078.57	29.69	1	4.314
<b>Total Investments</b>	<b>14,488,353.22</b>	<b>14,397,952.22</b>	<b>14,488,314.74</b>	<b>100.01</b>	<b>142</b>	<b>4.019</b>

<b>Cash</b>						
Cash	293,751.08	293,751.08	293,751.08		1	0.00
Pension 115 Trust	1,327,664.29	1,327,664.29	1,327,664.29		1	0.00
<b>Total Cash and Investments</b>	<b>16,109,768.59</b>	<b>16,019,367.59</b>	<b>16,109,730.11</b>		<b>142</b>	<b>4.019</b>

**Total Earnings** Month Ending July **64,842.75** Fiscal Year to Date **64,842.75**

**Current Year** **64,842.75**

**Average Daily Balance** **19,524,804.52**

**Effective Rate of Return** **4.019%**

We certify that this report reflects the cash and investments of the Municipal Water District of Orange County and is in conformity with the Government Code requirements and the District Investment Policy and Guidelines in effect at the time of investment. The Investment Program herein shown provides sufficient cash flow liquidity to meet the next six month's estimated expenditure. The source for the market values are from U.S. Bank. Per Resolution 2059 there are no compliance exceptions to report.

*Harvey De La Torre*  
Harvey De La Torre, General Manager

*09/05/2024*  
Date

*Hilary Chumbitazi*  
Hilary Chumbitazi, Treasurer

*09/05/2024*  
Date

**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**  
**Portfolio Management**  
**Long-Term Portfolio Details - Investments**  
**July 31, 2024**

Issuer	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
<b>Negotiable Certificate Of Deposit</b>									
American Express Bank	02589ADIE9	7/20/2022	200,000.00	194,012.00	200,000.00	3.350	3.350	1,084	7/20/2027
Capital One Bank	14042TBQ9	8/7/2019	250,000.00	249,830.00	250,000.00	2.250	2.250	7	8/7/2024
Discover Bank	2546736R2	7/26/2023	250,000.00	251,905.00	250,000.00	4.500	4.500	1,454	7/24/2028
Magyar Bank	55977RCD3	7/30/2024	250,000.00	248,212.50	250,000.00	4.100	4.100	1,825	7/30/2029
Sallie Mae Bank	7954507A7	7/14/2021	200,000.00	186,910.00	200,000.00	1.000	1.000	713	7/14/2026
State Bank of India	8562852Q3	8/10/2023	250,000.00	255,197.50	250,000.00	4.550	4.550	1,471	8/10/2028
Toyota Financial SGS Bank	89235MPD7	9/27/2022	250,000.00	244,455.00	250,000.00	3.650	3.650	1,148	9/22/2027
<b>Sub Total</b>			<b>1,650,000.00</b>	<b>1,630,522.00</b>	<b>1,650,000.00</b>	<b>3.414</b>	<b>3.414</b>	<b>1,113</b>	

<b>US Government Issues</b>									
FHLB	3130ALGR9	3/1/2021	250,000.00	236,267.50	249,961.52	0.850	0.860	26	2/26/2026
<b>Sub Total</b>			<b>250,000.00</b>	<b>236,267.50</b>	<b>249,961.52</b>	<b>0.850</b>	<b>0.860</b>	<b>26</b>	

<b>Corporate Bond</b>									
Bank of America Corp	06048WK41	12/7/2020	250,000.00	233,602.50	250,000.00	0.850	0.800	482	11/25/2025
Citigroup Global Markets	17328WFZ6	9/16/2020	250,000.00	238,137.50	250,000.00	1.000	1.000	47	9/16/2025
JP Morgan Chase	48128GV56	8/18/2020	250,000.00	236,020.00	250,000.00	0.800	0.800	18	8/18/2025
Morgan Stanley Fin LLC	61766YKH3	6/29/2022	200,000.00	196,452.00	200,000.00	4.500	4.500	333	6/29/2027
Societe Generale	83369MD25	8/19/2020	250,000.00	238,597.50	250,000.00	1.150	1.088	19	8/19/2025
<b>Sub Total</b>			<b>1,200,000.00</b>	<b>1,142,809.50</b>	<b>1,200,000.00</b>	<b>1.542</b>	<b>1.518</b>	<b>173</b>	
<b>Total Investments</b>			<b>3,100,000.00</b>	<b>3,009,599.00</b>	<b>3,099,961.52</b>	<b>2.482</b>	<b>2.474</b>	<b>661</b>	

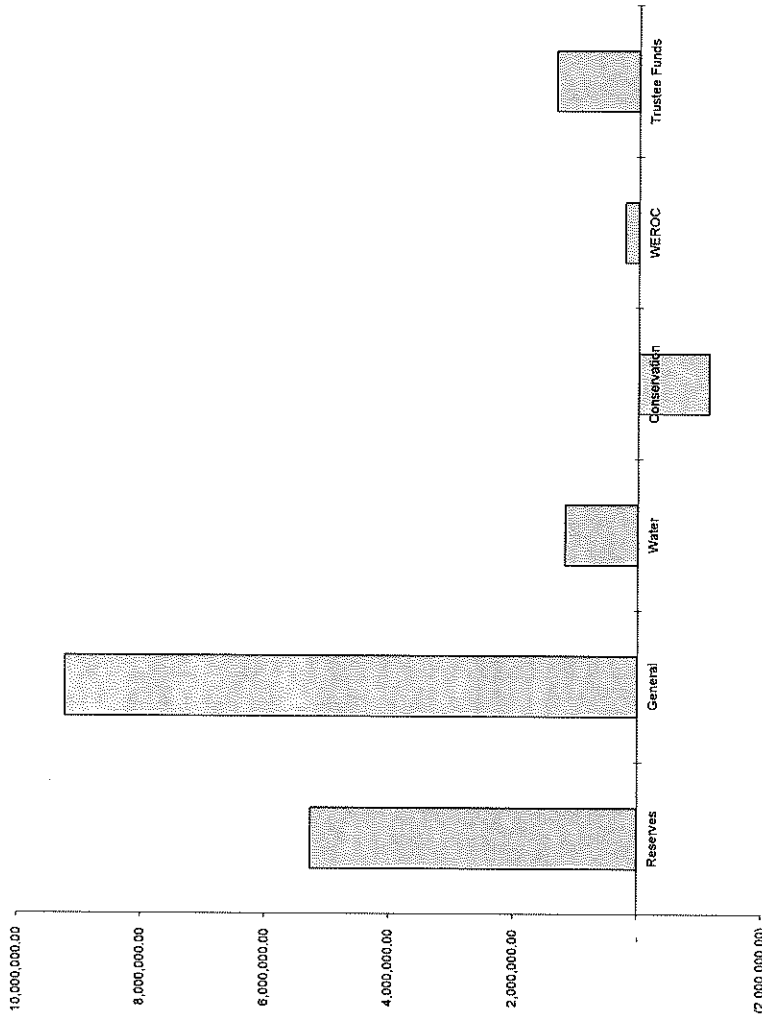
<b>Total Earnings</b>	<b>Month Ending July</b>		<b>Fiscal Year To Date</b>	
Current Year	6,081.07	6,081.07	6,081.07	6,081.07

**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY**  
**Portfolio Management**  
**Short-Term Portfolio Details - Cash and Investments**  
**July 31, 2024**

Investments	CUSIP/Ticker	Settlement Date	Par Value	Market Value	Book Value	Coupon Rate	YTM @ Cost	Days To Call/Maturity	Maturity Date
<b>Local Agency Investment Funds</b>									
LAIF LGIP	LAIF	6/30/2010	7,087,274.65	7,087,274.65	7,087,274.65	4.516	4.516	1	N/A
<b>Sub Total</b>			<b>7,087,274.65</b>	<b>7,087,274.65</b>	<b>7,087,274.65</b>	<b>4.516</b>	<b>4.516</b>	<b>1</b>	
<b>Orange County Treasurer's Pool</b>									
County of Orange LGIP	OCIP	6/29/2005	4,301,078.57	4,301,078.57	4,301,078.57	4.314	4.314	1	N/A
<b>Sub Total</b>			<b>4,301,078.57</b>	<b>4,301,078.57</b>	<b>4,301,078.57</b>	<b>4.314</b>	<b>4.314</b>	<b>1</b>	
<b>Total Investments</b>			<b>11,388,353.22</b>	<b>11,388,353.22</b>	<b>11,388,353.22</b>	<b>4.440</b>	<b>4.440</b>		
<b>Cash</b>									
Petty Cash	CASH	7/1/2010	500.00	500.00	500.00	0.000	0.000	1	N/A
US Bank Cash	CASHUSBANK	7/25/2018	293,251.08	293,251.08	293,251.08	0.000	0.000	1	N/A
Pension 115 Trust	PENSION115TRUST	7/31/2018	1,327,664.29	1,327,664.29	1,327,664.29	0.000	0.000	1	N/A
<b>Total Cash</b>			<b>1,621,415.37</b>	<b>1,621,415.37</b>	<b>1,621,415.37</b>	<b>0.000</b>	<b>0.000</b>	<b>1</b>	
<b>Total Cash and Investments</b>			<b>13,009,768.59</b>	<b>13,009,768.59</b>	<b>13,009,768.59</b>	<b>4.440</b>	<b>4.440</b>	<b>1</b>	
<b>Total Earnings</b>									
Current Year			Month Ending July	Fiscal Year To Date					
			58,761.68	58,761.68					

Municipal Water District of Orange County  
Cash and Investments at July 31, 2024

ALLOCATION	AMOUNT	%
<b>MWDOC</b>		
Restricted Reserves		
WEROC Operating Fund	\$ 225,866	1.40%
Pension 115 Trust	1,327,664	8.24%
Total Restricted Reserves	\$ 1,553,530	9.64%
Designated Reserves		
Operating Reserve	\$ 3,819,350	23.71%
Election Reserve	1,146,947	7.12%
OPEB Reserve	297,147	1.84%
Total Designated Reserves	\$ 5,263,444	32.67%
General Operations Fund	\$ 9,234,526	57.32%
Water Purchase Payments Fund	\$ 1,180,267	7.33%
Conservation Fund	(1,140,178)	-7.07%
Total Other Funds	\$ 9,274,615	57.58%
<b>TOTAL MWDOC</b>	<b>\$ 16,091,589</b>	<b>99.89%</b>
<b>TRUSTEE ACTIVITIES</b>		
AMP Sales Admin	\$ 18,141	0.11%
<b>TOTAL TRUSTEE ACTIVITIES</b>	<b>\$ 18,141</b>	<b>0.11%</b>
<b>TOTAL CASH &amp; INVESTMENTS</b>	<b>\$ 16,109,730</b>	<b>100.00%</b>







MUNICIPAL WATER DIST OF ORANGE COUNTY  
PARS Post-Employment Benefits Trust

Account Report for the Period  
7/1/2024 to 7/31/2024

Hilary Chumpitazi  
Accounting Manager  
Municipal Water Dist of Orange County  
18700 Ward Street  
Fountain Valley, CA 92708

### Account Summary

Source	Balance as of 7/1/2024	Contributions	Earnings	Expenses	Distributions	Transfers	Balance as of 7/31/2024
OPEB	\$2,861,970.18	\$0.00	\$66,945.63	\$1,387.66	\$0.00	\$0.00	\$2,927,528.15
PENSION	\$1,999,764.90	\$0.00	\$46,777.40	\$969.62	\$0.00	\$0.00	\$2,045,572.68
Totals	\$4,861,735.08	\$0.00	\$113,723.03	\$2,357.28	\$0.00	\$0.00	\$4,973,100.83

### Investment Selection

Source	
OPEB	Moderate - Strategic Blend
PENSION	Moderate - Strategic Blend

### Investment Objective

Source	
OPEB	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.
PENSION	The dual goals of the Moderate Strategy are growth of principal and income. It is expected that dividend and interest income will comprise a significant portion of total return, although growth through capital appreciation is equally important. The portfolio will be allocated between equity and fixed income investments.

### Investment Return

Source	1-Month	3-Months	1-Year	Annualized Return			Plan's Inception Date
				3-Years	5-Years	10-Years	
OPEB	2.34%	6.90%	12.10%	2.18%	6.27%	6.02%	10/26/2011
PENSION	2.34%	6.90%	12.15%	2.20%	6.27%	-	7/31/2018

Information as provided by US Bank, Trustee for PARS: Not FDIC Insured: No Bank Guarantee: May Lose Value  
 Past performance does not guarantee future results. Performance returns may not reflect the deduction of applicable fees, which could reduce returns. Information is deemed reliable but may be subject to change.  
 Investment Return: Annualized rate of return is the return on an investment over a period other than one year multiplied or divided to give a comparable one-year return.  
 Account balances are inclusive of Trust Administration, Trustee and Investment Management fees



**MUNICIPAL WATER DISTRICT OF ORANGE COUNTY  
COMBINED FINANCIAL STATEMENTS  
AND  
BUDGET COMPARATIVE  
JULY 1, 2024 THRU JULY 31, 2024**

**Municipal Water District of Orange County  
Combined Balance Sheet  
As of July 31, 2024**

	<u>Amount</u>
<b><u>ASSETS</u></b>	
Cash in Bank	293,751.08
Investments	15,815,979.03
Accounts Receivable	37,046,695.74
Accounts Receivable - Other	279,784.06
Accrued Interest Receivable	108,359.42
Prepays/Deposits	1,003,517.35
Leasehold Improvements	7,010,782.88
Furniture, Fixtures & Equipment	724,085.38
Less: Accumulated Depreciation	<u>(4,099,174.15)</u>
<b>TOTAL ASSETS</b>	<b><u>58,183,780.79</u></b>
<b><u>LIABILITIES AND FUND BALANCES</u></b>	
<b><u>LIABILITIES</u></b>	
Accounts Payable	31,711,747.77
Accrued Salaries and Benefits Payable	616,895.48
Other Liabilities	514,723.70
Unearned Revenue	<u>912,187.57</u>
<b>TOTAL LIABILITIES</b>	<b><u>33,755,554.52</u></b>
<b><u>FUND BALANCES</u></b>	
<b><u>Restricted Fund Balances</u></b>	
WEROC Reserve	396,676.84
Pension 115 Trust	<u>1,120,664.29</u>
Total Restricted Fund Balances	<u>1,517,341.13</u>
<b><u>Unrestricted Fund Balances</u></b>	
<b><u>Designated Reserves</u></b>	
General Operations	3,819,350.00
Election Expense	1,146,947.00
OPEB	<u>297,147.00</u>
Total Designated Reserves	<u>5,263,444.00</u>
General Fund	8,533,719.95
General Fund Capital	<u>86,023.20</u>
Total Unrestricted Fund Balances	<u>13,883,187.15</u>
<b><u>Excess Revenue over Expenditure</u></b>	
Operating Fund	9,086,696.23
Other Funds	<u>(58,998.24)</u>
<b>TOTAL FUND BALANCES</b>	<b><u>24,428,226.27</u></b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b><u>58,183,780.79</u></b>

**Municipal Water District of Orange County**  
**Revenues and Expenditures Budget Comparative Report**  
**General Fund**  
**July 1, 2024 thru July 31, 2024**

	<u>Month to Date</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% Used</u>	<u>Encumbrance</u>	<u>Budget Remaining</u>
<b><u>REVENUES</u></b>						
Retail Connection Charge	9,580,818.25	9,580,818.25	9,580,818.00	100.00%	0.00	(0.25)
Ground Water Customer Charge	405,463.00	405,463.00	405,463.00	100.00%	0.00	0.00
<b>Water Rate Revenues</b>	<b>9,986,281.25</b>	<b>9,986,281.25</b>	<b>9,986,281.00</b>	<b>100.00%</b>	<b>0.00</b>	<b>(0.25)</b>
Interest Revenue	67,616.36	67,616.36	738,960.00	9.15%	0.00	671,343.64
<b>Subtotal</b>	<b>10,053,897.61</b>	<b>10,053,897.61</b>	<b>10,725,241.00</b>	<b>93.74%</b>	<b>0.00</b>	<b>671,343.39</b>
Choice Programs	0.00	0.00	1,507,834.00	0.00%	0.00	1,507,834.00
Miscellaneous Income	0.00	0.00	3,000.00	0.00%	0.00	3,000.00
School Contracts	0.00	0.00	456,647.00	0.00%	0.00	456,647.00
Transfer-In from Reserve	0.00	0.00	142,771.00	0.00%	0.00	142,771.00
<b>Subtotal</b>	<b>0.00</b>	<b>0.00</b>	<b>2,110,252.00</b>	<b>0.00%</b>	<b>0.00</b>	<b>2,110,252.00</b>
<b>TOTAL REVENUES</b>	<b>10,053,897.61</b>	<b>10,053,897.61</b>	<b>12,835,493.00</b>	<b>78.33%</b>	<b>0.00</b>	<b>2,781,595.39</b>

**Municipal Water District of Orange County**  
**Revenues and Expenditures Budget Comparative Report**  
**General Fund**  
**July 1, 2024 thru July 31, 2024**

	<u>Month to Date</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% Used</u>	<u>Encumbrance</u>	<u>Budget Remaining</u>
<b><u>EXPENSES</u></b>						
Salaries & Wages	447,396.60	447,396.60	5,410,886.00	8.27%	0.00	4,963,489.40
Salaries & Wages - Grant Recovery	0.00	0.00	(65,000.00)	0.00%	0.00	(65,000.00)
Director's Compensation	19,318.37	19,318.37	275,041.00	7.02%	0.00	255,722.63
MWD Representation	8,840.61	8,840.61	157,166.00	5.63%	0.00	148,325.39
Employee Benefits	135,679.67	135,679.67	1,559,286.00	8.70%	0.00	1,423,606.33
CalPers Unfunded Liability Contribution	0.00	0.00	207,000.00	0.00%	0.00	207,000.00
Director's Benefits	8,828.07	8,828.07	149,557.00	5.90%	0.00	140,728.93
Health Insurance for Retirees	3,623.41	3,623.41	81,349.00	4.45%	0.00	77,725.59
Training Expense	30.00	30.00	41,000.00	0.07%	20,872.50	20,097.50
Tuition Reimbursement	0.00	0.00	6,000.00	0.00%	0.00	6,000.00
Temporary Help Expense	0.00	0.00	5,000.00	0.00%	0.00	5,000.00
<b>Personnel Expenses</b>	<b>623,716.73</b>	<b>623,716.73</b>	<b>7,827,285.00</b>	<b>7.97%</b>	<b>20,872.50</b>	<b>7,182,695.77</b>
Engineering Expense	4,501.25	4,501.25	293,000.00	1.54%	116,945.50	171,553.25
Legal Expense	15,568.93	15,568.93	260,000.00	5.99%	244,431.07	0.00
Audit Expense	0.00	0.00	36,500.00	0.00%	31,500.00	5,000.00
Professional Services	59,627.92	59,627.92	1,730,450.00	3.45%	1,125,143.12	545,678.96
<b>Professional Fees</b>	<b>79,698.10</b>	<b>79,698.10</b>	<b>2,319,950.00</b>	<b>3.44%</b>	<b>1,518,019.69</b>	<b>722,232.21</b>
Conference - Staff	4,245.00	4,245.00	40,002.00	10.61%	0.00	35,757.00
Conference - Directors	273.54	273.54	16,955.00	1.61%	0.00	16,681.46
Travel & Accom. - Staff	4,054.10	4,054.10	89,580.00	4.53%	0.00	85,525.90
Travel & Accom. - Directors	0.00	0.00	39,925.00	0.00%	0.00	39,925.00
<b>Travel &amp; Conference</b>	<b>8,572.64</b>	<b>8,572.64</b>	<b>186,462.00</b>	<b>4.60%</b>	<b>0.00</b>	<b>177,889.36</b>
Membership/Sponsorship	121,218.94	121,218.94	243,688.00	49.74%	0.00	122,469.06
CDR Support	0.00	0.00	67,789.00	0.00%	67,789.43	(0.43)
<b>Dues &amp; Memberships</b>	<b>121,218.94</b>	<b>121,218.94</b>	<b>311,477.00</b>	<b>38.92%</b>	<b>67,789.43</b>	<b>122,468.63</b>
Business Expense	651.26	651.26	5,000.00	13.03%	0.00	4,348.74
Office Maintenance	6,924.05	6,924.05	348,680.00	1.99%	166,514.43	175,241.52
Building Repair & Maintenance	2,422.41	2,422.41	30,200.00	8.02%	11,536.59	16,241.00
Storage Rental & Equipment Lease	112.36	112.36	1,200.00	9.36%	729.83	357.81
Office Supplies	1,646.90	1,646.90	30,000.00	5.49%	2,876.02	25,477.08
Supplies - Water Loss Control	74.91	74.91	4,500.00	1.66%	0.00	4,425.09
Postage/Mail Delivery	346.91	346.91	10,100.00	3.43%	1,394.78	8,358.31
Subscriptions & Books	4,028.59	4,028.59	10,000.00	40.29%	0.00	5,971.41
Reproduction Expense	1,525.53	1,525.53	109,000.00	1.40%	7,919.14	99,555.33
Maintenance - Computers	2,216.21	2,216.21	17,500.00	12.66%	0.00	15,283.79
Software Purchase	5,269.61	5,269.61	84,365.00	6.25%	21,083.08	58,012.31
Software Support	2,678.13	2,678.13	4,648.00	57.62%	0.00	1,969.87
Computers and Equipment	0.00	0.00	29,250.00	0.00%	0.00	29,250.00
Automotive Expense	495.07	495.07	11,900.00	4.16%	0.00	11,404.93
Vehicle Expense	1,001.97	1,001.97	12,000.00	8.35%	0.00	10,998.03
Toll Road Charges	14.34	14.34	800.00	1.79%	0.00	785.66
Insurance Expense	16,659.00	16,659.00	198,000.00	8.41%	0.00	181,341.00
Utilities - Telephone	3,052.21	3,052.21	45,526.00	6.70%	2,280.60	40,193.19
Bank Fees	0.00	0.00	2,400.00	0.00%	0.00	2,400.00
Miscellaneous Expense	13,415.73	13,415.73	156,800.00	8.56%	7,931.00	135,453.27
MWDOC's Contrb. to WEROC	25,067.37	25,067.37	300,808.00	8.33%	0.00	275,740.63
Depreciation Expense	6,474.60	6,474.60	0.00	0.00%	0.00	(6,474.60)
<b>Other Expenses</b>	<b>94,077.16</b>	<b>94,077.16</b>	<b>1,412,677.00</b>	<b>6.66%</b>	<b>222,265.47</b>	<b>1,096,334.37</b>
Election Expense	0.00	0.00	725,642.00	0.00%	0.00	725,642.00
Capital Aquisition	0.00	0.00	52,000.00	0.00%	17,748.99	34,251.01
Building Expense	39,917.81	39,917.81	0.00	0.00%	76,390.88	(116,308.69)
<b>TOTAL EXPENSES</b>	<b>967,201.38</b>	<b>967,201.38</b>	<b>12,835,493.00</b>	<b>7.54%</b>	<b>1,923,086.96</b>	<b>9,945,204.66</b>
<b>NET INCOME (LOSS)</b>	<b>9,086,696.23</b>	<b>9,086,696.23</b>	<b>0.00</b>	<b>0.00%</b>	<b>(1,923,086.96)</b>	<b>(7,163,609.27)</b>

**Municipal Water District of Orange County**  
**Revenues and Expenditures Budget Comparative Report**  
**Water Fund**  
**July 1, 2024 thru July 31, 2024**

	<u>Month to Date</u>	<u>Year to Date</u>	<u>Annual Budget</u>	<u>% Used</u>	<u>Budget Remaining</u>
<b><u>WATER REVENUES</u></b>					
Water Sales	16,681,822.20	16,681,822.20	187,429,409.00	8.90%	170,747,586.80
Readiness to Serve Charge	1,277,340.57	1,277,340.57	16,263,519.00	7.85%	14,986,178.43
Capacity Charge CCF	313,880.00	313,880.00	4,069,230.00	7.71%	3,755,350.00
SCP/SAC Pipeline Surcharge	38,548.61	38,548.61	459,000.00	8.40%	420,451.39
<b>TOTAL WATER REVENUES</b>	<b>18,311,591.38</b>	<b>18,311,591.38</b>	<b>208,221,158.00</b>	<b>8.79%</b>	<b>189,909,566.62</b>
<b><u>WATER PURCHASES</u></b>					
Water Sales	16,681,822.20	16,681,822.20	187,429,409.00	8.90%	170,747,586.80
Readiness to Serve Charge	1,277,340.57	1,277,340.57	16,263,519.00	7.85%	14,986,178.43
Capacity Charge CCF	313,880.00	313,880.00	4,069,230.00	7.71%	3,755,350.00
SCP/SAC Pipeline Surcharge	38,548.61	38,548.61	459,000.00	8.40%	420,451.39
<b>TOTAL WATER PURCHASES</b>	<b>18,311,591.38</b>	<b>18,311,591.38</b>	<b>208,221,158.00</b>	<b>8.79%</b>	<b>189,909,566.62</b>
<b>EXCESS OF REVENUE OVER EXPENDITURE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00</b>

**Municipal Water District of Orange County  
Revenues and Expenditures Budget Comparative Report  
Water Use Efficiency  
July 1, 2024 thru July 31, 2024**

	<u>Year to Date Actual</u>	<u>Annual Budget</u>	<u>% Used</u>
<b>Spray To Drip Conversion(3423)</b>			
Revenues	15,029.05	1,585,000.00	0.95%
Expenses	43,906.71	1,585,000.00	2.70%
Excess of Revenues over Expenditures	(28,877.66)	0.00	
<b>Member Agency Administered Pass-Thru(3425)</b>			
Revenues	(300.00)	25,000.00	(1.20)%
Expenses	(300.00)	25,000.00	(1.20)%
Excess of Revenues over Expenditures	0.00	0.00	
<b>ULFT Rebate Program(3410)</b>			
Revenues	0.00	1,500.00	0.00%
Expenses	0.00	1,500.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
<b>HECW Rebate Program(3411)</b>			
Revenues	7,849.44	50,000.00	15.70%
Expenses	6,265.00	50,000.00	12.53%
Excess of Revenues over Expenditures	1,584.44	0.00	
<b>CII Rebate Program(3416)</b>			
Revenues	0.00	1,000.00	0.00%
Expenses	0.00	1,000.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
<b>Turf Removal Program(3418)</b>			
Revenues	205,141.00	8,143,000.00	2.52%
Expenses	223,085.30	8,143,000.00	2.70%
Excess of Revenues over Expenditures	(17,944.30)	0.00	
<b>Comprehensive Landscape (CLWUE)(3427)</b>			
Revenues	2,709.25	382,900.00	0.71%
Expenses	18,147.40	382,900.00	4.74%
Excess of Revenues over Expenditures	(15,438.15)	0.00	
<b>Recycled Water Program(3433)</b>			
Revenues	0.00	40,000.00	0.00%
Expenses	0.00	40,000.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
<b>WSIP - Industrial Program(3432)</b>			
Revenues	0.00	22,000.00	0.00%
Expenses	0.00	22,000.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
<b>Land Design Program(3431)</b>			
Revenues	0.00	120,000.00	0.00%
Expenses	0.00	120,000.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
<b>Dedicated Irrigation Meters Measurement Project (DIMM)(3439)</b>			
Revenues	0.00	448,000.00	0.00%
Expenses	0.00	448,000.00	0.00%
Excess of Revenues over Expenditures	0.00	0.00	
<b>Total WUE Projects</b>			
Revenues	230,428.74	10,818,400.00	18.68%
Expenses	291,104.41	10,818,400.00	21.47%
Excess of Revenues over Expenditures	(60,675.67)	0.00	



**Municipal Water District of Orange County  
Revenues and Expenditures Budget Comparative Report  
Water Use Efficiency  
July 1, 2024 thru July 31, 2024**

	<u>Year to Date Actual</u>	<u>Annual Budget</u>	<u>% Used</u>
<b>WEROC</b>			
Revenues	325,875.12	601,616.00	54.17%
Expenses	324,244.05	601,616.00	11.57%
Excess of Revenues over Expenditures	1,631.07	0.00	



**ACTION ITEM**  
September 18, 2024

**TO:** Board of Directors

**FROM:** **Administration & Finance Committee**  
(Directors Crane, Thomas, Nederhood)

**Harvey De La Torre, General Manager**

Staff Contact: Katie Davanaugh, Sr. HR Analyst

**SUBJECT:** **2025 LIFE, LONG-TERM DISABILITY INSURANCE and EMPLOYEE ASSISTANCE PROGRAM (EAP)**

**STAFF RECOMMENDATION**

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It is recommended that the Board of Directors select Long-Term Disability (LTD), Life Insurance and Employee Assistance Program (EAP) coverage with VOYA insurance, as presented.

**COMMITTEE RECOMMENDATION**

---

Committee recommends (To be determined at Committee Meeting)

**SUMMARY**

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The District's current life and long-term disability insurance carrier, Sun Life, will no longer be participating in the current Sourcewell pool through Alliant employee benefits and therefore will not be available for renewal, noting that the current policies expire December 31, 2024. Staff met with Alliant Insurance Services to review 2025 policy options and rates. The Alliant representative proposed two very comparable insurance plan options for staff's consideration and a summary of those plans is attached. No enhancements were recommended on either plan and rates on both options will be lower than current premiums. Staff is recommending Voya Insurance plans based on a greater annual savings to the District and a three-year renewal option.

<b>Budgeted:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Budgeted amount: \$37,531	Core: <input checked="" type="checkbox"/>	Choice: <input type="checkbox"/>
<b>Action item amount: \$37,531-3,676=33,855</b>		Movement between funds: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

**ALIGNMENT WITH BOARD STRATEGIC PRIORITIES**

---

- |  |   |
|--|---|
| <input type="checkbox"/> Clarifying MWDOC’s mission and role; defining functions and actions.                        | <input type="checkbox"/> Work with member agencies to develop water supply and demand objectives. |
| <input type="checkbox"/> Balance support for Metropolitan’s regional mission and Orange County values and interests. | <input type="checkbox"/> Solicit input and feedback from member agencies.                         |
| <input type="checkbox"/> Strengthen communications and coordination of messaging.                                    | <input checked="" type="checkbox"/> Invest in workforce development and succession planning.      |

**BOARD OPTIONS**

---

**Option 1**

It is recommended that the Board of Directors select Long-Term Disability (LTD), Life Insurance and Employee Assistance Program (EAP) coverage with VOYA insurance, as presented.

**Fiscal Impact:** An annual decrease of \$3,676 for both plans.

**Option #2**

- Do not authorize the enhancements to the life and long-term disability insurance policies. Requiring staff to solicit additional quotes and potentially create a lapse in insurance coverage due to timing deadlines.

<b>List of Attachments/Links:</b>
<b><i>Attachment 1: Alliant summary plan options for life, long-term disability and EAP insurance.</i></b>

# Life & Disability Marketing Options



Line of Coverage	Current Cost	Lincoln (PRISM)	Voya (PRISM)	% Δ
Basic Life and AD&D	\$19,197	\$17,510	\$17,510	-8.8%
Long Term Disability (LTD)	\$14,243	\$12,810	\$12,255	-14.0%
<b>TOTAL ANNUAL PREMIUM</b>	<b>\$33,440</b>	<b>\$30,319</b>	<b>\$29,764</b>	<b>-11.0%</b>
<b>ANNUAL DOLLAR CHANGE</b>		<b>(\$3,121)</b>	<b>(\$3,676)</b>	
<b>ANNUAL PERCENTAGE CHANGE</b>		<b>-9.3%</b>	<b>-11.0%</b>	

EEs

43

43

# Basic Life and AD&D Benefits



Basic Life and AD&D Plan Benefits	
<b>Eligibility</b>	
<b>Benefit Amounts</b>	
Class 1: Board of Directors	
Class 2: All Other	
<b>Plan Features</b>	
Guarantee Issue Amount	
Age Reduction Schedule (% of original amount)	
Accelerated Death Benefit	
Waiver of Premium	
Repatriation Benefit	
Air Bag Provision (AD&D)	
Seat Belt Provision (AD&D)	

Sun Life Current	
All active full-time employees working at least 32 hours per week	
<b>Basic Life</b>	<b>Basic AD&amp;D</b>
\$25,000	N/A
2x BAE, up to \$300k	
\$300,000	
65% at age 75	
50% at age 80	
0% at Retirement	
75% of Life Benefit, up to \$500k	
Included	
Not Included	
10% of AD&D Benefit up to \$50k	
10% of AD&D Benefit up to \$50k	

Lincoln (PRISM) Option 1	
All active full-time employees working at least 32 hours per week	
<b>Basic Life</b>	<b>Basic AD&amp;D</b>
\$25,000	
2x BAE, up to \$300k	
\$300,000	
65% at age 75	
50% at age 80	
0% at Retirement	
75% of Life Benefit, up to \$250k	
Included	
<b>Included</b>	
10% of AD&D Benefit up to \$50k	
10% of AD&D Benefit up to \$50k	

Voya (PRISM) Option 2	
All active full-time employees working at least 32 hours per week	
<b>Basic Life</b>	<b>Basic AD&amp;D</b>
\$25,000	
2x BAE, up to \$300k	
\$300,000	
65% at age 75	
50% at age 80	
0% at Retirement	
75% of Life Benefit, up to \$500k	
Included	
<b>Included</b>	
10% of AD&D Benefit up to: Class 1 - \$25k Class 2 - \$50k	
10% of AD&D Benefit up to: Class 1 - \$25k Class 2 - \$50k	

Rate Guarantee (in months):  
Rate Guarantee Period

MONTHLY RATES	
Basic Life (per \$1,000)	
Basic AD&D (per \$1,000)	
Combined Rate	
VOLUME / UNITS	
Basic Life/AD&D	
<b>TOTAL MONTHLY PREMIUM</b>	
<b>TOTAL ANNUAL PREMIUM</b>	

EE 43

12 Months  
1/1/2024 - 12/31/2024

Current	
\$0.162	
\$0.200	
\$0.182	
\$8,790,000	
<b>\$1,600</b>	
<b>\$19,197</b>	

24 Months  
1/1/2025 - 12/31/2026

Option 1	
\$0.146	
\$0.020	
\$0.166	
\$8,790,000	
<b>\$1,459</b>	
<b>\$17,510</b>	

36 Months  
1/1/2025 - 12/31/2027

Option 2	
\$0.146	
\$0.020	
\$0.166	
\$8,790,000	
<b>\$1,459</b>	
<b>\$17,510</b>	

<b>ANNUAL DOLLAR CHANGE</b>	
<b>ANNUAL PERCENT CHANGE</b>	

<b>-\$1,688</b>	
<b>-8.8%</b>	

<b>-\$1,688</b>	
<b>-8.8%</b>	

This document is intended as a quick reference, not a comprehensive description. Limitations and exclusions can be found in the official plan documents. In case of any discrepancies, the official plan documents will govern.

# Voluntary Life Benefits

Voluntary Life Plan Benefits	Sun Life Current	Lincoln (PRISM) Option 1	Voya (PRISM) Option 2
<b>Eligibility</b>	All active full-time employees working at least 32 hours per week	All active full-time employees working at least 32 hours per week	All active full-time employees working at least 32 hours per week
<b>Benefit Amounts</b>	<b>Life Amount</b>   <b>Guaranteed Issue</b>	<b>Life Amount</b>   <b>Guaranteed Issue</b>	<b>Life Amount</b>   <b>Guaranteed Issue</b>
Employee	\$10,000 to \$500,000 in \$10,000 increments (Not to exceed 5x BAE)	\$10,000 to \$500,000 in \$10,000 increments (Not to exceed 5x BAE)	\$10,000 to \$500,000 in \$10,000 increments (Not to exceed 5x BAE)
Spouse	\$5,000 to \$100,000 in \$5,000 increments, not to exceed 100% of employee amount	\$5,000 to \$100,000 in \$5,000 increments, not to exceed 100% of employee amount	\$5,000 to \$100,000 in \$5,000 increments, not to exceed 100% of employee amount
Dependent	\$2,500 to \$10,000 in \$2,500 increments (14 days - 6 months; \$500)	\$2,500 to \$10,000 in \$2,500 increments (14 days - 6 months; \$500)	\$2,500 to \$10,000 in \$2,500 increments (14 days - 6 months; \$500)
<b>Plan Features</b>			
AD&D Coverage	Amount Equal to Life	Amount Equal to Life	Amount Equal to Life
Employee	Amount Equal to Life	Amount Equal to Life	Amount Equal to Life
Spouse	Not Covered	Not Covered	Not Covered
Dependent	Not Covered	Not Covered	Not Covered
Age Reduction Schedule (% of original amount)	65% at age 75 50% at age 80	65% at age 75 50% at age 80	65% at age 75 50% at age 80
Employee and Spouse	Included (employee only)	Included (employee only)	Included (employee only)
Accelerated Death Benefit	Included	Included	Included
Waiver of Premium	Included	Included	Included
Portability	Included	Included	Included
<b>MONTHLY RATES</b>	<b>12 Months</b> 1/1/2024 - 12/31/2024	<b>24 Months</b> 1/1/2025 - 12/31/2026	<b>36 Months</b> 1/1/2025 - 12/31/2027
<b>Employee and Spouse</b>	<b>Employee</b>   <b>Spouse</b>	<b>Employee</b>   <b>Spouse</b>	<b>Employee</b>   <b>Spouse</b>
Under age 20	\$0.073   \$0.056	\$0.073   \$0.056	\$0.073   \$0.056
Age 20-24	\$0.073   \$0.056	\$0.073   \$0.056	\$0.073   \$0.056
Age 25-29	\$0.087   \$0.067	\$0.087   \$0.067	\$0.087   \$0.067
Age 30-34	\$0.116   \$0.090	\$0.116   \$0.090	\$0.116   \$0.090
Age 35-39	\$0.131   \$0.101	\$0.131   \$0.101	\$0.131   \$0.101
Age 40-44	\$0.144   \$0.112	\$0.144   \$0.112	\$0.144   \$0.112
Age 45-49	\$0.217   \$0.168	\$0.217   \$0.168	\$0.217   \$0.168
Age 50-54	\$0.333   \$0.259	\$0.333   \$0.259	\$0.333   \$0.259
Age 55-59	\$0.623   \$0.484	\$0.623   \$0.484	\$0.623   \$0.484
Age 60-64	\$0.956   \$0.743	\$0.956   \$0.743	\$0.956   \$0.743
Age 65-69	\$1.840   \$1.428	\$1.840   \$1.428	\$1.840   \$1.428
Age 70-74	\$2.984   \$1.428	\$2.984   \$1.428	\$2.984   \$1.428
Age 75+	\$2.984   \$1.428	\$2.984   \$1.428	\$2.984   \$1.428
Voluntary AD&D Rates	\$0.31   \$0.31	\$0.31   \$0.31	\$0.31   \$0.31
Dependent Child(ren) Rates	<b>Per \$1,000</b> \$0.24	<b>Per \$1,000</b> \$0.24	<b>Per \$1,000</b> \$0.24

This document is intended as a quick reference, not a comprehensive description. Limitations and exclusions can be found in the official plan documents. In case of any discrepancies, the official plan documents will govern.

# Long-Term Disability (LTD) Options



Long Term Disability Plan Benefits	
<b>Benefit Amounts</b>	
All Eligible Employees	
<b>Plan Features</b>	
Elimination Period	
Own Occupation Definition	
Disability Earnings Test	
Definitoin of Disability	
Mental Health/Substance Abuse Limitations	
Recurrent Disabilities	
Self-Reported Disabilities Limitations	
Maximum Benefit Duration	
Pre-Existing Condition	

Carrier Current	
<b>Monthly Benefit %</b>	<b>Max Monthly Benefit</b>
66.67%	\$10,000
90 Days	
36 Months	
80%	
"Own Occupation" and Earnings	
24 Months	
6 Months	
No Limitations	
To Age 65 or Social Security Normal Retirement Age	
3/12	

Lincoln (PRISM) Option 1	
<b>Monthly Benefit %</b>	<b>Max Monthly Benefit</b>
66.67%	\$10,000
90 Days	
36 Months	
<b>First 24 Months 99%; thereafter 85%</b>	
"Own Occupation" and Earnings	
24 Months	
6 Months	
No Limitations	
To Age 65 or Social Security Normal Retirement Age	
3/12	

Voya (PRISM) Option 2	
<b>Monthly Benefit %</b>	<b>Max Monthly Benefit</b>
66.67%	\$10,000
90 Days	
36 Months	
80%	
"Own Occupation" and Earnings	
24 Months	
6 Months	
No Limitations	
To Age 65 or Social Security Normal Retirement Age	
3/12	

Rate Guarantee (in months):  
Rate Guarantee Period

MONTHLY RATES	
Total Covered Monthly Payroll	
Rate per \$100 of Covered Monthly Payroll	
<b>MONTHLY PREMIUM</b>	
<b>ANNUAL PREMIUM</b>	

Carrier Current	
<b>Monthly Benefit %</b>	<b>Max Monthly Benefit</b>
66.67%	\$10,000
90 Days	
36 Months	
80%	
"Own Occupation" and Earnings	
24 Months	
6 Months	
No Limitations	
To Age 65 or Social Security Normal Retirement Age	
3/12	

12 Months  
1/1/2024 - 12/31/2024

Option 1	
\$385,366	
\$0.308	
<b>\$1,187</b>	
<b>\$14,243</b>	

24 Months  
1/1/2025 - 12/31/2026

Option 1	
\$385,366	
\$0.277	
<b>\$1,067</b>	
<b>\$12,810</b>	

36 Months  
1/1/2025 - 12/31/2027

Option 2	
\$385,366	
\$0.265	
<b>\$1,021</b>	
<b>\$12,255</b>	

<b>ANNUAL \$ DIFFERENCE</b>	
<b>ANNUAL % DIFFERENCE</b>	

<b>-\$1,434</b>	
<b>-10.1%</b>	

<b>-\$1,988</b>	
<b>-14.0%</b>	

This document is intended as a quick reference, not a comprehensive description. Limitations and exclusions can be found in the official plan documents. In case of any discrepancies, the official plan documents will govern.  
Volume Updated from Client Census: May 2024

# EAP Options

EAP Plan Benefits	Sun Life Current	Lincoln (PRISM) Option 1	Voya (PRISM) Option 2
Face-to-Face Support	5 sessions per incident per year	5 sessions per incident per year	3 sessions per incident per year
Telephonic/Chat Support	Unlimited	Unlimited	Unlimited
<b>Employee Services</b>			
Legal	Unlimited Phone Consultation with CompPsych Attorneys. Up to 30 minutes/session & 25% rate reduction off hourly fee	Included	Included
Financial	One face to face visit (up to 1 hour) and unlimited telephonic access to Financial Consultations	Included	Included
Dependent Care	Child & Elder Care Referral	Included	Included
<b>Other Features</b>			
Reporting	Not Included	Not Included	Not Included
<p>Rate Guarantee (in months): <b>12</b> <b>24 Months</b> <b>36 Months</b></p> <p>Rate Guarantee Period: <b>(1/1/2024-12/31/2024)</b> <b>1/1/2025 - 12/31/2026</b> <b>1/1/2025 - 12/31/2027</b></p>			
<b>MONTHLY FEES</b>	<b>Current</b>	<b>Option 1</b>	<b>Option 2</b>
PEPM	\$1.05	Included in LTD	Included in Basic Life
<b>MONTHLY FEES</b>	<b>\$45</b>		
<b>ANNUAL FEES</b>	<b>\$542</b>		

Page 4 of 6

This document is intended as a quick reference, not a comprehensive description. Limitations and exclusions can be found in the official plan documents. In case of any discrepancies, the official plan documents will govern.





**INFORMATION ITEM**

September 11, 2024

**TO:** Administration & Finance Committee  
(Directors Crane, Thomas, Nederhood)

**FROM:** Harvey De La Torre, General Manager

Staff Contact: Therese Plaganas

**SUBJECT:** Disposal of Fixed Assets and Surplus Personal Property Pursuant to District Administrative Code Section 9500

**STAFF RECOMMENDATION**

---

Staff recommends the Administration & Finance Committee receive and file this information.

**COMMITTEE RECOMMENDATION**

---

Committee recommends (To be determined at Committee Meeting)

**SUMMARY**

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Staff conducted a physical inventory and identified obsolete, non-functional, or surplus fixed assets, which no longer meet the District’s needs. The attached list details these items. The disposed fixed assets have no current book value as they have been fully depreciated.

Pursuant to Section 9500 of the Administrative Code, the General Manager has declared the assets as surplus and obsolete, and authorized these items to be disposed. We are informing the Administration & Finance Committee of the intent to dispose the items.

Attachments
<ul style="list-style-type: none"> <li><b>Asset Disposal Form:</b> List of obsolete, nonfunctional and disposed fixed assets.</li> </ul>

<b>Budgeted:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	Budgeted amount:	Core: <input type="checkbox"/>	Choice: <input type="checkbox"/>
<b>Action item amount:</b>	Movement between funds: <input type="checkbox"/> Yes <input type="checkbox"/> No		

**Municipal Water District of Orange County  
Asset Disposal Form  
FY 2023-24**

	<u>Item Description</u>	<u>Reason</u>	<u>Fixed Asset No.</u>	<u>Disposed</u>
1	Computer Storage Area Network & Software	Not in Use	FA05169	6/30/2024
2	14 SIDE CHAIRS, BLUE/CHROME	Disposed - Kitchen Remodel	FA01122	4/26/2024
3	3 ROUND KITCHEN TABLES	Disposed - Kitchen Remodel	FA01123	4/26/2024
4	Phase I-New Accounting System	Not in Use	FA05161	6/30/2024
5	Add'l cost-Financial System - Acquired and in GL 6/30/2008	Not in Use	FA05163	6/30/2024
6	RMS Server Software & Mail Mgt	Replaced with Laserfiche	FA05158	6/30/2024
7	Holga 4 DRW Legal File Cab, BLK	Not in Use	FA01027	6/30/2024
8	2 DRW Fireproof Filing Cabinet	Not in Use	FA01035	6/30/2024
9	Credenza, 8 DWR, Walnut/Putty	Replaced during office remodel	FA01114	6/30/2024
10	WEROC Office Furniture - Acquired and in GL 6/30/2017	Replaced during office remodel	FA01226	6/30/2024
11	WEROC 1-Headset	Disposed - Asset old and outdated	FA06016A	6/30/2024
12	Build&Finish Wall in Auditr Rm	Replaced during office remodel	FA00135	6/30/2024
13	Counter top in Conf Room 101	Replaced during office remodel	FA00137	6/30/2024
14	Wallcoverings and Cove Bases	Replaced during office remodel	FA00138	6/30/2024
15	Carpet Repairs & New Carpeting	Replaced during office remodel	FA00139	6/30/2024
16	Electrical in Conf Rms & Admin	Replaced during office remodel	FA00140	6/30/2024
17	Painting of walls & door frame	Replaced during office remodel	FA00141	6/30/2024
18	ADA Compliant Electric Doors	Replaced	FA00144	6/30/2024
19	Remodel of vault	Replaced during office remodel	FA00145	6/30/2024
20	Remodel of vault 2nd	Replaced during office remodel	FA00146	6/30/2024
21	Carpet for halls & conf room - Acquired and in GL 6-30-2013	Replaced during office remodel	FA00150	6/30/2024

  
General Manager

  
Director of Finance/IT



**INFORMATION ITEM**

September 11, 2024

**TO:** Administration & Finance Committee  
(Directors Crane, Thomas, Nederhood)

**FROM:** Harvey De La Torre, General Manager

Staff Contact: Tiffany Baca and Sarah Wilson

**SUBJECT:** MWDOC.COM REFRESH UPDATE

**STAFF RECOMMENDATION**

---

Staff recommends the Administration & Finance Committee receive and file this report.

**COMMITTEE RECOMMENDATION**

---

Committee recommends (To be determined at Committee Meeting)

**DETAILED REPORT**

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After carefully considering all feedback received through the Discovery process from Municipal Water District of Orange County (MWDOC) Board Members, Executive Management and Staff, and outside partners and agencies, the MWDOC Public Affairs team (PA) is implementing a comprehensive plan of action to complete the MWDOC.com website refresh project. Below is a snapshot of the current project status, barriers, and challenges.

Currently, the homepage is being curated with eight (8) primary category buttons to take visitors to a landing page of resources to narrow their search for information: 1. Water Use Efficiency: Water-Saving Rebates & Resources, 2. Water Education: K-16 Programs, Adult Classes & More, 3. RFPs & RFQs: Projects & Bid Opportunities, 4. Career Opportunities: Current Openings & Benefits, 5. Government Transparency: Public Records Requests, Finance, & More, 6. Your Water: Water Supply, Rates & Charges, 7. Emergency Management: Projects & Resources, 8. News & Events: Publications, Upcoming Events, & More. The buttons have been determined based on the above feedback, website metrics, and the most visited pages. The dropdown hamburger menu will remain, with slight modifications. These primary categories are not an all-inclusive list. The homepage will

<b>Budgeted:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Budgeted amount: \$30,000	Core: <input checked="" type="checkbox"/>	Choice: <input type="checkbox"/>
<b>Action item amount:</b>		Movement between funds: <input type="checkbox"/> Yes <input type="checkbox"/> No	

include additional program highlights and information and will now feature key elements such as rotating program metrics (gallons saved through water-saving programs, grant funding acquired for local projects, miles surveyed for leak detection, etc.). These metrics will also be incorporated throughout website pages to showcase the quantifiable value of MWDOC in the Orange County community. Furthermore, MWDOC PA will feature the MWDOC Member Agency Spotlight videos and create an About MWDOC video, which can eventually be replaced with a “Year in Review” video. For the homepage and landing page designs, our consultant (L.A. Design Studio) has provided samples for the layout (mockup photos below).

**Challenges:** The searchable map component presented some issues up front, as the current MWDOC service area map no longer functions properly. After working with MWDOC Engineering and other MWDOC staff with Geographic Information System mapping experience, MWDOC PA is moving forward with a potential solution and the support of the Center for Demographic Research (CDR). The CDR created two maps, one that shows the MWDOC Director divisions and one that shows the member agency boundary lines. We have asked CDR to unlock the maps and allow editing access to staff to create an interactive service area map utilizing their experience with this advanced technology.

Another significant component of the website refresh project is ensuring that all aspects of our website comply with the Americans with Disabilities Act (ADA). MWDOC PA is currently reviewing all PDFs on our website (nearly 200) that must be manually updated to meet ADA standards. During the process, the PA team will create Standard Operating Procedures so that, moving forward, all departments with access to edit the website can easily complete the ADA compliance requirements.

Furthermore, with the new navigation buttons on the homepage, MWDOC PA is creating new landing pages for each of the eight (8) overarching categories to ensure visitors effectively and efficiently navigate to the proper information. This includes writing content, finding photos, creating videos, and providing ADA and Search Engine Optimization (SEO) metatags for each element.

Once the above items are completed and tested, MWDOC PA will do a soft launch, which we hope to accomplish in October. The items above are by no means a comprehensive list. MWDOC PA will continue to update information, photos, metatags, and more over the next several months, ensuring that visitors are receiving the information they need, the website is tied to other outreach methods like social media for accurate metrics, that the information contained on the website meets all ADA requirements, and that the updated SEO strategy is in place.

**ALIGNMENT WITH BOARD STRATEGIC PRIORITIES**

---

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Clarifying MWDOC’s mission and role; defining functions and actions.                        | <input type="checkbox"/> Work with member agencies to develop water supply and demand objectives. |
| <input checked="" type="checkbox"/> Balance support for Metropolitan’s regional mission and Orange County values and interests. | <input type="checkbox"/> Solicit input and feedback from member agencies.                         |
| <input checked="" type="checkbox"/> Strengthen communications and coordination of messaging.                                    | <input type="checkbox"/> Invest in workforce development and succession planning.                 |

**List of Attachments/Links: Attachment 1: Homepage and Landing Pages Mockup**



## The Wholesale Water Provider & Resource Planning Agency

753.331.1111 or [www.mwdoc.org](#)

**6,283+ acre feet**  
of avoided water loss  
via leak detection

**\$61+ million**  
in grant funding obtained  
for local projects

**18+ billion**  
gallons of water saved annually  
through water saving programs

**Municipal Water District of Orange County (MWDOC)**

Our mission is to ensure a secure, high-quality water supply for our member agencies and customers in Southern California and to protect the environment and the health, safety and welfare of our customers and the community of Orange County.

[About Us](#) | [Our Service Area](#) | [Our Leadership](#)

**Water Use Efficiency**

Water Audit & Water Conservation

**Water Reclamation**

4-18 Regenerative Treatment & Reuse

**Water Storage**

Storage & Distribution

**Water Conservation Programs**

Water Conservation Programs

**Water Supply Development**

Water Supply Development

**Emergency Management**

Emergency Management

**Water Quality**

Water Quality

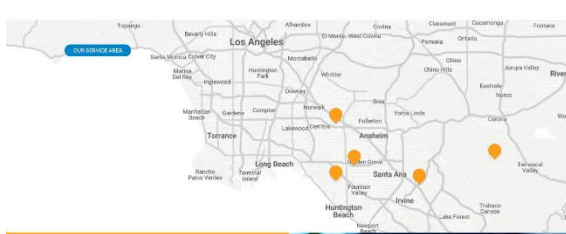
**Water Conservation Programs**

Water Conservation Programs

**Water Conservation Programs**

Water Conservation Programs

AUGUST							CALENDAR						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Date	Event	Date	Event	Date	Event	
							08/02/2024	Regular Board Meeting	08/05/2024	Regular Board Meeting	08/07/2024	Career Fair	
20	21	22	23	24	25	26	08/14/2024	Public Hearing	08/21/2024	Regular Board Meeting	08/22/2024	Regular Board Meeting	
27	28	29	30	31									



### What We Do

**Water Conservation**

MWDOC provides a wide range of water conservation services to our member agencies and customers. Our services include water audits, leak detection, and water conservation program development. We also provide technical assistance and training to help our customers reduce water consumption and save money.

### Member Agency Spotlight Video

**RECOGNIZING AND PROMOTING OUR PARTNERS**

The MWDOC Board is proud to recognize and promote the achievements of our member agencies and customers. We are pleased to highlight the work of our member agencies and customers in the areas of water conservation, water reclamation, and water supply development. We encourage our member agencies and customers to continue to work with us to improve the water supply and protect the environment.

- #### Headline News
- MWDOC Receives \$100,000 Grant for Water Efficiency in the Commercial Sector** [Read more](#)
  - MWDOC Awards Over \$850,000 in Refunds to Member Agencies for Dedicated Irrigation Meter Area Measurement Project** [Read more](#)
  - WEROC Unveils State-of-the-Art Mobile Emergency Operations Center** [Read more](#)

**Municipal Water District of Orange County Established 1951**

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**Address** 16100 Ward Street, Fountain Valley, CA 92709

**Mailing Address** PO Box 20895, Fountain Valley, CA 92728

**Phone** Tel: (714) 963-3000

**Email** [Send an Email](#)

**Office Hours** Regular Office Hours: 8:00 a.m. to 5:00 p.m.

[About Us](#) | [Your Water](#) | [Save Water](#) | [Meetings](#) | [News & Events](#) | [Water Education](#) | [Opportunities](#) | [Contact Us](#)

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### What We Do

**MWDOC DELIVERS WATER TO ITS 27 MEMBER AGENCIES, WHO IN TURN PROVIDE RETAIL WATER SERVICES TO THE PUBLIC**

Local water users in Southern California are served by 27 member agencies. MWDOC provides wholesale water to these agencies, who then provide retail water services to the public. MWDOC also provides technical assistance and training to help our member agencies improve their water service and protect the environment.

**6,283+ acre feet**  
of avoided water loss  
via leak detection

**\$61+ million**  
in grant funding obtained  
for local projects

**18+ billion**  
gallons of water saved annually  
through water saving programs

**Municipal Water District of Orange County (MWDOC)**

MWDOC is governed by a board of directors. The board is elected by the public to oversee the agency's operations. The board is responsible for setting the agency's strategic vision and approving the budget. The board also oversees the agency's financial and operational performance. The board is composed of representatives from the member agencies and the public.

[MWDOC Board of Directors](#) | [MWDOC/Member Board of Directors](#)

### Water Supply Development

MWDOC is committed to ensuring a secure and reliable water supply for our member agencies and customers. We are currently working on several water supply development projects, including water reclamation, water storage, and water conservation. We are also exploring new water sources and technologies to improve our water supply and protect the environment.

### Public Information and Outreach

MWDOC is committed to providing timely and accurate information to our member agencies and customers. We use a variety of communication channels, including social media, email newsletters, and public meetings, to keep our customers informed. We also provide technical assistance and training to help our customers understand water issues and make informed decisions.

[New News & Events](#)

### K-12 Water Education Initiatives

MWDOC is committed to providing water education and conservation programs for K-12 students. We offer a variety of educational materials, including lesson plans, videos, and interactive activities, to help students learn about water and its importance. We also provide hands-on learning experiences, such as field trips and water conservation projects, to help students understand the water cycle and the impact of their actions on the environment.

[Learn More](#)

### Water Use Efficiency

MWDOC provides a wide range of water conservation services to our member agencies and customers. Our services include water audits, leak detection, and water conservation program development. We also provide technical assistance and training to help our customers reduce water consumption and save money.

[Learn More](#)

### Emergency Preparedness

MWDOC is committed to ensuring the safety and security of our member agencies and customers. We have a comprehensive emergency preparedness plan in place, which includes procedures for responding to natural disasters, power outages, and other emergencies. We also provide training and drills to help our employees and customers prepare for emergencies.

[Learn More](#)

### Public Information and Outreach

MWDOC is committed to providing timely and accurate information to our member agencies and customers. We use a variety of communication channels, including social media, email newsletters, and public meetings, to keep our customers informed. We also provide technical assistance and training to help our customers understand water issues and make informed decisions.

[New News & Events](#)

### Program Highlights

- Doheny Ocean Desalination Project Receives \$39.3 Million Award from Metropolitan Local Resources Program** [Read more](#)
- Westminster Watersmart Conservation Garden to be Unveiled as Water Awareness Month Comes to a Close** [Read more](#)
- (FREE) Choice School Programs** [Read more](#)

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**INFORMATION ITEM**  
September 11, 2024

**To: Administration & Finance Committee  
(Directors Crane, Thomas, Nederhood)**

**From: Staff Contact: Katie Davanaugh**

**SUBJECT: 2025 Dental Insurance Rates**

**STAFF RECOMMENDATION**

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Staff recommends the Administration & Finance Committee receive and file information.

**DETAILED REPORT**

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The 2025 dental insurance rate change is listed as follows:

	2025 \$ rate	2024 \$ rate	% change From 2024-2025
<b>SDRMA Plan</b>			
Delta Dental			
One party	\$ 53.46	\$ 51.50	3.73%
Two party	89.92	86.73	3.61%
Family	136.68	131.84	3.60%

- The amount budgeted for FY 2024-25 for **dental** benefits is \$50,041
- Based on the 2025 plan premium rates, the projected total for FY 2024-25 is \$49,600

**ALIGNMENT WITH BOARD STRATEGIC PRIORITIES**

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- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Clarifying MWDOC's mission and role; defining functions and actions.             | <input type="checkbox"/> Work with member agencies to develop water supply and demand objectives. |
| <input type="checkbox"/> Balance support for Metropolitan's regional mission and Orange County values and interests. | <input type="checkbox"/> Solicit input and feedback from member agencies.                         |
| <input type="checkbox"/> Strengthen communications and coordination of messaging.                                    | <input type="checkbox"/> Invest in workforce development and succession planning.                 |

<b>Budgeted:</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Budgeted amount: \$50,041	Core: <input checked="" type="checkbox"/>	Choice: <input type="checkbox"/>
<b>Action item amount:</b> N/A		Movement between funds: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	



**Administration Activities Report**

**August 8, 2024 – September 5, 2024**

<b>Activity</b>	<b>Summary</b>
<b>Administration/ Board</b>	<p>Administration team worked on the following:</p> <ul style="list-style-type: none"> <li>• Scheduled meetings for Harvey De La Torre and Board members (including Special meetings and Ad Hoc meetings).</li> <li>• Assisted Harvey with various write-ups and follow-up for the Committees and Board.</li> <li>• Continue to send Water Supply Reports to the member agencies.</li> <li>• Processed and reviewed agreements for appropriate Board approval and insurance requirements as well as execution, following approval.</li> <li>• Research and response to three Public Records Act requests.</li> <li>• Made various updates/changes to the website including financial items, Harassment Prevention, Ethics Certificates, etc.</li> <li>• Reviewed files for Records Management clean-up</li> <li>• Prepare documentation for the Biennial Conflict of Interest Code review and submitted changes to OC Board of Supervisors.</li> <li>• Conferred with OCWD staff and consultant regarding IT improvements to Board Room</li> <li>• Attended 4 Know Be4 trainings</li> <li>• Responded to various member agency requests.</li> <li>• Scheduled meetings for various management.</li> <li>• Registered Staff and Directors for various conferences, training, made travel accommodations, processed business expenses, and updated the travel budget spreadsheet.</li> <li>• Prepared agreements, solicited signatures, and requested insurance documents for Engineering.</li> <li>• Hosted the ISDOC Executive Meeting.</li> <li>• Continued to work on the planning, registration process and logistics for the October ISDOC Associate Member event.</li> <li>• Delivered supplies collected from the for the 2024 School Supply Drive to the OC Rescue Mission.</li> <li>• Assisted with the planning and execution of the Water Quality and Operations Management Workshop #1.</li> </ul>
<b>Records Management</b>	<ul style="list-style-type: none"> <li>• Continue to review incoming mail and log necessary documents into the Laserfiche system.</li> <li>• Continue to review documents and update information in Laserfiche.</li> <li>• Continue to assist departments with O drive review.</li> <li>• Reassessed needs for Laserfiche software licenses and reduced the number from 18 to 10, saving approximately \$960 annually. Also worked with IT to bring WORM backup in-house, saving approximately \$2,000 annually.</li> </ul>



<p><b>Health and Welfare Benefits</b></p>	<ul style="list-style-type: none"> <li>• 2025 health plan information has been reviewed. JPIA is holding an open enrollment webinar on September 19. Information for 2025 will be shared with eligible employees in early October, once the open enrollment period has been established.</li> <li>• The 3<sup>rd</sup> quarter lunch and learn is scheduled for September 11 for a review of general medical and vision plan information. A representative from JPIA will provide the review in person.</li> <li>• HR staff is working on Life and Long-Term Disability Insurance Plan and EAP renewal options with Alliant Employee Benefits.</li> </ul>
<p><b>Recruitment / Departures</b></p>	<ul style="list-style-type: none"> <li>• Recruitment efforts for a Water Loss Control Programs Technician have been initiated and interviews are under way. We anticipate having the position filled by the end of September.</li> </ul>
<p><b>Projects/ Activities</b></p>	<p>Administration Team worked on the following:</p> <ul style="list-style-type: none"> <li>• Needs Assessment is near completion. The consultant is currently completing the report, and a meeting is scheduled to review the findings with the General Manager on September 19.</li> <li>• Continuing to finalize kitchen remodel activities and delivery of kitchen furniture on September 6, so that the area can be open for use within the next week.</li> <li>• Assisted with WACO on Meetings via Zoom, PowerPoint presentations, preparing for hybrid meetings, various correspondence, note taking and coordinating with WACO president and speakers and updating WACO information to website.</li> <li>• Attended Board and Committee Meetings, as well as preparation for these meetings, including packet preparation, meeting setup/take-down, Zoom coordination, etc.</li> <li>• Assisted Finance Department with filing, processing of invoices, purchase requisitions, business expense reports and credit card reconciliations.</li> <li>• Anne Sandberg of Predict Success completed behavioral assessments for all staff and departments. Anne Sandberg met with the GM, AGM and HR to review the final summary on areas of focus for Executive Management, Managers and Supervisors and the organization, to continue to develop leadership skills, improve communication, collaboration and work behaviors. This is consistent with MWD OC Board Strategic Priorities, Staff Development.</li> <li>• Continue to update District Contacts lists in Outlook.</li> <li>• HR is coordinating with the General Manager and Assistant General Manager on revisions to Performance Evaluation Forms for Senior Management and staff to be implemented in the upcoming 24/25 year.</li> <li>• The Supervisory training course program has been finalized and will commence in early 2025. This is a collaborative effort with Yorba Linda Water District with 30 participants from a variety of MWD OC member agencies participating.</li> </ul>





<p><b>Projects/ Activities (Continued)</b></p>	<ul style="list-style-type: none"><li>• Admin and HR are working on reviewing and organizing all electronic files in preparation for transitioning to SharePoint.</li><li>• HR continues to coordinate the following staff training opportunities:<ul style="list-style-type: none"><li>○ Centre for Organization Effectiveness- Foundations of Excellence – October 2</li><li>○ Cal State Fullerton – Leadership Development for Public Agencies starting September 4</li><li>○ Special District Leadership Academy – Essential Skills Leadership Certificate Program</li></ul></li><li>• HR is continuing to work with District Counsel on review of a Draft RFQ for Financial Advisor services to assist with the 457 and 401 Plans. The RFQ has been delayed due to Labor Counsel’s workload due to a recent retirement.</li><li>• Assisted engineering on their workshop held in the joint boardroom on August 29, 2024.</li><li>• Coordinated and scheduled the delivery of the breakroom furniture</li><li>• Managed the MWD OC apparel ordering for staff and the Board of Directors.</li><li>• Scheduled deep cleaning of the new breakroom, window cleaning &amp; carpet cleaning.</li><li>• HR and WEROC are coordinating on updating the Office Evacuation Plan.</li><li>• HR is currently reviewing the Personnel file folder structure and consolidating records, where appropriate. Personnel records beyond retention date will be purged.</li><li>• HR will attend the Emergency Preparedness meeting on September 17<sup>th</sup> hosted by Orange County Water District.</li><li>• HR attended the JPIA Regional HR Group Meeting at Yorba Linda Water District on August 15.</li><li>• HR met with Public Affairs staff to coordinate on the upcoming Water Professionals Appreciation Week.</li></ul>
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**INFORMATION ITEM**

September 11, 2024

**TO:** Board of Directors

**FROM:** **Administration & Finance Committee**  
(Directors Crane, Thomas, Nederhood)

**Harvey De La Torre, General Manager**

Staff Contact: Steven Hung

**SUBJECT:** **Finance and IT Pending Items Report**

**SUMMARY**

---

The following list details the status of special projects in progress or to be completed during this Fiscal Year.

**Finance**

Accounting	Rebate Program(s)	W-9 collection for conservation rebates. Currently holding 5 rebate check(s) awaiting W-9 form(s)
Finance	Other	On-going process improvement for Finance/Accounting

**Information Technology (IT)**

Security	Backups	Weekly reviews of backup reports show systems are being backed-up according to schedule. Added new service to complete compliance/immutable backups.
	Network Equipment	Finalized contract with Managed Service Provider (MSP) for refresh of switches, cabling, and network consolidation
	Vulnerability Scanning	Weekly external vulnerability scans report no identified exposures
Service/Support	Contracts	Completed annual renewal processes for Microsoft and Adobe products.
	Devices	Two new laptops provisioned for WEROC staff

	Phone System	A project was initiated in May to replace our phone system. An Invitation to Bid was released to market leaders in the Unified Communications as a Service (UCaaS) space, to provide video, voice, conferencing, and messaging. Three vendors responded and presented solutions to a MWDOC evaluation team made up of representatives across several departments. The integrator Packet Fusion, who proposed Zoom Services, was the top choice of the evaluation team and the lowest proposer. The one-year contract is not to exceed \$16,704.74, which includes both startup and operating costs, and implementation efforts will start in September.
	Fax	Implemented Electronic Fax (eFax) system to modernize the sending and receiving of faxes from desktop computers while reducing costs.
	Support Tickets	92 support tickets opened; 74 completed and 18 remain pending, in-progress, or on-hold status.
Training	Cybersecurity	All staff completed June cybersecurity training on microphones, cameras, and cybersecurity trends
		IT Analyst participated in 7-hour cybersecurity tabletop exercise with Orange County Intelligence Assessment Center (OCIAC)

<b>Budgeted:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	Budgeted amount:	Core: <input type="checkbox"/>	Choice: <input type="checkbox"/>
<b>Action item amount:</b>		Movement between funds: <input type="checkbox"/> Yes <input type="checkbox"/> No	



**INFORMATION ITEM**  
September 11, 2024

**TO: Administration & Finance Committee**  
(Directors Crane, Dick, Thomas)

**FROM: Harvey De La Torre, General Manager**

Staff Contact: Kevin Hostert

**SUBJECT: Monthly Water Usage Data and Water Supply Info.**

**STAFF RECOMMENDATION**

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Staff recommends the Administration & Finance Committee receive and file this information.

**COMMITTEE RECOMMENDATION**

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Committee recommends (To be determined at Committee Meeting)

**REPORT**

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The attached figures show the recent trend of water consumption in Orange County (OC), an estimate of Imported Water Sales for MWD OC, and selected water supply information.

- OC Water Usage, Monthly by Supply **OCWD Groundwater was the main supply in July.**
- Estimated OC Water Usage, Monthly, Comparison to Previous Years Water usage in July **2024 was slightly above average compared to the last 5 years.** We are projecting an increase in overall water usage compared to FY 2023-24. On March 24<sup>th</sup> 2023, state officials eased back drought emergency provisions that were in place since July 2021.
- Historical OC Water Consumption Orange County M & I projected water consumption is **518,000 AF for FY 2024-25** (this includes ~7 TAF of agricultural usage and non-retail water agency usage). This is about **45,000 AF more than FY 2023-24** and is about **38,000 AF more than FY 2022-23**. Water usage per person is projected to be slightly lower in **FY 2024-25 for Orange County at 147 gallons per day** (This includes recycled water usage). Although OC population has increased

<b>Budgeted (Y/N):</b> N	Budgeted amount: N/A	Core <u>X</u>	Choice <u>__</u>
<b>Action item amount:</b> N/A		Line item:	
<b>Fiscal Impact (explain if unbudgeted):</b>			

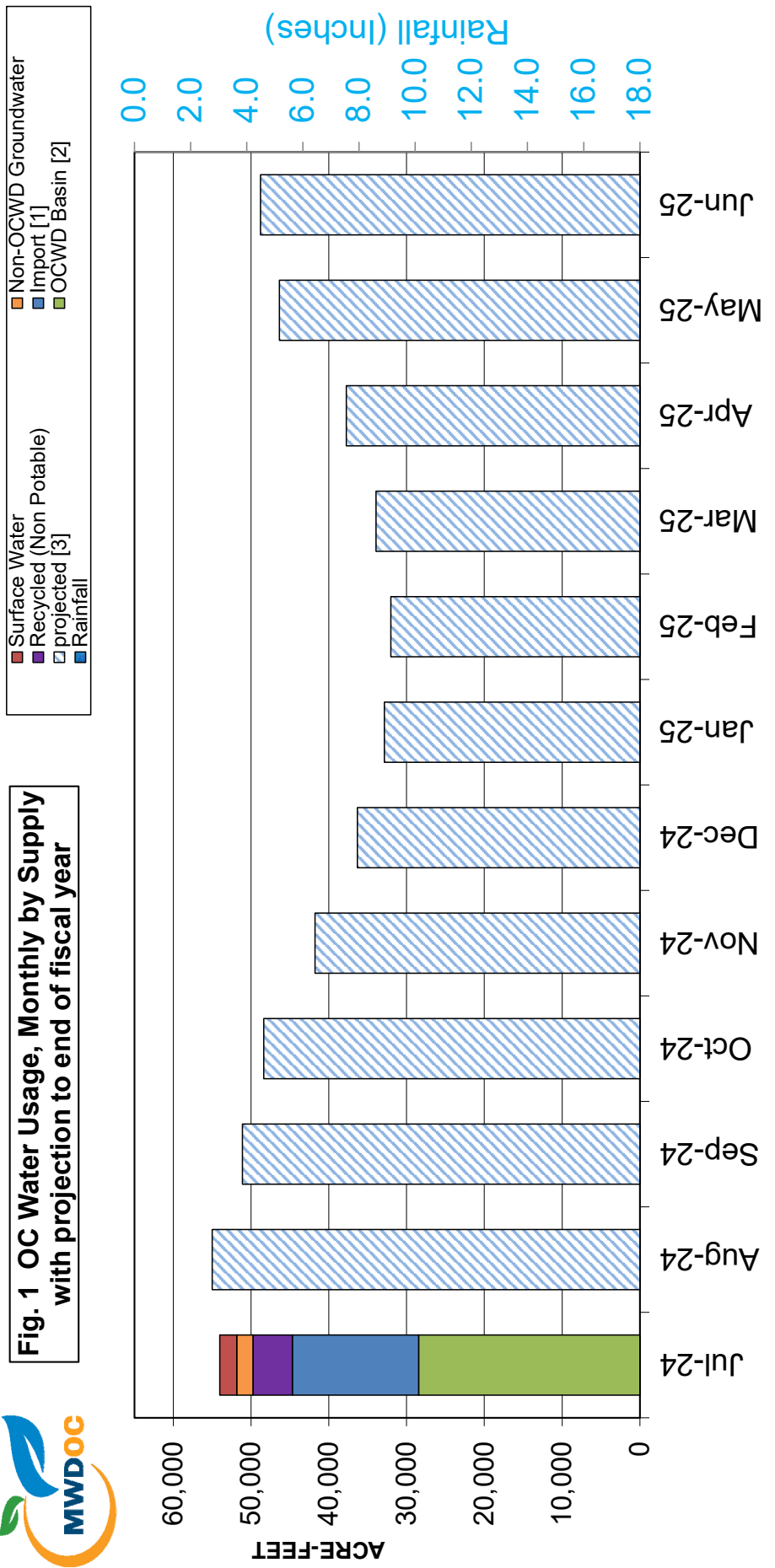
20% over the past two decades, water usage has not increased, on average. A long-term decrease in per-capita water usage is attributed mostly to Water Use Efficiency (water conservation) efforts. ***O.C. Water Usage has declined significantly since the end of FY 2013-14. Since FY 2013-14 average O.C. Annual Water usage is 523,000 AF, a decline of 98,500 AF since FY 2013-14. FY 2023-24 Orange County M & I water consumption was the lowest since FY 1978-79 (45 Years).***

Water Supply Information Includes data on Rainfall in OC; the OCWD Basin overdraft; Northern California and Colorado River Basin hydrologic data; the State Water Project (SWP) Allocation, and regional storage volumes. The data have implications for the magnitude of supplies from the three watersheds that are the principal sources of water for OC. Note that a hydrologic year is Oct. 1<sup>st</sup> through Sept. 30<sup>th</sup>.

- Orange County's accumulated precipitation through ***early September was above average*** for this period. Water year to date rainfall in Orange County is ***16.31 inches***, which is ***128% of normal***.
- Northern California accumulated precipitation through ***early September was 97% of normal for this period***. Water Year 2023 was 133% of normal while water year 2022 was 48% of normal. The ***Northern California snowpack was 125% of normal as of April 2<sup>nd</sup>, 2024. As of late August, 6.91%*** of California is experiencing ***moderate drought conditions***. ***0.1%*** of California is experiencing ***severe to exceptional drought conditions***. The State Water Project Contractors Table A Allocation was increased to 40% as of April for WY 2024.
- Colorado River Basin accumulated precipitation through ***early September was 105% of normal*** for this period. The ***Upper Colorado Basin snowpack was 86% of normal*** as of April 9<sup>th</sup> 2024. ***Lake Mead and Lake Powell*** combined have about ***51% of their average storage volume*** for this time of year and are at ***35.9% of their total capacity***. Lake Mead's ***levels have been below the "trigger" limit of 1,075 ft. since the start of CY 2022***. The US Bureau of Reclamation (USBR) has declared a shortage at Lake Mead, impacting Colorado River water deliveries to the Lower Basin states. Lake Mead as of late ***August was 11.55' BELOW the "trigger" limit***. The USBR has declared a **shortage on the Colorado River that started on January 1<sup>st</sup> 2022. There is a 100% chance of shortage continuing in 2025, 93% in 2026 and 83% in 2027.** Lake Mead as of late ***August was 18.45' ABOVE the State of California "trigger" limit. There is a 0% chance of mandatory cutbacks for California in 2025, 0% in 2026 and 7% in 2027.***



**Fig. 1 OC Water Usage, Monthly by Supply with projection to end of fiscal year**



[1] Imported water for consumptive use. Includes "in-Lieu" deliveries and CUP water extraction. Excludes "Direct Replenishment" deliveries of spreading water and deliveries into Irvine Lake.

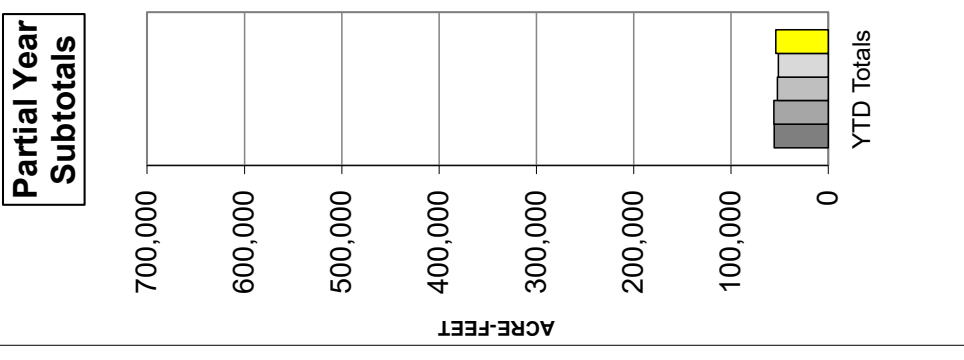
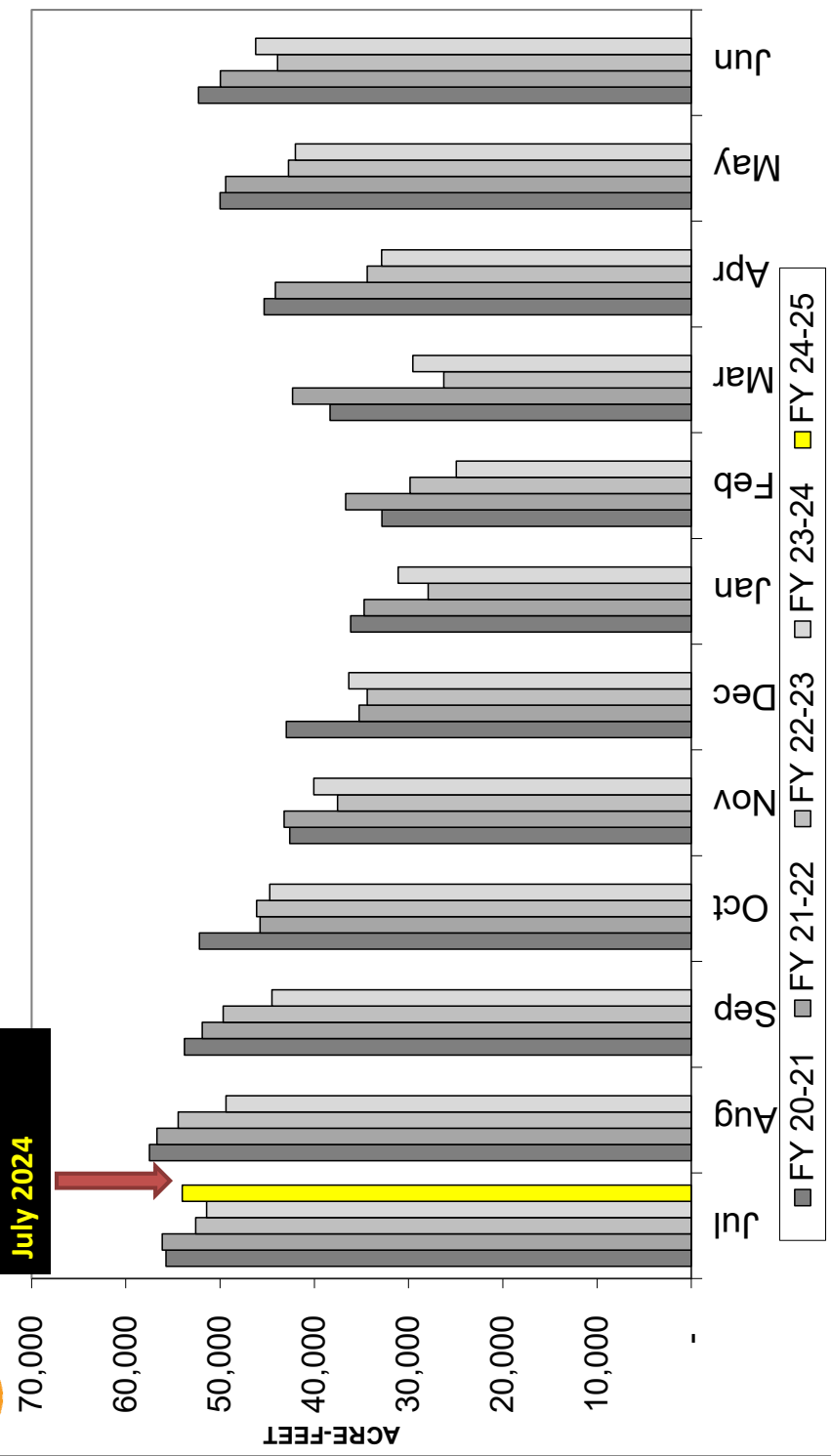
[2] GW for consumptive use only. Excludes In-Lieu water deliveries and CUP water extraction that are counted with Import. BPP in FY '24-25 is 85%.

[3] MWD OC's estimate of monthly demand is based on the projected 5 Year historical retail water demand and historical monthly demand patterns.

[4] Total water usage includes IRWD groundwater agricultural use and usage by non-retail water agencies.

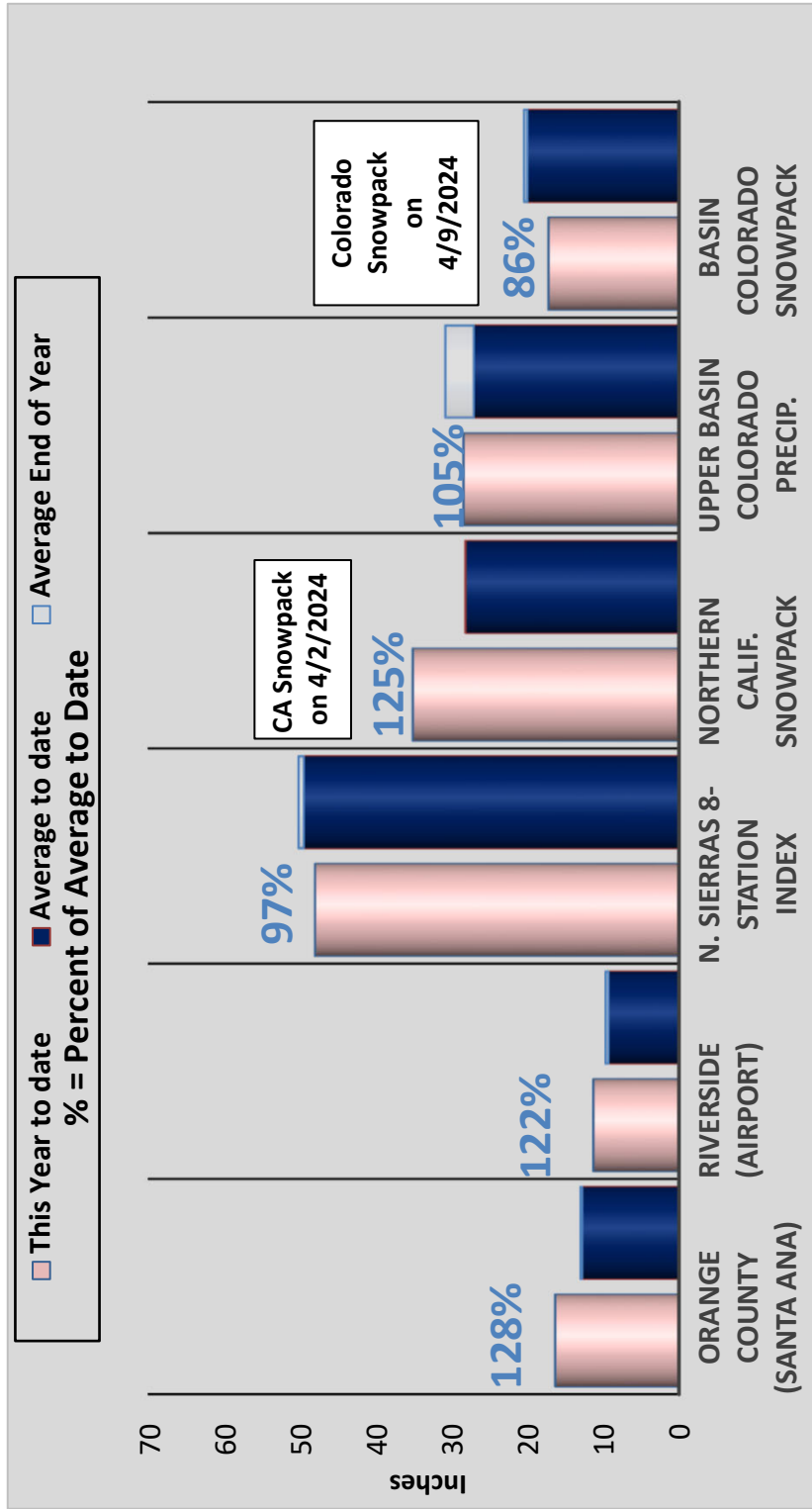


**Fig. 2 OC Monthly Water Usage [1]: Comparison to Last 4 Fiscal Years**



[1] Sum of imported water for consumptive use (includes "In-Lieu" deliveries; excludes "Direct Replenishment" and "Barrier Replenishment") and Local water for consumptive use (includes recycled and non-potable water and excludes GWRS production) Recent months numbers include some estimation.

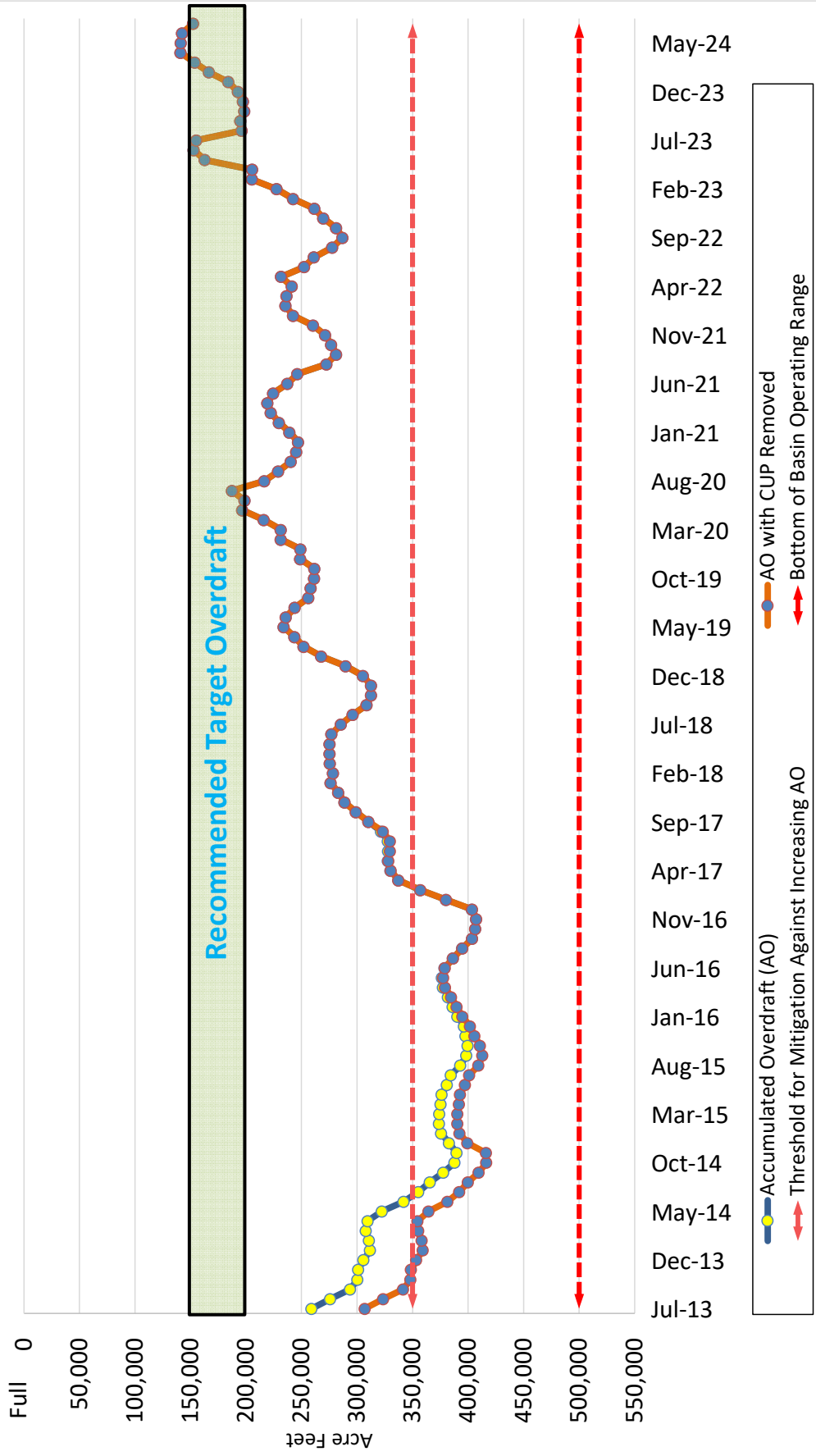
# Accumulated Precipitation for the Oct.-Sep. water year, as of Early September 2024



\* The date of maximum snowpack accumulation (April 1st in Northern Calif. , April 15th in the Upper Colorado Basin) is used for year to year comparison.



# Accumulated Overdraft of the OCWD Groundwater Basin as of July 2024



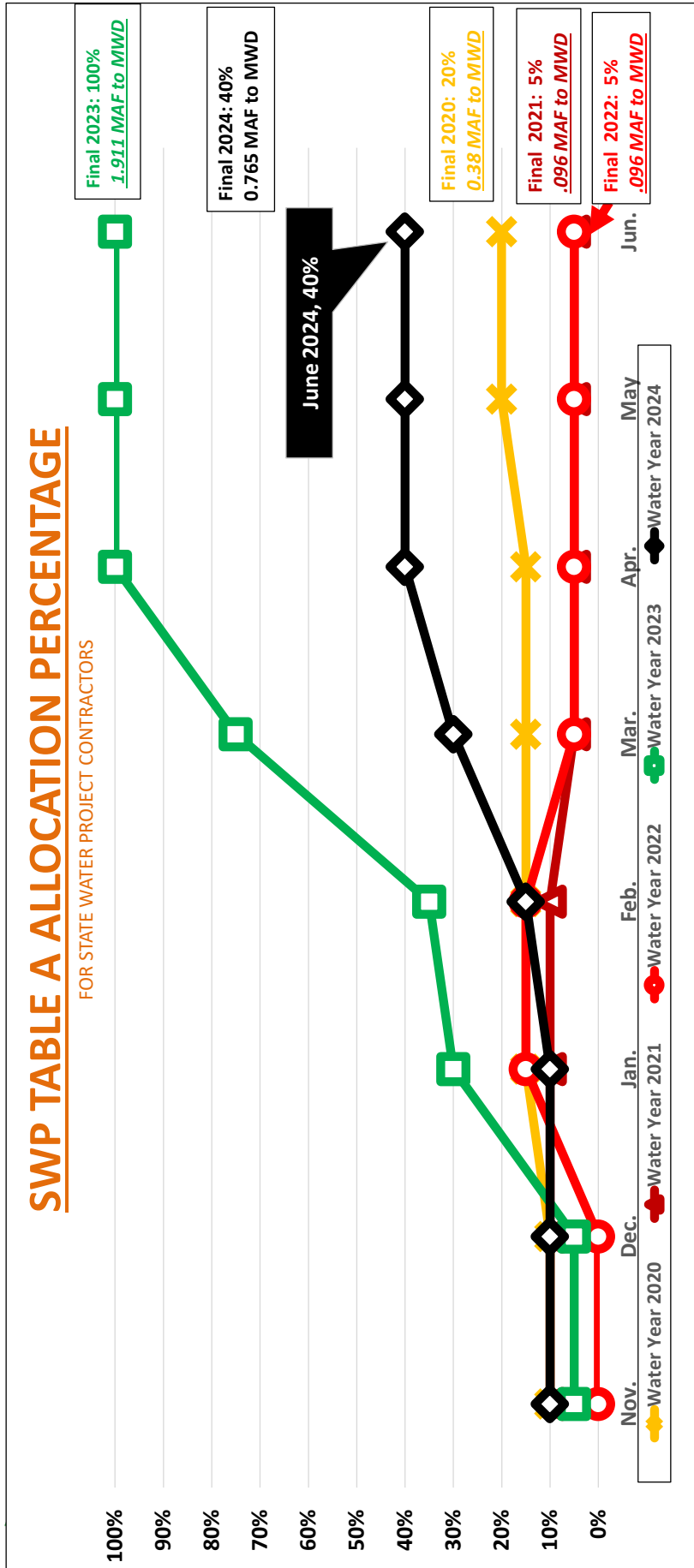
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
AO (AF)	155,360	196,275	194,961	198,554	197,412	192,806	184,258	166,730	153,904	141,024	141,462	142,581
AO w/CUP removed (AF)	155,360	196,275	194,961	198,554	197,412	192,806	184,258	166,730	153,904	141,024	141,462	142,581
	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
AO (AF)	152,428											
AO w/CUP removed (AF)	152,428											

\* Source ~ OCWD Monthly Board of Directors Packet, Water Resources Summary

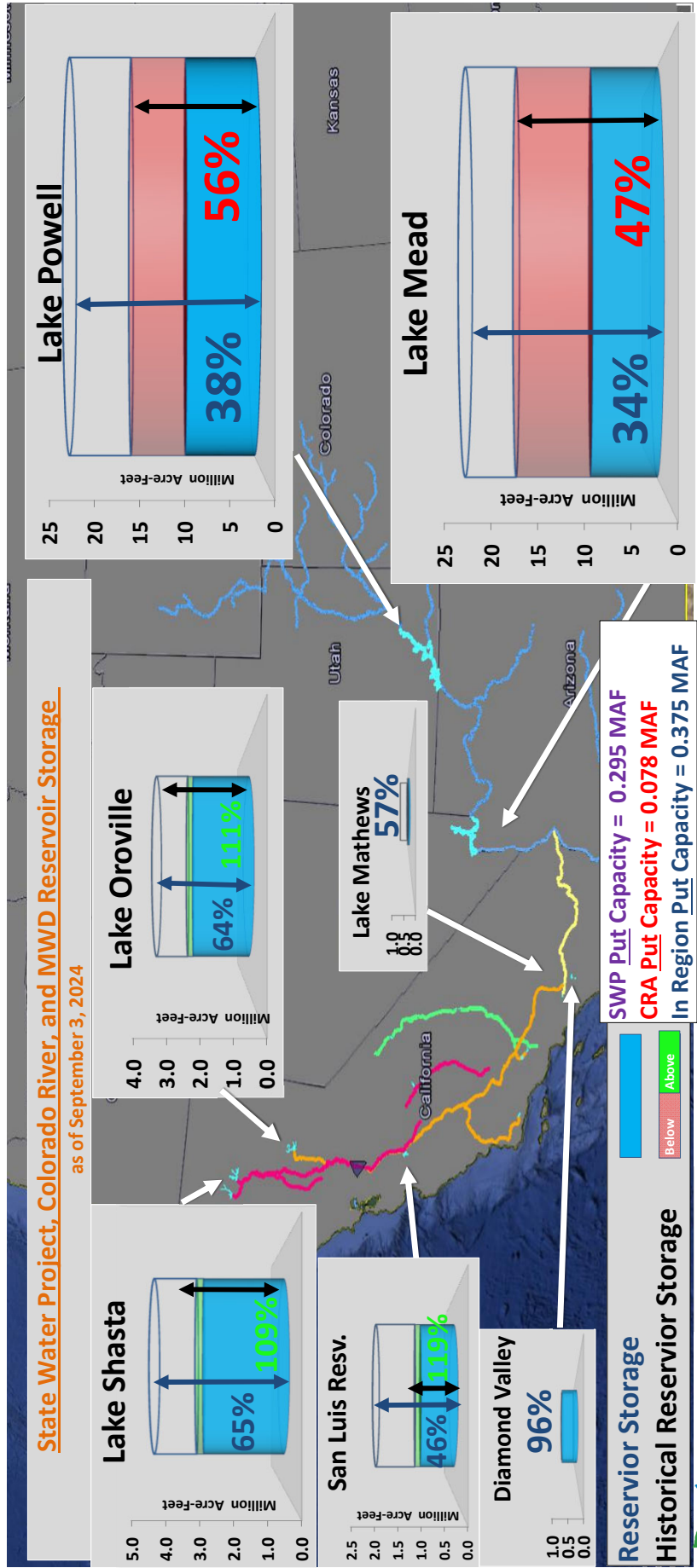


# SWP TABLE A ALLOCATION PERCENTAGE

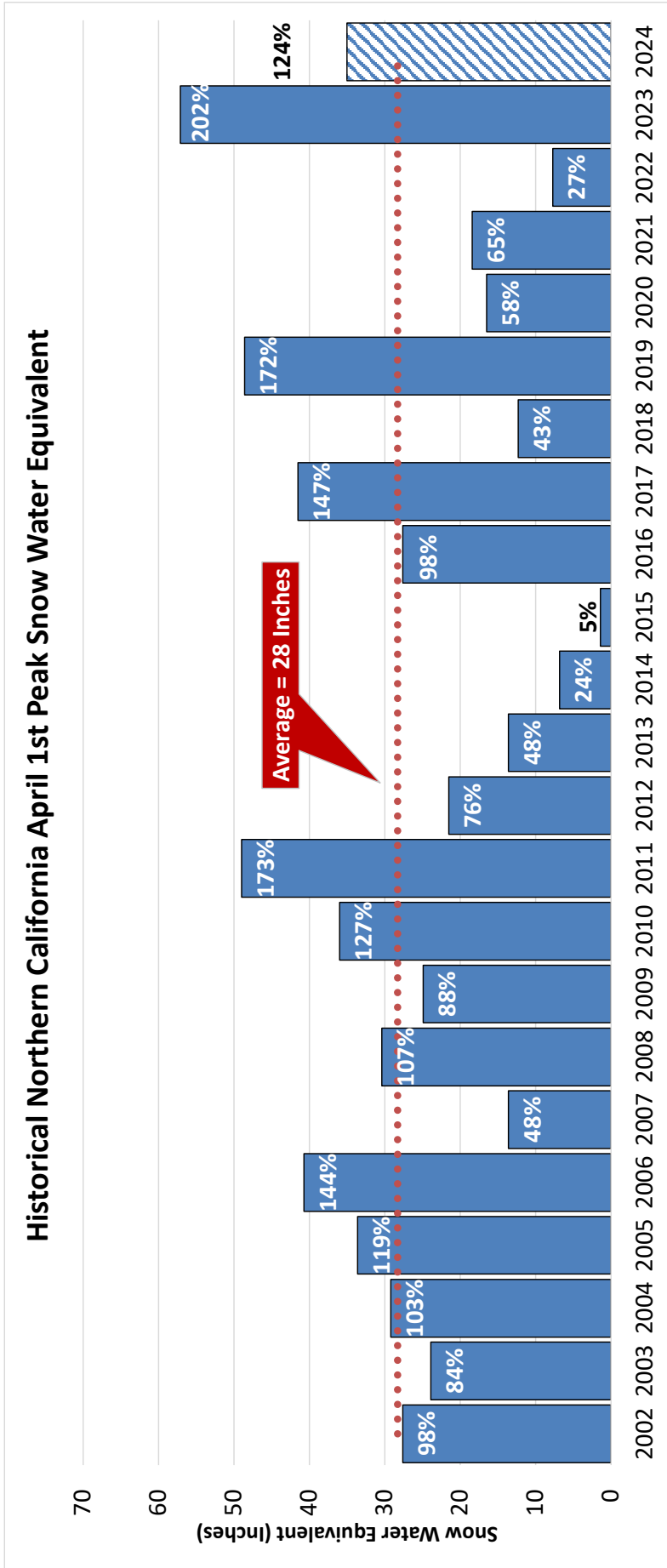
FOR STATE WATER PROJECT CONTRACTORS



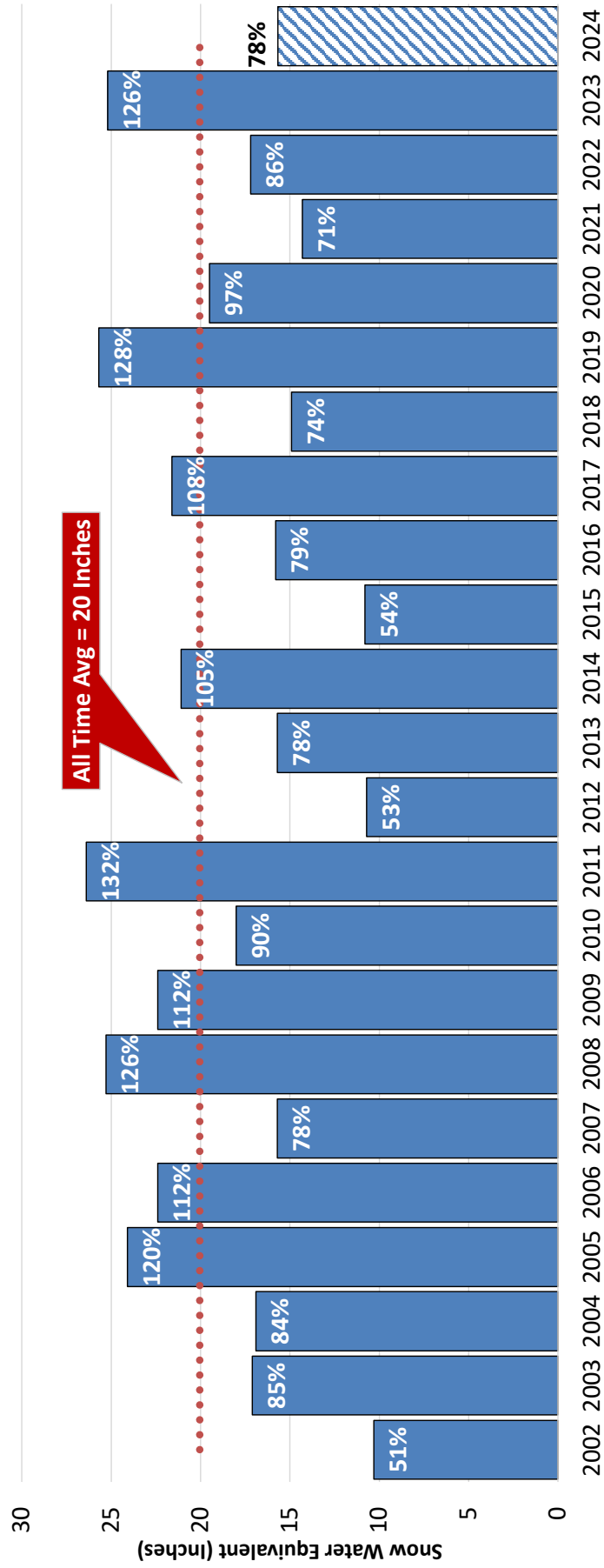
**State Water Project, Colorado River, and MWD Reservoir Storage**  
as of September 3, 2024



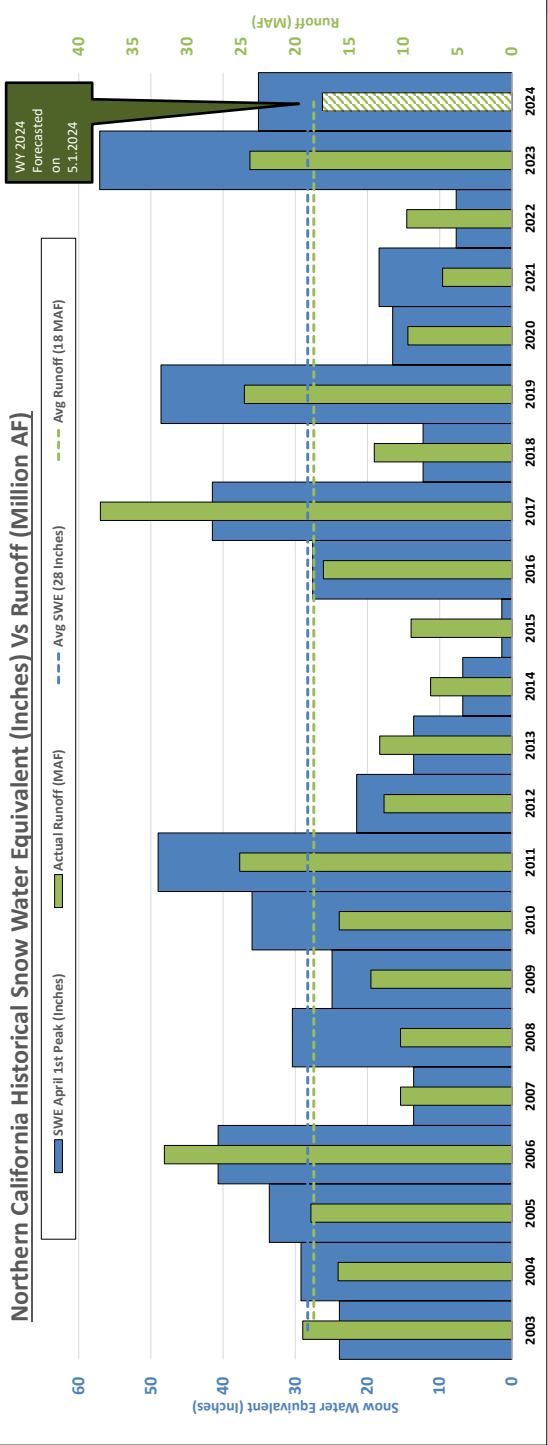
### Historical Northern California April 1st Peak Snow Water Equivalent



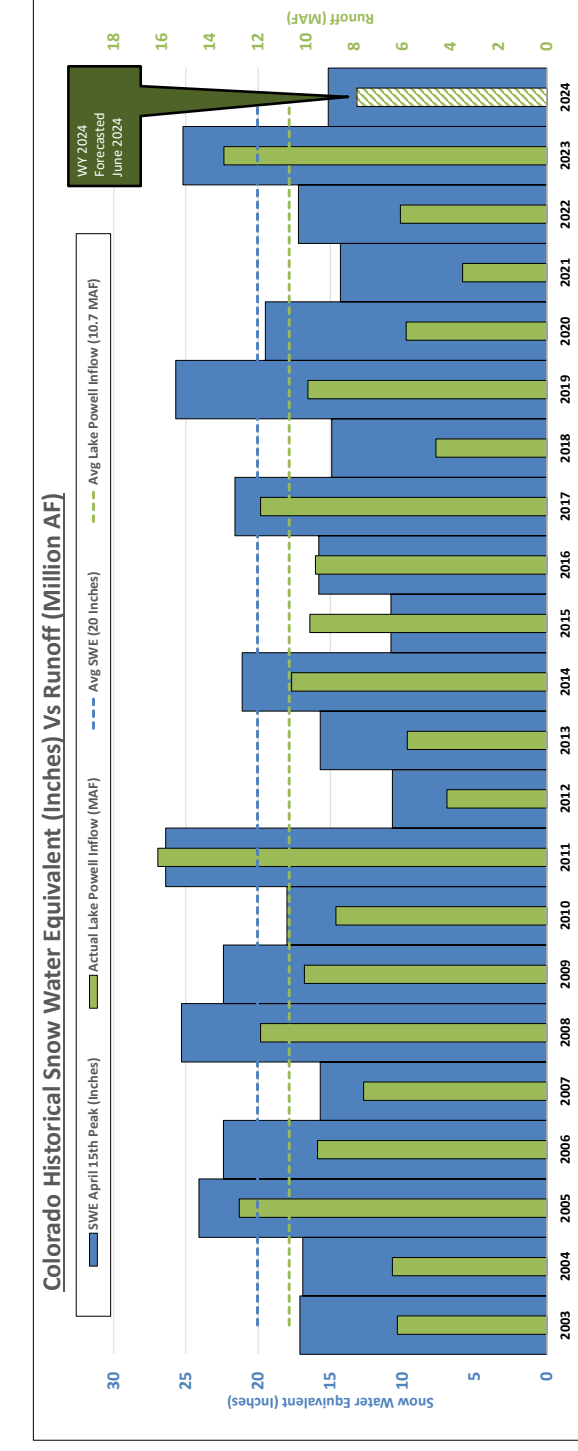
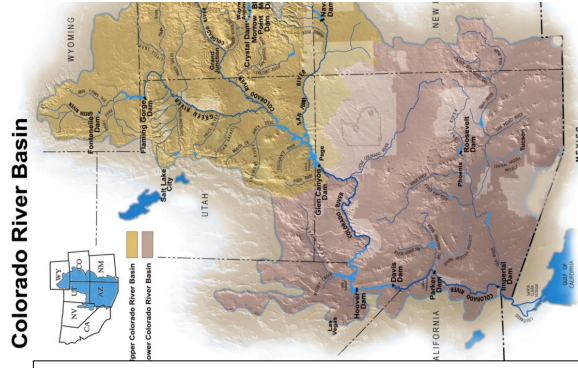
### Historical Colorado Basin April 15th Peak Snow Water Equivalent



### Sacramento River Basin

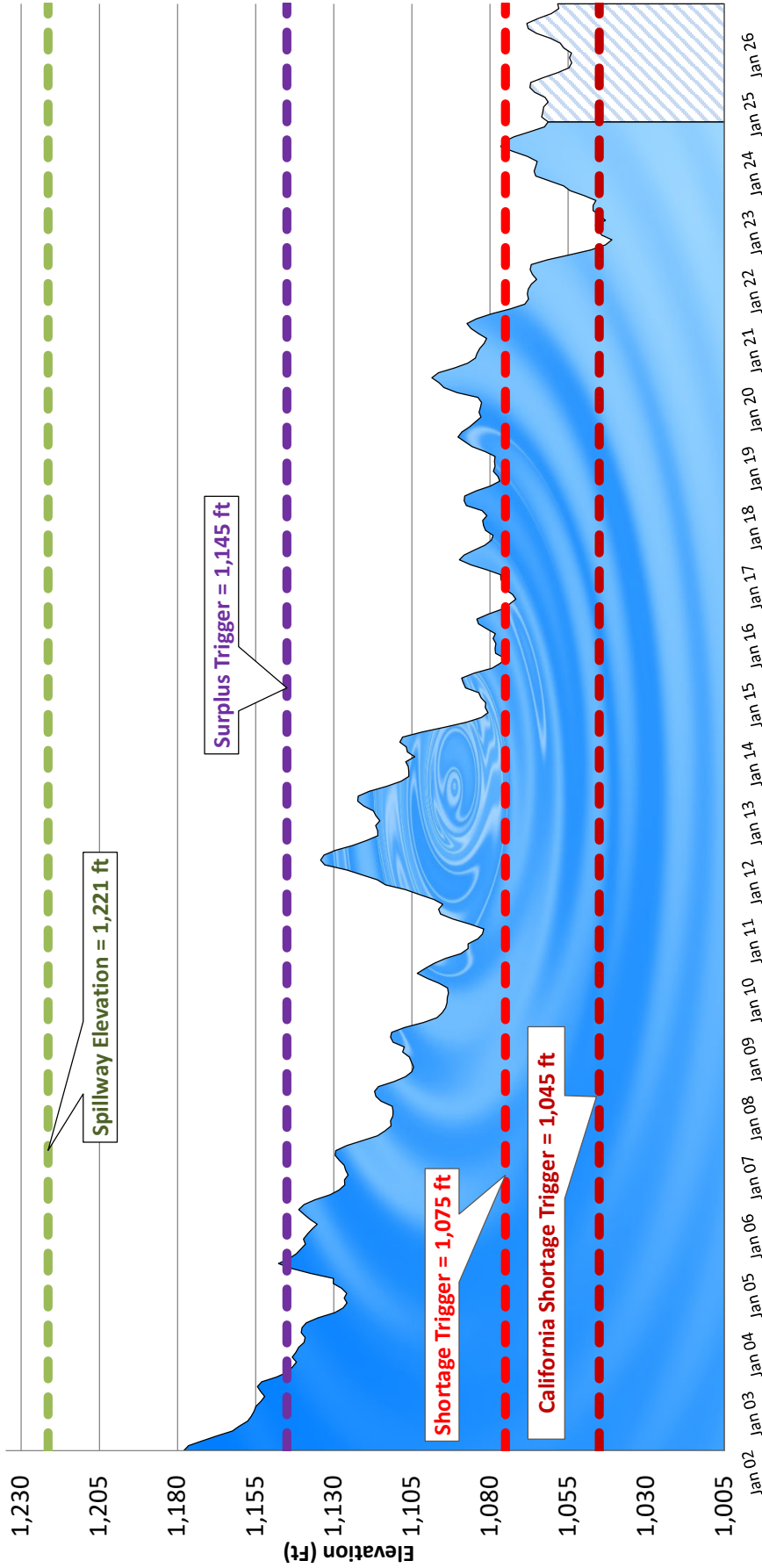


### Colorado River Basin





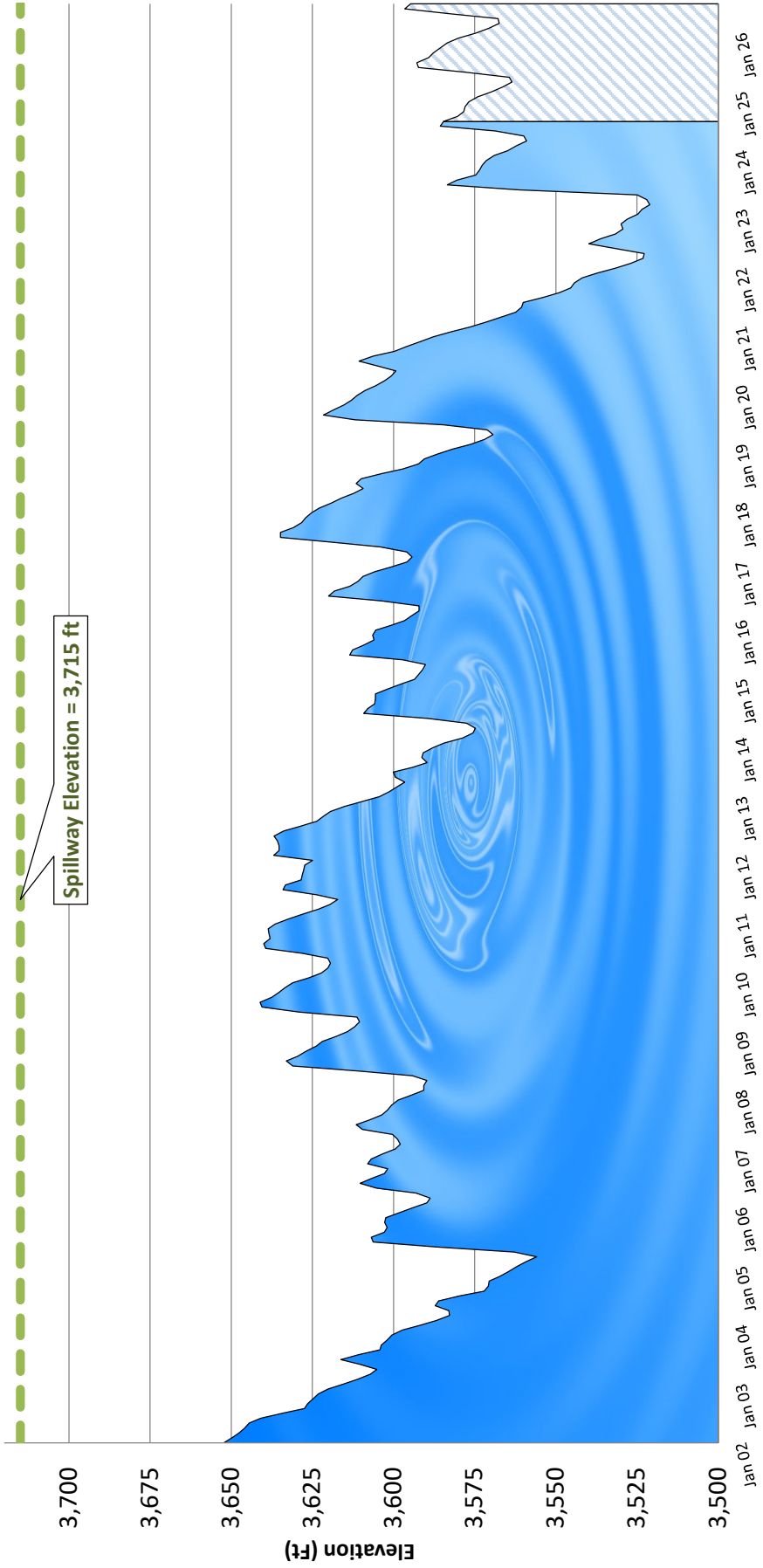
# Lake Mead Levels: Historical and Projected projection per USBR 24-Month Study





### Lake Powell Levels: Historical and Projected projection per USBR 24-Month Study

■ Historical    □ Projected



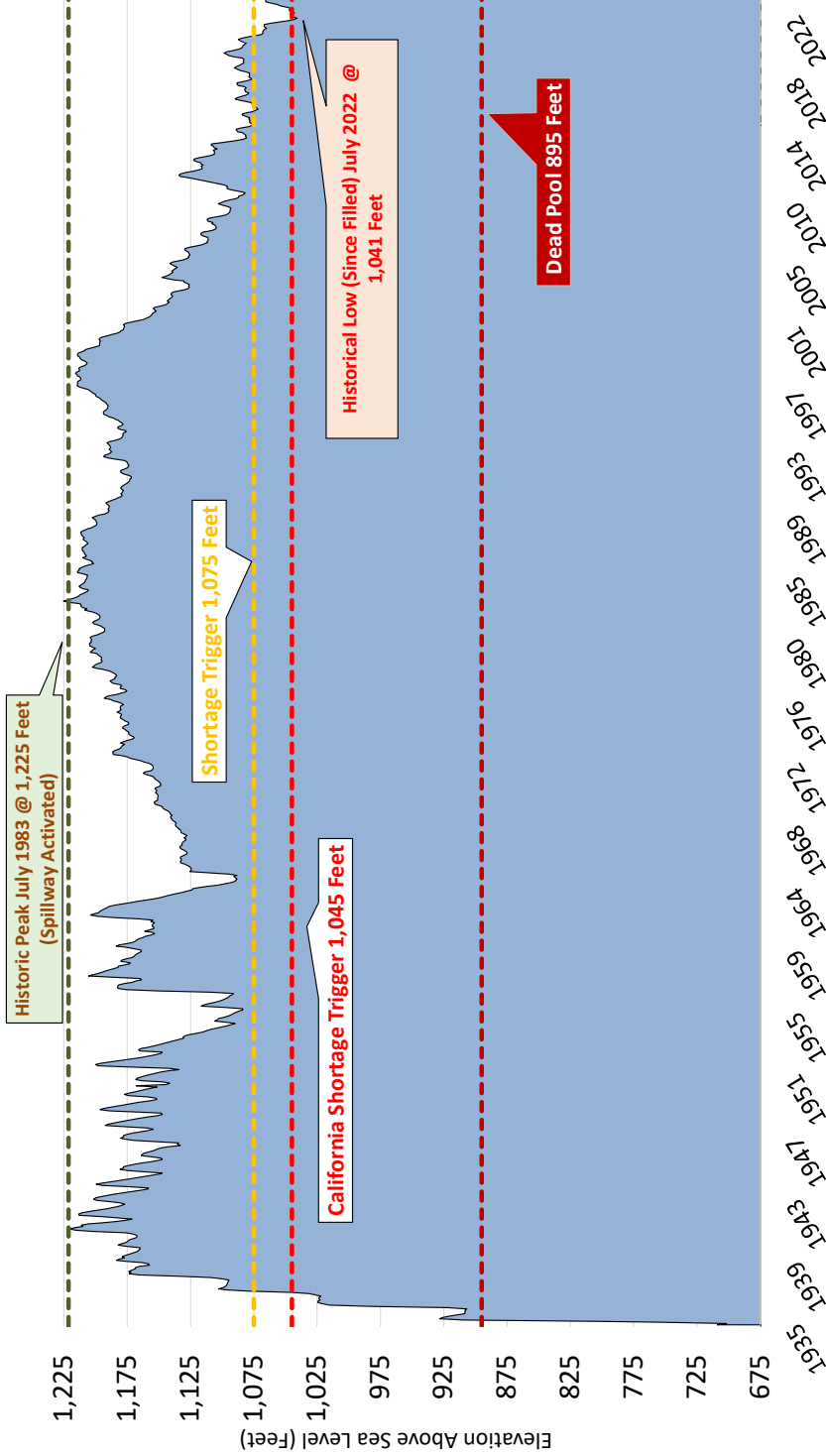
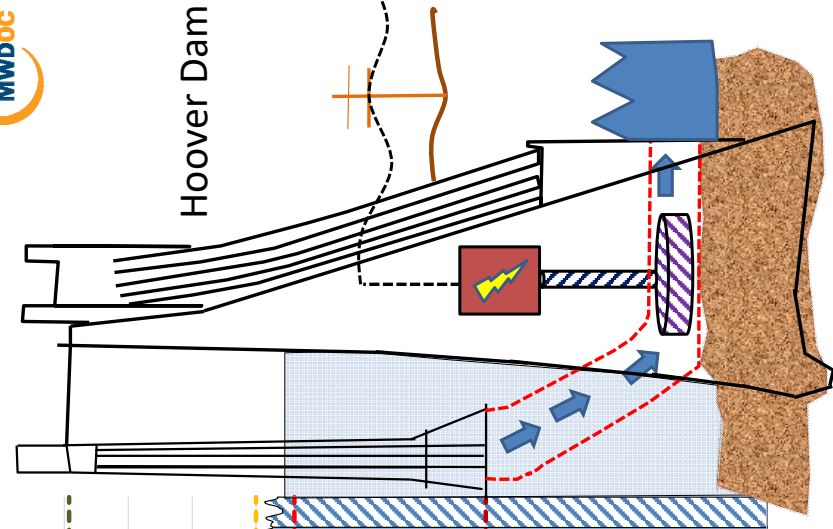




# Lake Mead Historical Water Elevation Level

Intake Tower

Hoover Dam



# Lake Mead Storage Level

